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February 27, 2017



Honorable Board of Directors
Marin County Transit District
3501 Civic Center Drive
San Rafael, CA 94903

SUBJECT: Marin County Transit District Second Quarter FY 2016/17 Financial Report

board of directors

Dear Board Members:

katie rice
president
supervisor district 2

RECOMMENDATION: Accept report, and approve associated budget amendment. (FY17-09)

stephanie moulton-peters
vice president
city of mill valley

SUMMARY: The quarterly report is an opportunity for your Board to review the District's financial status and to provide fiscal and operational accountability. This report represents all financial transactions for the District through the second quarter of Fiscal Year 2016/17.

damon connolly
2nd vice president
supervisor district 1

Unaudited revenues and expenditures are shown on a full accrual basis consistent with Generally Accepted Accounting Principles (GAAP) for special districts. All known revenues and expenditures for the period are reported even if they have not been received or are awaiting payment. This includes recorded estimates for property tax and other significant transactions.

judy arnold
director
supervisor district 5

Second quarter operations expenses and revenues were consistent with the Board-adopted budget.

kate colin
director
city of san rafael

Operating Expenses

FY 2016/17 operating expenditures through the second quarter (Attachment A, Page 1) are \$13,396,748, which is 46 percent of the annual budget of \$29,320,520. With these expenditures, Marin Transit successfully delivered the transit services listed in Table 1.

dennis rodoni
director
supervisor district 4

Operating Revenue

Marin Transit's FY2016/17 operating revenues through the second quarter (Attachment A, Page 1) are \$14,951,483 or 46 percent of the annual budget of \$32,604,512.

kathrin sears
director
supervisor district 3

Table 1: FY 2016/17 Year to Date (YTD) thru Second Quarter Service Operations

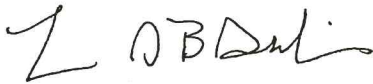
Service	Annual Estimated Revenue Hours	YTD thru Q2 Actual Revenue Hours	% of Annual
Regular Local and Trunk Line	114,035	54,759	48%
Community Shuttles	42,965	21,178	49%
Local Supplemental School ¹	6,786	2,754	41%
Muir Woods Shuttle	4,950	3,119	63%
Novato Dial-A-Ride	2,650	991	37%
West Marin Stagecoach Service	16,500	8,171	50%
Rural Dial A Ride	260	170	66%
Local Paratransit Service	62,455	27,254	44%
Regional Paratransit Service	10,560	4,376	41%
Yellow School Bus Service	6 buses	6 buses	N/A
Service	Annual Estimated Trips	YTD thru Q2 Actual Trips	% of Annual
Catch a ride	16,096	8,514	53%
Volunteer Driver	14,000	9,185	66%
Notes: 1) Includes College of Marin service			

Capital Budget

Through the second quarter, Marin Transit's expenditures in the Capital Budget (Attachment A, Page 1) were \$600,417 or five percent of the \$11.6 million budget. Capital revenues tie closely to expenditures as they tend to be on a reimbursement basis. The primary expenditures were a replacement shuttle bus, security cameras and ongoing capital expenses. Attachment C includes a complete Capital Report for all major Marin Transit capital projects for the current period.

FISCAL/STAFFING IMPACT: This item includes the adoption of one administrative budget amendment that moves unspent PTMISEA funds from completed projects to an active project (FY17-09).

Respectfully submitted,



Lauren Gradia
 Director of Finance and Capital Projects

- Attachment A: FY2016/17 First Quarter Financial Report
- Attachment B: FY2016/17 Budget Amendments
- Attachment C: Capital Project Report

Marin Transit
 FY2016/17 Q2 Budget Report
 From 7/1/2016 Through 12/31/2016

(In Whole Numbers)

	<u>FY2015/16 Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget - Revised</u>	<u>Current Period Actual</u>	<u>Percent Total Budget Used</u>
Revenue					
Capital	10,956,514	10,132,854	11,616,689	600,419	5.17%
Vehicle Operations	<u>28,975,129</u>	<u>32,604,512</u>	<u>32,604,512</u>	<u>14,951,483</u>	<u>45.86%</u>
Total Revenue	<u>39,931,643</u>	<u>42,737,366</u>	<u>44,221,201</u>	<u>15,551,902</u>	<u>35.17%</u>
Expenses					
Capital	10,916,276	10,132,854	11,616,689	600,420	5.17%
Vehicle Operations	<u>25,133,710</u>	<u>29,320,520</u>	<u>29,320,520</u>	<u>13,396,748</u>	<u>45.69%</u>
Total Expenses	<u>36,049,987</u>	<u>39,453,374</u>	<u>40,802,186</u>	<u>14,020,917</u>	<u>34.36%</u>
Expenditures	<u>36,049,987</u>	<u>39,453,374</u>	<u>40,802,186</u>	<u>14,020,917</u>	<u>34.36%</u>
Net Revenue Over Expenditures	<u>3,881,656</u>	<u>3,283,992</u>	<u>3,419,015</u>	<u>1,530,985</u>	<u>44.78%</u>
Emergency Reserve	4,188,952	4,886,753	4,886,753	4,886,753	
Contingency Reserve	8,377,903	9,773,507	9,773,507	9,404,445	
Capital Reserve	2,854,987	4,077,198	4,456,010	2,854,987	
Fund balance (total reserve)	<u>15,421,842</u>	<u>18,737,458</u>	<u>19,116,270</u>	<u>17,146,185</u>	
Restricted Fund Balance	307,037	31,624	31,624	113,679	
Expenditure of Restricted LCTOP funds		275,413	275,413	193,358	

Marin Transit
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 From 7/1/2016 Through 12/31/2016

OPERATIONS: Admin, Local, Rural, Marin Access

	FY16 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Fare Revenue	3,967,387	4,026,199	4,026,199	2,037,138	50.60%
Measure A Interest	85,000	85,000	85,000	85,000	100.00%
Advertising & Other Revenue	386,914	356,838	356,838	197,513	55.35%
Fee for Service	2,050,543	2,102,372	2,102,372	936,227	44.53%
Interest	14,044	8,910	8,910	7,490	84.06%
Measure A	10,668,263	12,873,329	12,873,329	5,506,654	42.78%
Measure B	730,335	917,386	917,386	325,483	35.48%
Property Taxes	3,803,898	3,986,849	3,986,849	1,930,778	48.43%
Redevelopment Area (RDA) Fees	52,032	33,959	33,959	19,443	57.25%
State Transit Assistance (STA)	1,316,134	1,666,660	1,666,660	769,792	46.19%
Transit Development Act (TDA)	4,562,778	4,640,233	4,640,233	2,320,116	50.00%
Other State	294,833	294,947	294,947	3,128	1.06%
FTA Funds	900,033	1,435,140	1,435,140	783,888	54.62%
National Park Service	150,865	176,690	176,690	59,070	33.43%
Cost Center Revenue Transfers	(7,930)	0	0	(30,237)	--
Total Revenue	<u>28,975,129</u>	<u>32,604,512</u>	<u>32,604,512</u>	<u>14,951,483</u>	<u>45.86%</u>
Salaries and Benefits	1,703,223	2,243,260	2,243,260	1,010,411	45.04%
Consultant Services	268,485	545,014	545,014	75,306	13.82%
Consultant - Legal	58,301	105,000	105,000	6,223	5.93%
Security and Maintenance	268,880	242,570	242,570	131,334	54.14%
Customer Service	407,388	760,154	760,154	275,329	36.22%
Indirect County Overhead	2,009	5,000	5,000	0	0.00%
Mobility Management Support Programs	51,728	49,270	49,270	2,112	4.29%
Office Supplies	133,684	145,620	145,620	116,745	80.17%
General Insurance	29,580	25,036	25,036	22,324	89.17%
Contract Service Operation	20,409,907	22,319,868	22,294,868	10,722,600	48.09%
Membership & Prof Development	23,809	57,927	57,927	20,328	35.09%
Mileage and Travel	13,122	22,430	22,430	7,406	33.02%
Marketing	127,154	229,773	229,773	58,085	25.28%
Communication	125,007	149,940	149,940	116,230	77.52%
Fuel	1,619,443	2,574,660	2,574,660	893,203	34.69%
Misc Services	16,451	19,000	19,000	0	0.00%
Vehicle and Vehicle Parking Leases	400	0	25,000	10,483	41.93%
Office - Rental and Overhead	94,469	98,000	98,000	47,973	48.95%
Partner Agency Pass Through	85,000	85,000	85,000	85,000	100.00%
Cost Center Transfers	(304,331)	(357,002)	(357,002)	(204,346)	57.24%
Total Expenses	<u>25,133,709</u>	<u>29,320,520</u>	<u>29,320,520</u>	<u>13,396,746</u>	<u>45.69%</u>
Net Revenue Over Expenditures	<u>3,841,420</u>	<u>3,283,992</u>	<u>3,283,992</u>	<u>1,554,737</u>	<u>47.34%</u>

Marin Transit
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Administration

		Total Budget -			Current Period	Percent Total
		FY16 Actual	Original	Total Budget - Revised	Actual	Budget Used
Revenue						
Interest	4070400	14,044	8,910	8,910	7,490	84.06%
Redevelopment Fees	4079950	15,634	13,582	13,582	9,649	71.04%
Residual ABX 126	4079954	36,398	20,377	20,377	9,794	48.06%
PropTax-CurrntSecured	4080101	3,351,726	3,563,269	3,563,269	1,781,635	50.00%
County Fee-SV2557Admin Basic Tax	4080102	(45,873)	(51,419)	(51,419)	(28,842)	56.09%
Property Tax-Unitary	4080103	32,057	31,878	31,878	0	0.00%
PropTax-CurrntUnSecur	4080104	67,380	66,581	66,581	1,939	2.91%
Educ Rev Augm Fund-Redist	4080105	296,376	279,500	279,500	167,724	60.01%
PropTax-Supp CY SECR	4080106	97,091	88,406	88,406	3,326	3.76%
PropTax-Supp Unsecured	4080107	1,099	1,149	1,149	0	0.00%
PropTax-Redemption	4080108	1,547	2,516	2,516	2,583	102.66%
Property Tax-Prior Unsecured	4080109	2,494	4,969	4,969	2,413	48.56%
National Park Service	4089901	0	0	0	2	--
Fee For Service	4090101	0	0	0	500	--
Other State	4119940	283	208	208	285	137.02%
Misc.-Reimbursement	4601001	8	0	0	0	0.00%
Total Revenue		3,870,264	4,029,926	4,029,926	1,958,498	48.60%
Transfers						
Property Tax Transfer	4700001	(436,699)	(288,966)	(288,966)	(192,814)	66.73%
Total Transfers		(436,699)	(288,966)	(288,966)	(192,814)	66.73%
Net Revenue		3,433,565	3,740,960	3,740,960	1,765,684	47.20%
Expense						
Salaries and Benefits	5010200	1,695,077	2,231,260	2,231,260	1,006,586	45.11%
Consultant Services	5030301	71,917	125,000	125,000	27,709	22.17%
Prof Svcs - Legal	5030304	29,546	105,000	105,000	6,223	5.93%
Prof Svcs - Accounting and Audit	5030305	22,404	30,900	30,900	505	1.63%
Office Supplies	5049901	7,558	8,487	8,487	7,656	90.21%
Small Furn/Equip	5049902	10,644	12,360	12,360	4,624	37.41%
Software	5049903	51,280	59,483	59,483	37,211	62.56%
Copier Suppl & Srvc	5049904	8,889	8,240	8,240	4,224	51.26%
Postage	5049905	2,576	2,500	2,500	1,115	44.60%
Computers	5049906	10,285	9,000	9,000	6,703	74.48%
Communication - Phone	5050201	25,572	28,000	28,000	13,195	47.13%
Insurance - Gen Liability	5060301	29,580	25,036	25,036	22,324	89.17%
Membership & Prof Development	5090101	23,809	57,927	57,927	20,328	35.09%
Mileage and Travel	5090202	13,122	22,430	22,430	7,406	33.02%
Marketing	5090801	5,009	12,000	12,000	2,817	23.48%
County Transfer - Special District	5100401	2,009	5,000	5,000	0	0.00%
Office Rental	5121200	94,469	98,000	98,000	47,973	48.95%
Total Expense		2,103,746	2,840,623	2,840,623	1,216,599	42.83%
Transfers						
Cost Center Salary/Benefit Transfers	5100100	(1,803,745)	(1,963,509)	(1,963,509)	(989,720)	50.41%
Cost Center Transfer Overhead	5100101	(432,445)	(420,144)	(420,144)	(209,821)	49.94%
Total Transfers		(2,236,190)	(2,383,653)	(2,383,653)	(1,199,541)	50.32%
Total Expense		(132,444)	456,970	456,970	17,058	3.73%
Net Revenue Over Expenditures		3,566,009	3,283,990	3,283,990	1,748,626	53.25%

Marin Transit
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Local

		Total Budget -			Current Period	Percent Total
		FY16 Actual	Original	Total Budget - Revised	Actual	Budget Used
Revenue						
Advertising Revenue	4060301	229,202	229,202	229,202	118,697	51.79%
Lease of Property	4070301	157,712	127,636	127,636	78,816	61.75%
Fee For Service	4090101	30,096	248,675	248,675	43,196	17.37%
Measure A Sales Tax	4092001	7,575,766	9,214,741	9,214,741	4,251,440	46.14%
Measure A Sales tax - Interest	4092003	85,000	85,000	85,000	85,000	100.00%
State Transit Assistance -Population	4110101	403,908	283,659	283,659	79,214	27.93%
Transit Development Act (TDA)	4110102	4,562,778	4,640,233	4,640,233	2,320,116	50.00%
State Transit Assistance - Lifeline	4110103	0	528,650	528,650	264,325	50.00%
State Transit Assistance - Revenue B	4110105	849,454	800,000	800,000	400,000	50.00%
State- Low Carbon Transit Operation	4119904	275,413	275,413	275,413	0	0.00%
Fed-FTA 5307 Urbanized Area Form.	4139910	0	222,210	222,210	0	0.00%
Fed- FTA 5307 STP	4139912	0	123,080	123,080	0	0.00%
National Park Service	4139951	121,412	176,690	176,690	57,713	32.66%
Fed-FTA 5304 State Planning	4139961	17,875	0	0	0	0.00%
Fare Revenue	4140100	3,225,599	3,309,873	3,309,873	1,609,685	48.63%
Fare Revenue - Yellow Bus	4140105	280,880	280,000	280,000	208,901	74.61%
Total Revenue		17,815,095	20,545,062	20,545,062	9,517,103	46.32%
Transfers						
Property Tax Transfer	4700001	0	0	0	123,804	--
Program Revenue Transfer	4700002	84,073	100,000	100,000	0	0.00%
Total Transfers		84,073	100,000	100,000	123,804	123.80%
Net Revenue		17,899,168	20,645,062	20,645,062	9,640,907	46.70%
Expense						
Salaries and Benefits	5010200	8,146	12,000	12,000	3,826	31.88%
Consultant Services	5030301	89,607	218,000	218,000	8,339	3.83%
Prof Svcs - Legal	5030304	140	0	0	0	0.00%
Fare Processing Charges	5030310	35,010	30,000	30,000	28,696	95.65%
Customer Service	5030320	274,305	310,154	310,154	139,596	45.01%
Custodial Service	5030602	14,923	17,000	17,000	9,305	54.74%
Security Services	5030701	253,957	225,570	225,570	122,029	54.10%
Fuel	5040101	999,401	1,733,163	1,733,163	619,058	35.72%
Communication-AVL	5050205	52,128	66,341	66,341	59,701	89.99%
Communication-Data	5050206	2,323	5,000	5,000	5,785	115.70%
Purchased Transportation - In Repor	5080101	13,734,693	15,792,912	15,792,912	7,713,898	48.84%
Yellow Bus School Service	5080103	587,129	607,435	582,435	257,854	44.27%
Marketing	5090801	79,140	95,481	95,481	33,175	34.75%
Expense Transfer - GGT Pass Throuç	5100404	85,000	85,000	85,000	85,000	100.00%
Leases and Rentals - Passenger Veh	5120401	400	0	25,000	10,483	41.93%
Signs	5122010	16,451	19,000	19,000	0	0.00%
Total Expense		16,232,753	19,217,056	19,217,056	9,096,745	47.34%
Transfers						
Cost Center Salary/Benefit Transfers	5100100	1,121,960	1,190,005	1,190,005	608,956	51.17%
Cost Center Transfer Overhead	5100101	269,046	238,001	238,001	129,099	54.24%
Total Transfers		1,391,006	1,428,006	1,428,006	738,055	51.68%
Total Expense		17,623,759	20,645,062	20,645,062	9,834,800	47.64%
Net Revenue Over Expenditures		275,409	0	0	(193,893)	--

Marin Transit
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Rural

		FY16 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue						
Measure A Sales Tax	4092001	888,950	1,094,151	1,094,151	530,956	48.53%
Fed-FTA 5311 Rural	4139920	201,366	210,793	210,793	100,032	47.46%
National Park Service	4139951	29,453	0	0	1,355	--
Fare Revenue	4140100	<u>135,574</u>	<u>137,604</u>	<u>137,604</u>	<u>62,217</u>	<u>45.21%</u>
Total Revenue		1,255,343	1,442,548	1,442,548	694,560	48.15%
Transfers						
Property Tax Transfer	4700001	<u>0</u>	<u>0</u>	<u>0</u>	<u>9,376</u>	--
Total Transfers		0	0	0	9,376	--
Net Revenue		<u>1,255,343</u>	<u>1,442,548</u>	<u>1,442,548</u>	<u>703,936</u>	<u>48.80%</u>
Expense						
Consultant Services	5030301	5,463	15,914	15,914	0	0.00%
Fare Processing Charges	5030310	1,095	1,200	1,200	0	0.00%
Fuel	5040101	181,657	211,871	211,871	70,489	33.27%
Communication-AVL	5050205	13,898	16,000	16,000	12,106	75.66%
Communication-Data	5050206	762	1,000	1,000	416	41.60%
Purchased Transportation - In Repor	5080101	900,476	1,035,609	1,035,609	558,067	53.89%
Purchased Transportation - Regional	5080102	29,453	0	0	1,355	--
Marketing	5090801	<u>21,690</u>	<u>30,000</u>	<u>30,000</u>	<u>7,900</u>	<u>26.33%</u>
Total Expense		1,154,494	1,311,594	1,311,594	650,333	49.58%
Transfers						
Cost Center Salary/Benefit Transfers	5100100	81,344	104,125	104,125	44,226	42.47%
Cost Center Transfer Overhead	5100101	<u>19,506</u>	<u>26,828</u>	<u>26,828</u>	<u>9,376</u>	<u>34.95%</u>
Total Transfers		100,850	130,953	130,953	53,602	40.93%
Total Expense		<u>1,255,344</u>	<u>1,442,547</u>	<u>1,442,547</u>	<u>703,935</u>	<u>48.80%</u>
Net Revenue Over Expenditures		(1)	<u>1</u>	<u>1</u>	<u>1</u>	<u>100.00%</u>

Marin Transit
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Special

		Total Budget -			Current Period	Percent Total
		FY16 Actual	Original	Total Budget - Revised	Actual	Budget Used
Revenue						
Measure A Sales Tax	4092001	2,203,546	2,564,437	2,564,437	724,258	28.24%
Measure B	4099950	730,335	917,386	917,386	325,483	35.48%
State Transit Assistance -Population	4110101	62,772	54,351	54,351	26,254	48.30%
State Prop Tx Relief HOPTR	4119910	19,138	19,326	19,326	2,843	14.71%
Fed-FTA 5307 Urbanized Area Forml	4139910	461,944	625,164	625,164	627,012	100.30%
Fed-FTA 5310 Mobility	4139915	137,113	186,270	186,270	49,157	26.39%
Fed-FTA 5317 New Freedom	4139941	81,735	67,623	67,623	7,687	11.37%
Fare Revenue	4140100	325,334	298,722	298,722	156,335	52.33%
Misc.-Reimbursement	4601001	20,901	30,318	30,318	5,412	17.85%
GGBHTD Payment for Local Paratran	4601003	1,055,428	966,024	966,024	508,529	52.64%
GGBHTD Payment for Regional Paratran	4601004	<u>944,111</u>	<u>857,355</u>	<u>857,355</u>	<u>378,590</u>	<u>44.16%</u>
Total Revenue		6,042,357	6,586,976	6,586,976	2,811,560	42.68%
Transfers						
Property Tax Transfer	4700001	428,769	288,966	288,966	29,396	10.17%
Program Revenue Transfer	4700002	<u>(84,073)</u>	<u>(100,000)</u>	<u>(100,000)</u>	<u>0</u>	<u>0.00%</u>
Total Transfers		344,696	188,966	188,966	29,396	15.56%
Net Revenue		<u>6,387,053</u>	<u>6,775,942</u>	<u>6,775,942</u>	<u>2,840,956</u>	<u>41.93%</u>
Expense						
Consultant Services	5030301	35,990	124,000	124,000	10,058	8.11%
Prof Svcs - Legal	5030304	28,615	0	0	0	0.00%
Prof Svcs - Accounting and Audit	5030305	7,000	0	0	0	0.00%
Customer Service	5030320	133,083	450,000	450,000	135,733	30.16%
Fuel	5040101	438,385	629,626	629,626	203,655	32.35%
Software	5049903	42,452	45,550	45,550	55,211	121.21%
Communication- Mobile Data Termin	5050203	4,257	4,500	4,500	2,304	51.20%
Communication-MERA Radio	5050204	18,057	20,499	20,499	18,824	91.83%
Communication-Data	5050206	8,010	8,600	8,600	3,900	45.35%
Purchased Transportation - In Repor	5080101	4,224,934	4,070,137	4,070,137	1,821,810	44.76%
Purchased Transportation - Regional	5080102	933,222	813,775	813,775	369,616	45.42%
Marketing	5090801	21,316	92,292	92,292	14,193	15.38%
Misc-Exp Transit User Training	5098001	5,000	9,270	9,270	2,112	22.78%
Gap Grant	5098002	28,931	40,000	40,000	0	0.00%
Low Income Rider Scholarships	5098003	<u>17,796</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00%</u>
Total Expense		5,947,048	6,308,249	6,308,249	2,637,416	41.81%
Transfers						
Cost Center Salary/Benefit Transfers	5100100	354,899	371,877	371,877	167,935	45.16%
Cost Center Transfer Overhead	5100101	<u>85,105</u>	<u>95,815</u>	<u>95,815</u>	<u>35,602</u>	<u>37.16%</u>
Total Transfers		440,004	467,692	467,692	203,537	43.52%
Total Expense		<u>6,387,052</u>	<u>6,775,941</u>	<u>6,775,941</u>	<u>2,840,953</u>	<u>41.93%</u>
Net Revenue Over Expenditures		<u>1</u>	<u>1</u>	<u>1</u>	<u>3</u>	<u>300.00%</u>

Marin Transit
 FY2016/17 Q2 Budget Report
 From 7/1/2016 Through 12/31/2016

		Total Project	Prior Years	FY 2016/17 Budget	FY2016/17 Budget Revised	Current Period Actual
SV	Purchase One Shuttle (replacement)	122,000	2,549	122,000	119,451	106,205
XH	Purchase Two 29ft XHF Vehicles (replacements)	944,000	0	944,000	944,000	760
LY	Purchase 10 - 40ft Hybrid Vehicles (replacements)	7,710,000	4,953	500,000	500,000	5,063
EV	Purchase Two Electric Vehicles (replacements)	1,527,000	0	1,527,000	1,662,022	22,336
	Subtotal Vehicles	10,303,000	7,502	3,093,000	3,225,473	134,364
BI	Bus Stop Improvements SGR	2,000,000	1,350,363	641,006	649,637	16,200
BS	Bus Stop Inventory Update	100,000	0	100,000	100,000	0
NC	Downtown Novato Stop Construction	4,700,000	62,337	3,205,000	4,637,663	83,596
BW	Muir Woods Infrastructure Improvements	638,000	95,271	542,729	542,729	1,136
	Subtotal Bus Stop Improvements	7,438,000	1,507,971	4,488,735	5,930,029	100,932
FC	Operations Facility	600,000	21,537	164,292	164,292	6,971
	Subtotal Admin and Operations Facilities	600,000	21,537	164,292	164,292	6,971
AX	AVL Expansion	150,000	0	150,000	150,000	726
SE	Security Cameras	100,000	235	100,000	99,765	99,236
OA	On Board Equipment-2016	210,000	44,044	180,638	165,957	773
OB	On Board Equipment-2015	430,472	312,558	187,739	117,915	16,480
TB	Mobility Management Technology Backbone	375,000	14,456	358,250	360,544	3,950
ME	MERA	28,000	0	28,000	28,000	27,314
RD	Radio Communication Upgrade	348,000	0	348,000	348,000	0
YC	Yellow Bus Technology Project	38,400	14,687	31,200	23,713	7,545
	Subtotal Technology Projects	1,679,872	385,980	1,383,827	1,293,894	156,024
GG	Golden Gate Capital Costs	150,000	-	150,000	150,000	10,330
BM	Bus Stop Maintenance	100,000	-	100,000	100,000	22,323
VR	Major Vehicle Repairs	303,000	-	303,000	303,000	27,215
IF	Infrastructure Support	250,000	-	250,000	250,000	114,348
CP	Capital Planning	200,000	-	200,000	200,000	27,910
	Subtotal Ongoing Capital Expenses	1,003,000	N/A	1,003,000	1,003,000	202,126
	Total Expenditures	21,023,872	1,922,990	10,132,854	11,616,688	600,417

**Attachment B: FY2016/17 Q2
Budget Amendments**

Number	Board Authorization	Description	Function	Program	Project	GL	Original	Change	Final
2017-01	8/15/2016	Increase Redwood and Grant Construction Budget to reflect updates to the Engineers estimates and recognize \$311,000 in additional OBAG funding from TAM and \$208,520 in State PTMISEA funding transferred to the project.	Capital	CPT	NC	Total Project	\$3,255,000	+\$245,000	\$3,500,000
FY17-02	1/23/2017	Correct project codes.	Capital	Capital	LZ to LY			0	
			Capital	Capital	MW to BW			0	
			Capital	Capital	AV to AX			0	
			Capital	Capital	SQ to SE			0	
FY17-03	1/23/2017	Roll forward of unspent FY2016 Capital Project budgets; and update all Prior Years and Total Budgets			SV	5230101 Vehicles	\$122,000	(\$2,549)	\$119,451
					BI	5230101 Bus Stops	\$641,006	+\$8,631	\$649,637
					OB	5230102 Equipment	\$187,739	(\$69,824)	\$117,915
				Capital	OA	5230102 Equipment	\$209,523	(\$14,681)	\$168,948
					TB	5230102 Equipment	\$368,250	+\$2,294	\$360,544
					YC	5230102 Equipment	\$31,200	(\$7,487)	\$23,713
					SE	5230102 Equipment	\$100,000	(\$235)	\$99,765
					NC	5230104 Facility and Stops	\$3,205,000	(\$12,337)	\$3,192,663
FY17-04	11/21/2016	Redwood and Grant – Increase construction budget and add \$1,120,000 in Measure A reserve funds and \$80,000 in Measure A transit capital funds			NC	Total Project	\$3,500,000	+\$1,200,000	\$4,700,000
				Capital	NC	5230104 Facility and Stops	\$3,192,663	+\$1,200,000	\$4,392,663
					NC	4092002 Measure A Capital	\$219,284	+\$1,200,000	\$1,419,284

FY17-05	11/21/2016	Budget Adjustment to add funding for electric vehicles	Capital	Capital	EV	Total Project	\$1,527,000	\$135,022	\$1,662,022
						4099951 Measure B – TAM	\$0	+\$75,000	\$75,000
						4119909 BAAQMD	\$0	+\$135,022	\$135,022
						4092002 Measure A – CAP	\$336,360	(\$75,000)	\$261,360
						5230101 Revenue Vehicles	\$1,527,000	+\$60,022	\$1,587,022
						5230102 Equipment	0	+\$75,000	\$75,000
FY17-06	1/23/2017	Shift Purchase Transportation funds for yellow bus to yellow bus parking lease	Operations	YLLW	YL	5080103 Yellow Bus Contract Service	\$607,435	(\$25,000)	\$582,435
						5120401 Revenue Vehicle Parking Lease	0	+\$25,000	\$25,000
FY17-09	Pending Q2 report	Add additional PTMISEA revenue to RGTIP project from completed projects (\$28,023 from FY17 projects and \$12,624 from prior year projects), replacing existing Measure A Capital funding on the RGTIP project.	Capital	CPT	NC	4119901 PTMISEA revenue	\$1,980,716	+\$40,647	\$2,021,363
						4119901 PTMISEA revenue	\$271,810	(\$28,023)	243,787
						4092002 Measure A – CAP	\$1,419,284	(\$40,647)	\$1,378,637

Capital Projects Report through December 2016

This capital project report provides detail for through the Second Quarter of FY2016/17. Project descriptions and status are given for all major capital projects. Projects are grouped according to project type as shown below.

	Total Project Budgets	Total Expended in Q2 FY2017	Total Project Expenditures
Vehicles	\$10,303,000	\$134,364	\$141,866
Bus Stop Improvements	\$7,438,000	\$100,932	\$1,608,903
Facility	\$600,000	\$6,971	\$28,508
Technology Projects	\$1,679,872	\$156,024	\$514,690
Ongoing Capital Expenses	\$1,003,000	\$202,126	\$202,126 (annual)
	\$21,023,872	\$600,417	\$2,496,093

Shuttle Vehicles

\$122,000

Concept: Purchase one shuttle vehicle

Funding: \$100,040 Federal Section 5307
\$21,960 Measure A

Description: Replace one shuttle vehicle that is beyond its useful lives.

Status: This vehicle is now in revenue service. Project close out is being completed.



VEHICLES

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	
SV	\$122,000	\$108,754	95%	Jan-17	

Purchase Two 29ft XHF Vehicles

\$944,000

Concept: Replacement of vehicles beyond their useful life with new Gillig Hybrid Vehicles

Funding: \$487,080 Federal Section 5307
\$11,019 Other Federal Proceeds
\$445,901 Measure A

Description: Two vehicles will be purchased for service on the Stagecoach. One is a replacement for a cutaway vehicle and the other is replacement of a 40ft vehicle operated by Golden Gate. The 29ft vehicle is more flexible for use on rural routes.



VEHICLES

Status: Board authority for purchase was given in September 2016. Vehicle delivery is expected in March 2017.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	
XH	\$944,000	\$760	0%	Jun-17	

VEHICLES

Replace Ten 40ft Vehicles with Hybrid Vehicles

\$7,710,000

Concept: Purchase ten 40ft Hybrid Vehicles

Funding: \$8,218,860 Federal Section 5307
\$1,804,140 Measure A

Description: Replace ten 40 ft vehicles that are beyond their useful life.

Status: Board authorized purchase in March 2016. Vehicles will be delivered December 2017-January 2018



<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	<u>Completion</u>
LY	\$7,710,000	\$10,016	0%	Apr-18	

VEHICLES

Purchase Two Electric Vehicles

\$1,527,000

Concept: Purchase Two Electric Vehicles

Funding: \$1,190,640 Federal Section 5307
\$75,000 Transportation Authority of Marin
\$260,360 Measure A

Description: Replace two 40 ft vehicles beyond their useful life with battery electric vehicles

Status: Board authority to purchase the vehicles was given in November 2016 and the vehicle order has been placed with BYD Motors.



<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	<u>Completion</u>
EV	\$1,527,000	\$22,336	1%	Dec-17	

BUS STOP IMPROVEMENTS

Bus Stop Improvements (State of Good Repair)

\$2,000,000

Concept: Improve bus stops in Marin County

Funding: \$1,600,000 Federal Section 5309
\$400,000 PTMISEA

Description: Phase 1: Install new bus stop signage throughout Marin County. Phase 2: Minor and Major bus stop improvements at 12 locations throughout the County (see table below for locations and improvements). Planning for Phase 3 improvements is underway.

Status: Phase 1 - complete. Phase 2 - complete. Phase 3 - Marin Transit is procuring a General Engineering firm to work on this project.



<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Phase 2 Anticipated Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	<u>Completion</u>
BI	\$2,000,000	\$1,366,563	68%	Jun-17	



BUS STOP IMPROVEMENTS

Downtown Novato Bus Stop Improvements- Construction **\$4,700,000**

Concept: Construct Downtown Novato Bus Stop Improvement Project

Funding: \$1,980,716 PTMISEA
 \$989,000 ATP Grant
 \$299,284 Measure A
 \$1,120,000 Measure A Reserve
 \$311,000 OBAG2



Description: Redwood and Grant Transit Improvement Project is a safety and operations-improving upgrade project to a bus stop in Downtown Novato.

Status: The construction contract was awarded in November to Thompson Builders Corporation and the Conservation Corps North Bay. Construction is schedule to start in January 2017.

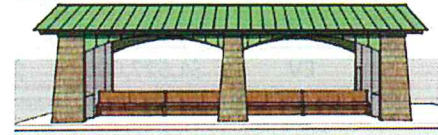
<u>Project ID</u>	<u>Budget</u>	<u>Expended to Date</u>	<u>Percent Complete</u>	<u>Anticipated Completion Date</u>
NC	\$4,700,000	\$145,933	3%	Dec-17

BUS STOP IMPROVEMENTS

Muir Woods Infrastructure Improvements **\$638,000**

Concept: Improve boarding locations and purchase signage for the Muir Woods Shuttle

Funding: \$638,000 Federal Transit In the Parks



Description: Project includes funding for permanent changeable message signs and improvements to bus stops related to the Muir Woods Shuttle.

Status: Real time bus information was installed on vehicles and available for operations staff and onsite liaisons. Preliminary design and site plan work has been completed for upgrades to the boarding location at Pohono. Marin Transit is working with multiple partner agencies to develop a long term agreement regarding access and responsibilities for the site.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to Date</u>	<u>Percent Complete</u>	<u>Anticipated Completion Date</u>
BW	\$638,000	\$96,407	15%	Dec-17

BUS STOP IMPROVEMENTS

Bus Stop Inventory Update **\$100,000**

Concept: Update District Bus Stop Inventory

Funding: \$100,000 Measure A

Description: Project to update the District's bus stop inventory to access bus stop improvement and access needs.

Status: District began working on

<u>Project ID</u>	<u>Budget</u>	<u>Expended to Date</u>	<u>Percent Complete</u>	<u>Anticipated Completion Date</u>
BS	\$100,000	\$0	0%	Dec-17

ADMIN AND OPERATIONS FACILITY

Maintenance Facility - Project Development **\$600,000**

Concept: Develop a maintenance facility

Funding: \$447,189 Measure A
\$122,249 FTA 5307

Description: Evaluate facility needs and develop plans to acquire a District-owned maintenance facility.

Status: Board authority to analyze facility needs was given June 2016. The District has been working with consultants to evaluate potential facility locations and feasibility. Marin Transit was awarded a federal discretionary grant for \$4.4 million for the right of way aquisition. This funding will be added to this project.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	
FC	\$600,000	\$28,508	5%	NA	

TECHNOLOGY PROJECTS

TECHNOLOGY PROJECTS **\$1,679,872**

Concept: District technology projects

Funding: \$300,000 Federal Job Access Funds (JARC)
\$384,580 Federal Section 5307
\$995,292 Measure A

<u>Projects:</u>		<u>Total Project</u>	<u>Expended to</u>
		<u>Cost</u>	<u>Date</u>
AX	AVL Expansion	\$150,000	\$726
SE	Security Cameras	\$100,000	\$99,471
OA	On Board Equipment 2016	\$210,000	\$44,817
OB	Associated On-Board Equipment-2015	\$430,472	\$329,038
TB	Mobility Technology Backbone	\$375,000	\$18,406
ME	MERA	\$28,000	\$0
RD	Radio Communication Upgrades	\$348,000	\$0
YC	School AVL	\$38,400	\$22,232



Description: Marin Transit projects related to technology for vehicle operations, fare collection, and passenger information