



711 Grand Ave, #110
San Rafael, CA 94901
ph: 415.226.0855
marintransit.org

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March 06, 2023

Honorable Board of Directors
Marin County Transit District
3501 Civic Center Drive
San Rafael, CA 94903

Subject: Marin County Transit District Second Quarter FY2022/23 Financial Report

Dear Board Members:

Recommendation

Accept report and approve associated budget amendment.

Summary

The quarterly report is an opportunity for your Board to review the District's financial status and to provide fiscal and operational accountability. This report represents all financial transactions for the District through the second quarter of Fiscal Year 2022/23.

Background

Unaudited revenues and expenditures are shown on a full accrual basis consistent with Generally Accepted Accounting Principles (GAAP) for special districts. All known revenues and expenditures for the period are reported even if they have not been received or are awaiting payment. These include recorded estimates for property tax and other significant transactions.

Discussion

Second quarter operations and capital expenses and revenues were consistent with the Board-adopted budget (Attachment A). Transit operations revenues and expense were about 5% below budget primarily due to lower paratransit demand. Capital expenditures were less than 50% of the capital budget due to delays to large budgets for vehicle purchases and Rush Landing construction that are planned for the second half of the fiscal year. Marin Transit total FY2022/23 expenditures through Q2 exceeded revenues by \$1.2 million due to the planned expenditure of capital reserves on the purchase of the vehicle parking facility at 3010/3020 Kerner Blvd.

Transit Operating Expenses

FY 2022/23 transit operating expenditures through the second quarter (Attachment A, Page 1) are \$18.4 million, which is 46 percent of the annual



budget of \$40.5 million. With these expenditures, Marin Transit delivered 50 percent of budget fixed route service hours and 32 percent of budgeted local paratransit service hours as identified in Table 1.

Transit Operating Revenues

Marin Transit’s FY2022/23 operating revenues through the second quarter (Attachment A, Page 1) are \$18.6 million or 44 percent of the annual budget of \$42.3 million.

Capital Budget

Through the second quarter, Marin Transit’s expenditures in the Capital Budget (Attachment A, Page 1) were \$4.2 million or 29 percent of the \$14.8 million budget. Capital revenues typically tie closely to expenditures as they tend to be on a reimbursement basis. This is not true this fiscal year due to the planned expenditure of capital reserve funds for facility projects. In the current period, the District, expended \$3.4 million in property tax funds, from the capital reserve and from current year revenues, for the purchase of the parking facility ROW (Project FE). Attachment C includes a complete Capital Report for all major Marin Transit capital projects for the current period.

Table 1: FY2022/23 Year to Date (YTD) thru Second Quarter Service Operations

Service	Budgeted Annual Revenue Hours	YTD thru Q2 Actual Revenue Hours	% of Annual
Regular Local and Trunk Line	114,200	58,970	52%
Community Shuttles	42,000	20,762	49%
School Supplemental Service	5,000	1,322	26%
Muir Woods Shuttle	6,500	3,366	52%
West Marin Stagecoach Service	17,000	8,191	48%
Fixed Route Subtotal	184,700	92,611	50%
Rural Dial A Ride	400	193	48%
Transit Connect	6,500	1,825	28%
Novato Dial-A-Ride	2,400	692	29%
Local Paratransit Service	43,000	13,828	32%
Regional Paratransit Service	5,000	1,946	39%
Yellow School Bus Service	5 buses	5	-
Service	Annual Estimated Trips	YTD thru Q2 Actual Trips	% of Annual
Catch A Ride	3,700	1,927	52%
Volunteer Driver	10,000	5,064	51%

Source: Marin Transit



Fiscal/Staffing Impact

None

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "L. Gradia".

Lauren Gradia

Director of Finance and Capital Programs

Attachment A: FY2022/23 Second Quarter Financial Report

Attachment B: FY2022/23 Budget Amendments

Attachment C: Capital Project Reports

Marin Transit
 FY2022/23 Q2 Budget Report
 From 7/1/2022 Through 12/31/2022

(In Whole Numbers)

	FY22 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue					
Vehicle Operations	36,862,258	42,272,132	42,272,132	18,628,440	44.07%
Capital	5,967,701	9,999,380	10,845,820	2,709,754	24.98%
Total Revenue	<u>42,829,959</u>	<u>52,271,512</u>	<u>53,117,951</u>	<u>21,338,194</u>	<u>40.17%</u>
Expenses					
Vehicle Operations	33,374,771	40,451,999	40,451,999	18,405,270	45.50%
Capital	10,631,869	13,099,380	14,758,051	4,202,642	28.48%
Total Expenses	<u>44,006,640</u>	<u>53,551,379</u>	<u>55,210,050</u>	<u>22,607,911</u>	<u>40.95%</u>
Expenditures	<u>44,006,640</u>	<u>49,220,186</u>	<u>55,210,050</u>	<u>22,607,911</u>	40.95%
Net Revenue Over Expenditures	<u>(1,176,681)</u>	<u>(1,279,867)</u>	<u>(2,092,099)</u>	<u>(1,269,717)</u>	<u>60.69%</u>

Marin Transit
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From 7/1/2022 Through 12/31/2022

Operations Summary - Admin, Local, Rural, Marin Access, Yellow Bus

	FY22 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Fare Revenue	2,931,085	3,246,145	3,246,145	1,622,834	49.99%
Advertising & Other Revenue	553,176	203,500	203,500	189,908	93.32%
Fee for Service	1,622,415	1,538,331	1,538,331	681,453	44.30%
Interest	3,027	25,700	25,700	56,444	219.63%
Measure A	0	1,170,797	1,170,797	900,490	76.91%
Measure AA	7,956,597	12,350,558	12,350,558	2,806,459	22.72%
Measure B	808,354	950,000	950,000	603,316	63.51%
Property Taxes	5,341,685	5,245,000	5,245,000	2,645,784	50.44%
Redevelopment Area (RDA) Fees	62,935	44,100	44,100	40,208	91.17%
State Transit Assistance (STA)	2,601,124	3,012,985	3,012,985	1,544,849	51.27%
Transit Development Act (TDA)	6,565,228	11,411,858	11,411,858	4,205,929	36.86%
Other State	32,156	32,300	32,300	6,722	20.81%
FTA Funds	8,115,859	4,925,943	4,925,943	5,033,286	102.18%
National Park Service	290,824	564,914	564,914	290,759	51.47%
Cost Center Revenue Transfers	(22,206)	(2,450,000)	(2,450,000)	(2,000,000)	81.63%
Total Revenue	<u>36,862,258</u>	<u>42,272,132</u>	<u>42,272,132</u>	<u>18,628,441</u>	44.07%
Salaries and Benefits	2,592,222	3,182,288	3,182,288.00	1,437,474	45.17%
Consultant Services	397,541	621,484	621,484.00	96,264	15.49%
Professional Service-Legal	135,851	150,000	150,000	31,733	21.16%
Security and Maintenance	381,099	400,564	400,564	116,113	28.99%
Customer Service	782,340	672,695	672,695	126,842	18.86%
Mobility Management Support Programs	3,942	102,731	102,731	1,499	1.46%
Grants to External Agencies	591,935	525,000	525,000	0	0.00%
Office Supplies	318,788	410,191	410,191	223,687	54.53%
Covid Cleaning and Supplies	105,550	0	0	4,004	100.00%
General Insurance	88,026	115,000	115,000	89,141	77.51%
Contract Service Operation	24,814,294	30,495,780	30,495,780	14,511,120	47.58%
Membership & Prof Development	44,580	85,500	85,500	46,879	54.83%
Mileage and Travel	5,095	25,000	25,000	7,752	31.01%
Marketing	56,060	162,620	162,620	15,844	9.74%
Communication	196,614	248,487	248,487	166,703	67.09%
Fuel	2,997,168	3,735,285	3,735,285	1,609,241	43.08%
Utilities	36,723	66,050	66,050	22,148	33.53%
Vehicle Leases	26,640	26,210	26,210	11,795	45.00%
Office - Rental and Overhead	119,034	183,960	183,960	91,156	49.55%
Cost Center Transfers	(318,732)	(756,847)	(756,847)	(204,125)	26.97%
Total Expenses	<u>33,374,771</u>	<u>40,451,999</u>	<u>40,451,999</u>	<u>18,405,270</u>	45.50%
Net Revenue Over Expenditures	<u>3,487,488</u>	<u>1,820,133</u>	<u>1,820,133</u>	<u>223,171</u>	<u>12.26%</u>

Marin Transit
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<i>Detail - Administration</i>		FY22 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue						
Interest	4070400	3,027	25,700	25,700	56,444	219.62%
Redevelopment Fees	4079950	27,505	24,100	24,100	19,489	80.86%
Residual ABX 126	4079954	35,430	20,000	20,000	20,719	103.59%
PropTax-CurrntSecured	4080101	4,553,967	4,676,000	4,676,000	2,338,000	50.00%
County Fee-SV2557Admin Basic Tax	4080102	(59,808)	(65,000)	(65,000)	(31,397)	48.30%
Property Tax-Unitary	4080103	45,468	40,000	40,000	0	0.00%
PropTax-CurrntUnSecur	4080104	83,978	82,500	82,500	654	0.79%
Educ Rev Augm Fund-Redist	4080105	551,990	420,000	420,000	302,233	71.96%
PropTax-Supp CY SECR	4080106	155,358	85,000	85,000	26,461	31.13%
PropTax-Supp Unsecured	4080107	3,396	1,500	1,500	2,355	157.00%
PropTax-Redemtion	4080108	2,559	2,000	2,000	3,202	160.08%
Property Tax-Prior Unsecured	4080109	4,777	3,000	3,000	4,277	142.56%
National Park Service	4089901	153	150	150	0	0.00%
Other State	4119940	<u>216</u>	<u>300</u>	<u>300</u>	<u>206</u>	<u>68.76%</u>
Total Revenue		5,408,016	5,315,250	5,315,250	2,742,643	51.60%
Transfers						
Property Tax Transfer	4700001	<u>(1,343,479)</u>	<u>(3,633,135)</u>	<u>(3,633,135)</u>	<u>(248,009)</u>	<u>0.00%</u>
Total Transfers		(1,343,479)	(3,633,135)	(3,633,135)	(248,009)	0.00%
Net Revenue		<u>4,064,537</u>	<u>1,682,115</u>	<u>1,682,115</u>	<u>2,494,634</u>	<u>72.53%</u>
Expense						
Salaries	5010200	1,496,824	2,044,287	2,044,287	1,027,197	50.24%
Employee Benefits	5020000	1,095,399	1,138,001	1,138,001	410,277	36.05%
Consultant Services	5030301	138,680	212,180	212,180	53,410	24.80%
Professional Svcs - Legal	5030303	135,851	150,000	150,000	29,167	19.44%
Prof Svcs - Accounting and Audit	5030305	39,867	45,000	45,000	(1,823)	(4.05)%
Office Supplies	5049901	7,099	13,800	13,800	3,224	23.36%
Small Furn/Equip	5049902	7,001	10,600	10,600	1,673	15.78%
Software	5049903	93,898	92,700	92,700	66,727	71.98%
Copier Suppl & Svc	5049904	7,903	10,300	10,300	3,629	35.23%
Postage	5049905	1,124	3,500	3,500	0	0.00%
Computers	5049906	15,931	22,800	22,800	3,346	14.67%
COVID- Supplies and Cleaning	5049911	2,704	0	0	295	0.00%
Communication - Phone	5050201	38,574	35,600	35,600	14,593	40.99%
Insurance - Gen Liability	5060301	88,026	115,000	115,000	89,141	77.51%
Membership & Prof Development	5090101	44,580	85,500	85,500	46,879	54.82%
Mileage and Travel	5090202	5,095	25,000	25,000	7,752	31.00%
Marketing	5090801	5,440	14,000	14,000	3,461	24.72%
Office Rental	5121200	<u>119,034</u>	<u>183,960</u>	<u>183,960</u>	<u>91,156</u>	<u>49.55%</u>
Total Expense		3,347,174	4,202,228	4,202,228	1,850,104	41.86%
Transfers						
Cost Center Salary/Benefit Transfers	5100100	<u>(2,263,258)</u>	<u>(3,315,440)</u>	<u>(3,315,440)</u>	<u>(1,297,905)</u>	<u>39.14%</u>
Cost Center Transfer Overhead	5100101	<u>(496,732)</u>	<u>(722,907)</u>	<u>(722,907)</u>	<u>(280,737)</u>	<u>38.83%</u>
Total Transfers		(2,759,990)	(4,038,346)	(4,038,346)	(1,578,642)	39.09%
Total Expense		<u>587,184</u>	<u>163,882</u>	<u>163,882</u>	<u>180,305</u>	<u>110.02%</u>

Marin Transit
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<i>Detail- Local</i>		FY22 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue						
Special Fares - Paid By Another Agency	5122871	437,028	(446,871)	561,475	249,425	44.42%
Advertising Revenue	4060301	232,513	83,500	83,500	118,439	141.84%
Lease of Property	4070301	320,663	120,000	120,000	71,469	59.55%
Local Government Payments	4090101	0.00	0.00	0	20,000	0.00%
Measure A Sales Tax	4092001	0	680,000	680,000	680,000	99.99%
Measure AA - Sales Tax	4092005	3,709,895	6,309,950	6,309,950	1,511,613	23.96%
State Transit Assistance -Population Based	4110101	1,041,124	1,452,985	1,452,985	734,849	50.57%
Transit Development Act (TDA)	4110102	6,565,228	11,411,858	11,411,858	4,205,929	36.85%
State Transit Assistance - Revenue Based	4110104	1,500,000	1,500,000	1,500,000	750,000	50.00%
SREC Credits	4119911	13,528	16,000	16,000	3,771	23.56%
Fed-FTA 5307 CARES	4139914	6,654,814	3,589,000	3,589,000	3,589,664	100.01%
National Park Service	4139951	290,671	564,764	564,764	290,759	51.48%
Fare Revenue	4140100	<u>1,762,474</u>	<u>1,812,000</u>	<u>1,812,000</u>	<u>1,045,770</u>	<u>57.71%</u>
Total Revenue		22,527,938	28,101,532	28,101,532	13,271,688	47.23%
Transfers						
Property Tax Transfer	4700001	200,441	128,135	128,135	154,425	0.00%
Program Revenue Transfer	4700002	<u>44,431</u>	<u>80,000</u>	<u>80,000</u>	<u>40,000</u>	<u>0.00%</u>
Total Transfers		244,872	208,135	208,135	194,425	0.00%
Net Revenue		<u>22,772,810</u>	<u>28,309,667</u>	<u>28,309,667</u>	<u>13,466,113</u>	<u>47.57%</u>
Expense						
Consultant Services	5030301	98,603	216,300	216,300	30,695	13.00%
Fare Processing Charges	5030310	21,821	22,000	22,000	9,606	43.66%
Customer Service	5030320	584,338	600,000	600,000	126,842	21.14%
Custodial Service	5030602	40,325	71,190	71,190	25,569	35.91%
Security Services	5030701	294,721	303,298	303,298	78,611	25.91%
Fuel	5040101	2,070,224	2,384,564	2,384,564	1,184,014	49.65%
Electrical Power	5040160	61,579	210,000	210,000	33,628	16.01%
Utilities (Facility)	5040180	26,160	36,050	36,050	16,143	44.78%
Small Furn/Equip	5049902	11,560	10,000	10,000	5,774	57.74%
Software	5049903	41,874	47,058	47,058	43,014	91.40%
COVID- Supplies and Cleaning	5049911	69,568	0	0	131	0.00%
Communication-MERA Radio	5050204	880	0	0	972	0.00%
Communication-AVL	5050205	104,803	138,981	138,981	106,347	76.51%
Communication-Data	5050206	2,212	13,871	13,871	1,090	7.86%
Purchased Transportation - In Report	5080101	17,518,227	21,779,865	21,779,865	10,701,900	49.13%
Marketing	5090801	<u>32,612</u>	<u>92,520</u>	<u>92,520</u>	<u>8,476</u>	<u>9.16%</u>
Total Expense		20,979,542	25,925,696	25,925,696	12,372,814	47.72%
Transfers						
Cost Center Salary/Benefit Transfers	5100100	1,488,314	2,021,712	2,021,712	898,873	44.46%
Cost Center Transfer Overhead	5100101	<u>304,955</u>	<u>346,259</u>	<u>346,259</u>	<u>194,426</u>	<u>56.15%</u>
Total Transfers		1,793,269	2,367,971	2,367,971	1,093,300	46.17%
Total Expense		<u>22,772,811</u>	<u>28,293,668</u>	<u>28,293,668</u>	<u>13,466,113</u>	<u>47.59%</u>

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<i>Detail - Rural</i>	FY22 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used	
Revenue						
Measure A Sales Tax	4092001	0	325,387	325,387	55,080	16.92%
Measure AA - Sales Tax	4092005	664,630	1,131,141	1,131,141	726,516	64.22%
Fed-FTA 5311 Rural	4139920	228,695	297,303	297,303	148,652	50.00%
Fed-FTA 5311 CARES	4139923	304,048	0	0	246,000	0.00%
Fare Revenue	4140100	<u>84,194</u>	<u>100,706</u>	<u>100,706</u>	<u>36,431</u>	<u>36.17%</u>
Total Revenue		1,281,567	1,854,537	1,854,537	1,212,678	65.39%
Transfers						
Property Tax Transfer	4700001	<u>1,072,698</u>	<u>600,000</u>	<u>600,000</u>	<u>13,191</u>	<u>2.20%</u>
Total Transfers		1,072,698	600,000	600,000	13,191	2.20%
Net Revenue		<u>2,354,265</u>	<u>2,454,537</u>	<u>2,454,537</u>	<u>1,225,869</u>	<u>49.94%</u>
Expense						
Consultant Services	5030301	7,059	16,391	16,391	0	0.00%
Fuel	5040101	367,930	396,468	396,468	153,604	38.74%
Utilities (Facility)	5040180	37	0	0	60	0.00%
Small Furn/Equip	5049902	0	5,000	5,000	0	0.00%
COVID- Supplies and Cleaning	5049911	103	0	0	0	0.00%
Communication-AVL	5050205	12,454	15,000	15,000	11,824	78.82%
Purchased Transportation - In Report	5080101	1,843,963	1,814,694	1,814,694	982,296	54.13%
Marketing	5090801	<u>5,379</u>	<u>20,600</u>	<u>20,600</u>	<u>3,908</u>	<u>18.97%</u>
Total Expense		2,236,925	2,268,154	2,268,154	1,151,691	50.78%
Transfers						
Cost Center Salary/Benefit Transfers	5100100	97,385	138,360	138,360	60,986	44.07%
Cost Center Transfer Overhead	5100101	<u>19,954</u>	<u>44,345</u>	<u>44,345</u>	<u>13,191</u>	<u>29.74%</u>
Total Transfers		117,339	182,706	182,706	74,178	40.60%
Total Expense		<u>2,354,265</u>	<u>2,450,859</u>	<u>2,450,859</u>	<u>1,225,869</u>	<u>50.01%</u>

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<i>Detail - Marin Access</i>	FY22 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue					
Measure A Sales Tax	4092001	0	165,410	165,410	100.00%
Measure AA - Sales Tax	4092005	2,767,189	4,159,467	4,159,467	11.57%
Measure B	4099950	808,354	950,000	950,000	63.50%
State Transit Assistance -Population Based	4110101	60,000	60,000	60,000	100.00%
State Prop Tx Relief HOPTR	4119910	18,412	16,000	16,000	2,745
Fed-FTA 5307 Urbanized Area Formula	4139910	802,802	1,039,640	1,039,640	100.00%
Fed-FTA 5310 Mobility	4139915	80,146	0	0	9,330
Fed-FTA 5310 CRRSAA	4139916	45,354	0	0	0.00%
Fare Revenue	4140100	219,082	318,964	318,964	99,800
GGBHTD Payment for Local Paratransit	4601003	921,650	879,922	879,922	380,158
GGBHTD Payment for Regional Paratransit	4601004	<u>654,653</u>	<u>633,569</u>	<u>633,569</u>	<u>266,019</u>
Total Revenue	6,377,642	8,222,972	8,222,972	3,107,997	37.80%
Transfers					
Property Tax Transfer	4700001	48,134	455,000	455,000	71,154
Program Revenue Transfer	4700002	<u>(44,431)</u>	<u>(80,000)</u>	<u>(80,000)</u>	<u>(40,000)</u>
Total Transfers	3,703	375,000	375,000	31,154	8.31%
Net Revenue	<u>6,381,344</u>	<u>8,597,972</u>	<u>8,597,972</u>	<u>3,139,151</u>	<u>36.14%</u>
Expense					
Consultant Services	5030301	107,001	84,827	84,827	1,846
Fare Processing Charges	5030310	1,173	0	0	374
Customer Service	5030320	198,002	72,695	72,695	0
Custodial Service	5030602	5,188	24,000	24,000	10,009
Security Services	5030701	4,662	0	0	0
Fuel	5040101	497,434	744,253	744,253	237,995
Utilities (Facility)	5040180	10,525	30,000	30,000	5,944
Small Furn/Equip	5049902	23	10,000	10,000	816
Software	5049903	131,383	182,434	182,434	95,150
COVID- Supplies and Cleaning	5049911	33,174	0	0	3,578
Communication-MERA Radio	5050204	22,962	27,035	27,035	25,963
Communication-Data	5050206	14,129	18,000	18,000	5,914
Purchased Transportation - In Report	5080101	4,281,305	5,737,163	5,737,163	2,321,472
Purchased Transportation - Regional	5080102	597,625	566,158	566,158	235,607
Marketing	5090801	12,630	35,000	35,000	0
Misc-Exp Transit User Training	5098001	3,942	12,731	12,731	1,499
Gap Grant	5098002	<u>0</u>	<u>90,000</u>	<u>90,000</u>	<u>0</u>
Total Expense	5,921,727	7,634,295	7,634,295	2,946,167	38.59%
Transfers					
Cost Center Salary/Benefit Transfers	5100100	380,269	494,144	494,144	158,664
Cost Center Transfer Overhead	5100101	<u>77,917</u>	<u>158,376</u>	<u>158,376</u>	<u>34,319</u>
Total Transfers	458,186	652,520	652,520	192,983	29.58%
Total Expense	<u>6,379,912</u>	<u>8,286,815</u>	<u>8,286,815</u>	<u>3,139,151</u>	<u>37.88%</u>

Marin Transit
 FY2022/23 Q2 Budget Report
 From 7/1/2022 Through 12/31/2022

<i>Detail - Yellow Bus</i>		FY22 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue						
Yellow Bus Fares - Paid by Another Agency	4030000	151,000	171,000	171,000	50,000	29.23%
Local Government Payments	4090101	46,112	24,840	24,840	15,276	61.49%
Measure AA - Sales Tax	4092005	814,883	750,000	750,000	86,752	11.56%
Fare Revenue - Yellow Bus	4140105	<u>277,307</u>	<u>282,000</u>	<u>282,000</u>	<u>141,409</u>	<u>50.14%</u>
Total Revenue		1,289,302	1,227,840	1,227,840	293,437	23.90%
Transfers						
Property Tax Transfer	4700001	<u>0</u>	<u>0</u>	<u>0</u>	<u>9,239</u>	-
Total Transfers		0	0	0	9,239	-
Net Revenue		<u>261,591</u>	<u>1,309,761</u>	<u>1,309,761</u>	<u>302,676</u>	23.89%
Expense						
Consultant Services	5030301	3,420	5,000	5,000	1,106	22.12%
Fare Processing Charges	5030310	10,206	19,786	19,786	4,695	23.72%
Custodial Service	5030602	1,767	2,076	2,076	842	40.55%
Small Furn/Equip	5049902	15	500	500	0	0.00%
Software	5049903	978	1,500	1,500	335	22.33%
Yellow Bus School Service	5080103	573,174	597,900	597,900	269,846	45.13%
Marketing	5090801	0	500	500	0	0.00%
Measure AA Yellow Bus Grants	5098008	591,935	525,000	525,000	0	0.00%
Leases and Rentals - Passenger Vehicles	5120401	<u>26,640</u>	<u>26,210</u>	<u>26,210</u>	<u>11,795</u>	<u>45.00%</u>
Total Expense		1,208,135	1,178,472	1,178,472	288,619	24.49%
Transfers						
Cost Center Salary/Benefit Transfers	5100100	60,141	59,297	59,297	11,557	19.49%
Cost Center Transfer Overhead	5100101	<u>12,323</u>	<u>19,005</u>	<u>19,005</u>	<u>2,500</u>	<u>13.15%</u>
Total Transfers		72,464	78,302	78,302	14,057	17.95%
Total Expense		<u>1,280,599</u>	<u>1,256,775</u>	<u>1,256,775</u>	<u>302,676</u>	24.08%

Marin Transit
 FY2022/23 Q2 Budget Report
 From 7/1/2022 Through 12/31/2022

Detail:Capital Budget

	Total Project Budget	Prior Year Expenditures	FY2022/23 Budget	FY2022/23 Revised	FY2022/23 Actual	Total Project Expenditures
EA Replace 2 Artics with 4 - 40ft Electric	4,366,507	4,072,939	0	293,568	42,987	4,115,926
PD Purchase 5 paratransit replacements	505,000	2,406	497,000	502,594	3,775	6,181
PE Purchase 1 electric paratransit	677,208	0	677,208	677,208	0	0
PF Purchase 5 paratransit replacements	515,000	0	515,000	515,000	3,305	3,305
HY Hybrid Battery Replacements	300,500	0	250,000	630,000	1,035	1,035
NR Staff Car	49,000	321	48,000	48,679	755	1,076
Subtotal Vehicles	6,413,215	4,075,666	1,987,208	2,667,049	51,856	4,127,523
BN Novato Bus Stop Shelters	61,115	1,063	60,215	60,052	1,551	2,614
BP ADA Bus Stop Improvements	1,703,000	135,722	1,400,000	1,567,278	72,696	208,418
Subtotal Bus Stop Improvements	1,764,115	136,785	1,460,215	1,627,330	74,247	211,032
FS Facility - Rush Landing Improvements	2,800,000	748,814	1,537,957	2,051,186	79,719	828,533
FD Facility - Kerner Improvements	1,100,000	996,220	130,000	103,780	125,737	1,121,957
FE Facility- Parking Facility ROW	3,850,000	175,293	3,650,000	3,674,707	3,514,621	3,689,914
FG Facility Maintenance Facility	20,000,000	0	300,000	300,000	0	0
FH Facility - 3010/3020 Kerner Improvements	300,000	0		300,000	0	0
YF Yellow Bus Parking Facility	3,000,000	0	3,000,000	3,000,000	0	0
Subtotal Facility	31,050,000	1,920,327	8,617,957	9,429,673	3,720,076	5,640,404
OC On Board Vehicle Equipment	250,000	0	250,000	250,000	0	0
Subtotal Technology Projects	250,000	0	250,000	250,000	0	0
GG Golden Gate Capital Costs (GG)	24,000	37,150	24,000	24,000	8,518	8,518
BM Bus Stop Maintenance (BM)	160,000	212,962	160,000	160,000	53,181	53,181
VR Major Vehicle Repairs (VR)	200,000	165,711	200,000	200,000	52,516	52,516
IF Infrastructure Support (IF)	400,000	998,559	400,000	400,000	242,245	242,245
Subtotal Ongoing Capital Expenses	784,000	1,414,382	784,000	784,000	356,460	356,460
Total Expenditures	40,261,330	6,132,778	13,099,380	14,758,052	4,202,641	10,335,419

FY2022/23 Q2
Budget Amendments

Number	Board Authorization	Description	Function	Program	Project	GL	Original	Change	Final
2023-01	12/5/2022	Roll forward of FY2022 Capital Project expenditures.	Capital	Capital	EA	5230101 Vehicles	\$0	\$293,568	\$293,568
					PD	5230101 Vehicles	\$497,000	\$5,594	\$502,594
					HY	5230101 Vehicles	\$250,000	\$50,500	\$300,500
					NR	5230101 Vehicles	\$48,000	\$679	\$48,679
					BN	5230104 Facilities	\$60,215	(\$163)	\$60,052
					BP	5230104 Facilities	\$1,400,000	\$167,278	\$1,567,278
					FS	5230104 Facilities	\$1,537,957	\$513,229	\$2,051,186
					FD	5230104 Facilities	\$130,000	(\$26,220)	\$103,780
					FE	5230104 Facilities	\$3,650,000	\$24,707	\$3,674,707
		Total Change for 2023-01						\$1,029,172	
2023-02	12/5/2022	Hybrid Refresh	Capital	Capital	HY	5230101 Vehicles	\$300,500	\$329,500	\$630,000
						4139910 Fed- FTA 5307	\$200,000	\$284,000	\$484,000
						4092006 Measure AA Cap	\$100,500	\$45,500	\$146,000

Attachment B

Number	Board Authorization	Description	Function	Program	Project	GL	Original	Change	Final
2023-03	12/5/2022	Add 3010/3020 Kerner Improvement Project	Capital	Capital	FH	5230104 Facilities	\$0	\$300,000	\$300,000



Capital Projects Report FY2022/23

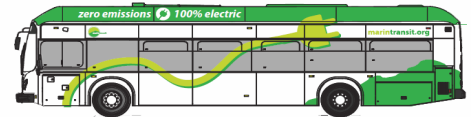
This capital project report provides details for FY2022/23. Project descriptions and status are given for all major capital projects. Projects are grouped according to project type as shown below.

	Total Project Budgets	Total Expended FY2023	Total Project Expenditures
Vehicles	\$6,427,248	\$51,856	\$4,127,523
Bus Stop Improvements	\$364,115	\$74,247	\$211,032
Facility	\$10,525,000	\$3,720,076	\$5,640,404
Technology Projects	\$212,394	\$0	\$0
Ongoing Capital Expenses	\$697,000	\$356,460	\$356,460 (annual)
	\$18,225,757	\$4,202,639	\$10,335,419

Purchase Four 40ft Electric Vehicles (Replacement) Total Project Budget \$4,366,507

Concept: Replace three 60ft Artics with four 40ft Electric Buses

Funding: \$2,656,800 Federal Section 5307
 \$1,338,882 State LCTOP
 \$370,825 Measure AA



Description: Purchase of four 40-foot Battery Electric Buses to replace three 60-foot Articulated buses beyond their useful life

Status: These vehicles will replace three 60-ft articulated buses in a seat for seat replacement. Board authorized the purchase of four 40ft Electric buses in October 2020. All vehicles have been delivered and are waiting for charging infrastructure to be put into service.

VEHICLES

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion</u>
EA	\$4,366,507	\$4,115,926	100%	Sep-22

Purchase 5 Paratransit Vehicles (Replacements) Total Project Budget \$505,000

Concept: Purchase 5 Paratransit Replacements

Funding: \$414,100 Federal 5307
 \$90,900 Measure AA



Description: Purchase 5 Paratransit Vehicles to replace vehicles beyond their useful life.

Status: Board authorized purchase of these vehicles in November 2021 but the vendor canceled order due supply chain issues. Board authorized new purchase to the board in November 2022, which included the 5 vehicles below. Delivery is estimated in July 2023.

VEHICLES

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion</u>
PD	\$505,000	\$6,181	30%	Dec-23



VEHICLES

Purchase 5 Paratransit Replacements **Total Project Budget \$515,000**

Concept: Purchase 5 paratransit replacements

Funding: \$412,000 Federal Section 5307
\$103,000 Measure AA

Description: Replace 5 paratransit vehicles beyond their useful life

Status: This purchase was combined with the paratransit replacement above. Board authorized new purchase to the board in November 2022, which included the 5 vehicles below. Delivery is estimated in July 2023.



<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion</u>
PF	\$515,000	\$3,305	30%	Dec-23

VEHICLES

Purchase 1 Electric Paratransit **Total Project Budget \$677,208**

Concept: Purchase One Electric Paratransit

Funding: \$677,208 Measure AA

Description: Replace 1 paratransit vehicles that is beyond its useful life

Status: Marin Transit will replace one paratransit vehicle with an electric paratransit vehicle. Staff plans to bring this purchase to the Board for authorization in 2023.



<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion</u>
PE	\$677,208	\$0	0%	Mar-24

VEHICLES

Purchase Hybrid Battery (Replacement) **Total Project Budget \$300,500**

Concept: Purchase replacement batteries for Hybrid buses

Funding: \$246,410 Federal Section 5307
\$54,090 Measure AA

Description: Purchase replacement batteries for Hybrid buses

Status: Board authorized contract to do this work in December 2022. As a preventive maintenance measure, the batteries on the 2015 Hybrid Buses will be refreshed.



<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion</u>
HY	\$300,500	\$1,035	0%	Jun-22



VEHICLES

Staff Car **Total Project Budget \$49,000**

Concept: Purchase an electric staff car
Funding: \$2,000 Measure B
 \$2,000 CVRP Rebate
 \$45,000 State STA



Description: Purchase an electric staff car to replace a retired-active vehicle

Status: Board approved the purchase of a new electric staff car on May 4, 2020. This purchase was delayed due to limited vehicle availability. Staff plans to re-evaluate and bring this back to the board in early 2023.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Completion</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>
NR	\$49,000	\$1,076	0%	Jun-23

BUS STOP IMPROVEMENTS

Bus Stop Improvements - Novato Bus Shelters **Total Project Budget \$61,115**

Concept: Replace Bus Shelters in Novato
Funding: \$48,892 Federal Lifeline Program
 \$12,223 Measure AA



Description: Purchase up to eight shelters in Novato

Status: Marin Transit will replace up to eight advertising shelters previously under contract with an advertising company through the City of Novato with low-maintenance shelters.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Completion</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>
BN	\$61,115	\$2,614	4%	Jun-23

County Wide Stop Improvements **Total Project Budget \$1,703,000**

Concept: Complete construction of Bus Stop Improvements
Funding: \$1,362,400 Federal
 \$340,600 Measure AA



Description: Design & Construction for ADA Bus Stop Improvements

Status: A task order for final design was initiated through Marin Transit's general engineering services contract. Design and coordination with local jurisdictions is underway.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Completion</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>
BP	\$1,703,000	\$208,418	12%	Jun-24



ADMIN AND OPERATIONS FACILITY

Facility - Capital Improvements **Total Project Budget \$2,800,000**

Concept: Acquire property and develop a maintenance facility
Funding: \$2,696,747 Measure AA/Capital Reserves
 \$103,253 FTA 5339



Description: Make improvements to Rush Landing Facility

Status: Marin Transit successfully completed the purchase of right of way at 600 Rush Landing Rd in Novato. Additional improvements are being constructed. Bus Charging infrastructure installation is underway as Phase 1. Phase 2 will include enhanced fencing and lighting.

Project ID	Budget	Expended to		Anticipated
		Date	Percent Complete	Completion
FS	\$2,800,000	\$828,533	30%	Jun-23

Maintenance Facility - Capital Improvements **Total Project Budget \$2,800,000**

Concept: Capital improvement for maintenance facility
Funding: \$1,100,000 Measure AA/Capital Reserves



Description: Capital Improvements at 3000 Kerner Blvd

Status: Marin Transit will perform modifications to 3000 Kerner to convert the space into a paratransit vehicle maintenance facility. Improvements include retrofitting warehouse space for effective use for vehicle maintenance and reconfiguration of office space. Marin Transit anticipates completion by December March 2023.

Project ID	Budget	Expended to		Anticipated
		Date	Percent Complete	Completion
FD	\$2,800,000	\$1,121,957	40%	Mar-23

Facility - Kerner Parking ROW **Total Project Budget \$3,850,000**

Concept: Purchase Parking Facility
Funding: \$3,850,000 Capital Reserve



Description: Replace temporary leased parking with a permanent location

Status: Marin Transit closed on property at 3010/3020 Kerner Blvd in July 2022. A project is underway to redesign the property as a parking facility

Project ID	Budget	Expended to		Anticipated
		Date	Percent Complete	Completion
FE	\$3,850,000	\$3,689,914	100%	Jul-22



ADMIN AND OPERATIONS FACILITY

Facility - Maintenance Facility **Total Project Budget \$20,000,000**

Concept: Purchase/Build Fixed Route Maintenance Facility

Funding: \$20,000,000 Capital Reserve

Description: Purchase/Build Fixed Route Maintenance Facility

Status: Marin Transit is actively looking for a site to purchase



<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion</u>
FG	\$20,000,000	\$0	0%	Jul-25

Facility - 3010/3020 Kerner Improvement **Total Project Budget \$20,000,000**

Concept: Improvements to the 3010/3020 Kerner Parking Facility

Funding: \$300,000 Capital Reserve

Description: Prepare site for vehicle parking and electric bus charging

Status: Board authorized contract for design of a new parking facility at 3000 Kerner Blvd in December 2022. Staff anticipates design completion in September 2023 and construction to begin in 2024



<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion</u>
FH	\$300,000	\$0	0%	Dec-24

Yellow Bus Parking Facility **Total Project Budget \$3,000,000**

Concept: Identify and purchase property for vehicles

Funding: \$3,000,000 Capital Reserve

Description: Replace temporary leased parking with a permanent location

Status: Marin Transit is evaluating and identifying opportunities for land acquisition.



<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion</u>
YF	\$3,000,000	\$0	0%	NA



TECHNOLOGY PROJECTS **Total Project Budget \$250,000**

TECHNOLOGY PROJECTS

Concept: District technology projects
Funding: \$250,000 Measure AA
 \$0 Federal Section 5307



<u>Projects:</u>		<u>Total Project</u>	<u>Expended to</u>
		<u>Cost</u>	<u>Date</u>
OC	On Board Vehicle Equipment	\$250,000	\$0

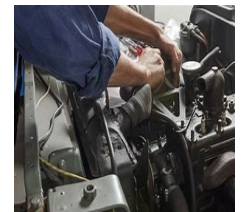
Description: Marin Transit provides technology acquisitions for vehicle operations, fare collection, and passenger information

Status: Staff will begin equipment replacement in 2023

ONGOING CAPITAL EXPENSES **Annual Budget \$784,000**

ONGOING CAPITAL EXPENSES

Concept: Ongoing capital expenses
Funding: \$784,000 Measure A



<u>Projects:</u>		<u>Total Project</u>	<u>Annual Budget</u>	<u>Expended in</u>
		<u>Budgets</u>	<u>Annual Budget</u>	<u>FY2023</u>
GG	Golden Gate Capital Costs	\$24,000	\$24,000	\$8,518
BM	Bus Stop Maintenance	\$160,000	\$160,000	\$53,181
VR	Major Vehicle Repairs	\$200,000	\$200,000	\$52,516
IF	Infrastructure Support	\$400,000	\$400,000	\$242,245

Description: Ongoing capital costs associated with the Golden Gate operations

Status: Capital depreciation expenses for equipment owned by Golden Gate Transit are billed monthly. Major vehicle repairs, such as transmissions, are expended as needed. Infrastructure support includes small capital projects, staff support, and work on partner agency capital projects.