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June 1, 2020

Honorable Board of Directors
Marin County Transit District
3501 Civic Center Drive
San Rafael, CA 94903

SUBJECT: Marin County Transit District Third Quarter FY 2019/20 Financial Report

Dear Board Members:

board of directors

dennis rodoni
president
supervisor district 4

kate colin
vice president
city of san rafael

judy arnold
2nd vice president
supervisor district 5

damon connolly
director
supervisor district 1

eric lucan
director
city of novato

katie rice
director
supervisor district 2

kathrin sears
director
supervisor district 3

RECOMMENDATION: Accept report and approve associated budget amendment.

SUMMARY: The quarterly report is an opportunity for your Board to review the District's financial status and to provide fiscal and operational accountability. This report represents all financial transactions for the District through the third quarter of Fiscal Year 2019/20.

Unaudited revenues and expenditures are shown on a full accrual basis consistent with Generally Accepted Accounting Principles (GAAP) for special districts. All known revenues and expenditures for the period are reported even if they have not been received or are awaiting payment. This includes recorded estimates for property tax and other significant transactions.

Third-quarter operations expenses and revenues are consistent with the Board-adopted budget.

Operating Expenses

FY 2019/20 operating expenditures through the third quarter (Attachment A, Page 1) are \$23.6 million, which is 70 percent of the annual budget of \$33.6 million. With these expenditures, Marin Transit successfully delivered the transit services identified in Table 1.

Operating Revenue

Marin Transit's FY2019/20 operating revenues through the third quarter (Attachment A, Page 1) are \$25.7 million or 69 percent of the annual budget of \$37.2 million.

Facility Budget

This is the first quarter of operation for the Rush Landing facility. Facility lease revenues exceeded expenses by \$40,460.

Capital Budget

Through the third quarter, Marin Transit’s expenditures in the Capital Budget (Attachment A, Page 1) were \$15.6 million or 69 percent of the \$22.6 million budget. Capital revenues typically tie closely to expenditures as they tend to be on a reimbursement basis. The primary expenditures were for the purchase of eleven 40ft hybrid vehicles and the purchase of the Rush Landing office building and parking lot. Attachment C includes a complete Capital Report for all major Marin Transit capital projects for the current period.

Table 1: FY 2019/20 Year to Date (YTD) thru Third Quarter Service Operations

Service	Annual Estimated Revenue Hours	YTD thru Q3 Actual Revenue Hours	% of Annual
Regular Local and Trunk Line	116,000	81,271	70%
Community Shuttles	43,500	31,969	73%
Local Supplemental School ¹	6,850	4,604	67%
Muir Woods Shuttle	6,500	4,477	69%
Novato Dial-A-Ride	2,400	1,848	77%
West Marin Stagecoach Service	16,400	11,963	73%
Rural Dial A Ride	435	280	64%
Transit Connect	8,500	4,606	54%
Local Paratransit Service	63,800	41,315	65%
Regional Paratransit Service	8,500	4,609	54%
Yellow School Bus Service	6 buses	-	-
Service	Annual Estimated Trips	YTD thru Q3 Actual Trips	% of Annual
Catch A Ride	15,400	10,788	70%
Volunteer Driver	15,700	9,325	59%
Notes: 1) Includes College of Marin service			

FISCAL/STAFFING IMPACT: This item includes the adoption of one administrative budget amendment (Attachment B). Amendment 2020-07 corrects an error in the Facility Budget and increases the total budget by \$2,500. The facility expenses remain below anticipated lease revenues.

Respectfully submitted,



Karina Sawin
 Sr. Accounting and Administrative Analyst
 Attachment A: FY2019/20 Third Quarter Financial Report
 Attachment B: FY2019/20 Budget Amendments
 Attachment C: Capital Project Report

Marin Transit
 FY2019/20 Q3 Budget Report
 From 7/1/2019 Through 03/31/2020

Summary

	FY19 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue					
Capital	3,587,683	18,583,692	19,648,843	15,513,947	78.96%
Facility Operations	0	0	164,277	55,313	33.67%
Vehicle Operations	34,660,941	37,159,021	37,159,020	25,692,493	69.14%
Total Revenue	<u>38,248,624</u>	<u>55,742,713</u>	<u>56,972,140</u>	<u>41,261,753</u>	<u>72.42%</u>
Expenses					
Capital	3,587,683	21,583,691	22,648,841	15,558,062	68.69%
Facility Operations	0	0	30,505	14,853	48.69%
Vehicle Operations	30,563,140	33,567,353	33,592,353	23,586,381	70.21%
Total Expenses	<u>34,150,823</u>	<u>55,151,044</u>	<u>56,271,699</u>	<u>39,159,296</u>	69.59%
Expenditures	<u>34,150,824</u>	<u>55,151,044</u>	<u>56,241,194</u>	<u>39,159,296</u>	<u>69.63%</u>
Net Revenue Over Expenditures	<u>4,097,801</u>	<u>591,669</u>	<u>566,668</u>	<u>2,102,457</u>	<u>371.02%</u>

Marin Transit
 FY2019/20 Q3 Budget Report
 From 7/1/2019 Through 03/31/2020

Operations Summary: Admin, Local, Yellow, Rural, Marin Access

	FY2018/19 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Fare Revenue	4,024,376	4,160,781	4,160,781	2,945,721	71%
Advertising & Other Revenue	390,093	408,000	408,000	301,731	74%
Fee for Service	1,934,611	2,097,563	2,097,563	1,444,359	69%
Interest	198,694	150,700	150,700	207,763	138%
Measure A	13,460,000	6,899,497	6,899,497	1,699,572	25%
Measure A Interest	85,000	0	0	85,000	0%
Measure AA	0	7,508,005	7,508,004	8,304,343	111%
Measure B	991,414	1,245,000	1,245,000	661,379	53%
Property Taxes	4,557,957	4,629,004	4,629,004	2,632,259	57%
Redevelopment Area (RDA) Fees	48,787	39,950	39,950	26,751	67%
State Transit Assistance (STA)	1,841,702	2,375,692	2,375,692	1,564,658	66%
Transit Development Act (TDA)	5,109,399	5,836,446	5,836,446	4,338,059	74%
Other State	354,858	18,800	18,800	9,598	51%
FTA Funds	1,417,148	1,338,413	1,338,413	1,136,665	85%
National Park Service	323,523	452,570	452,570	334,635	74%
Cost Center Revenue Transfers	(76,621)	(1,400)	(1,400)	0	0%
Total Revenue	<u>34,660,941</u>	<u>37,159,021</u>	<u>37,159,020</u>	<u>25,692,492</u>	<u>69%</u>
Salaries and Benefits	2,326,048	2,675,000	2,675,000	1,817,668	68%
Consultant Services	320,303	727,217	577,127	186,803	32%
Professional Service-Legal	74,552	0	150,000	8,213	5%
Security and Maintenance	260,405	303,854	303,854	209,070	69%
Customer Service	596,949	651,950	651,950	478,391	73%
Indirect County Overhead	0	2,652	2,652	0	0%
Mobility Management Support Programs	7,344	29,800	29,800	9,812	33%
Grants to External Agencies	0	405,485	405,485	203,400	50%
Office Supplies	155,764	233,808	258,808	229,550	89%
General Insurance	36,166	40,000	40,000	47,662	119%
Contract Service Operation	24,244,754	25,631,104	25,631,104	18,321,722	71%
Membership & Prof Development	23,223	63,654	63,654	22,561	35%
Mileage and Travel	12,644	24,401	24,401	15,902	65%
Marketing	116,675	246,808	246,808	104,226	42%
Communication	90,394	227,623	227,623	131,775	58%
Fuel	2,521,500	2,663,294	2,663,294	1,820,081	68%
Vehicle Leases	26,378	24,730	24,730	19,760	80%
Office - Rental and Overhead	126,723	141,110	141,110	103,193	73%
Partner Agency Pass Through	85,000	0	0	85,000	0%
Cost Center Transfers	(461,682)	(525,136)	(525,136)	(228,408)	43%
Total Expenses	<u>30,563,140</u>	<u>33,567,353</u>	<u>33,592,353</u>	<u>23,586,381</u>	<u>70%</u>

Marin Transit
 FY2019/20 Q3 Budget Report
 From 7/1/2019 Through 03/31/2020

Detail: Administration

		Total Budget -		Total Budget -	Current Period	Percent Total
		FY19 Actual	Original	Revised	Actual	Budget Used
Revenue						
Interest	4070400	198,694	150,700	150,700	207,763	138%
Development Fees	4079950	20,494	19,950	19,950	12,059	60%
Residual ABX 126	4079954	28,293	20,000	20,000	14,692	73%
PropTax-CurrntSecured	4080101	4,020,242	4,106,048	4,106,048	2,302,793	56%
County Fee-SV2557Admin Basic Tax	4080102	(61,406)	(64,562)	(64,562)	(30,703)	48%
Property Tax-Unitary	4080103	38,901	36,050	36,050	19,532	54%
PropTax-CurrntUnsecur	4080104	73,364	75,000	75,000	13,126	18%
Educ Rev Augm Fund-Redist	4080105	388,770	380,000	380,000	263,214	69%
PropTax-Supp CY SECR	4080106	91,711	90,000	90,000	54,547	61%
PropTax-Supp Unsecured	4080107	791	1,000	1,000	3,583	358%
PropTax-Redemption	4080108	2,693	1,500	1,500	3,033	202%
Property Tax-Prior Unsecured	4080109	2,891	3,968	3,968	3,133	79%
Other	4090101	152	0	0	0	0%
Other State	4119940	284	300	300	239	80%
Total Revenue		4,805,874	4,819,954	4,819,954	2,867,012	59%
Transfers						
Property Tax Transfer	4700001	(554,339)	(852,865)	(852,865)	(274,053)	32%
Total Transfers		(554,339)	(852,865)	(852,865)	(274,053)	32%
Net Revenue		4,251,535	3,967,089	3,967,089	2,592,960	65%
Expense						
Salaries	5010200	1,462,869	1,710,720	1,710,720	1,326,516	78%
Employee Benefits	5020000	863,179	964,280	964,280	491,152	51%
Consultant Services	5030301	176,752	334,750	334,750	105,409	31%
Prof Svcs - Accounting and Audit	5030305	30,011	34,189	34,189	0	0%
Office Supplies	5049901	7,471	13,000	13,000	6,441	50%
Small Furn/Equip	5049902	4,230	10,000	10,000	777	8%
Software	5049903	59,386	61,800	61,800	61,404	99%
Copier Suppl & Srvc	5049904	8,276	9,442	9,442	6,762	72%
Postage	5049905	1,025	3,183	3,183	1,611	51%
Computers	5049906	16,184	20,600	20,600	8,658	42%
Communication - Phone	5050201	24,931	32,167	32,167	20,454	64%
Insurance - Gen Liability	5060301	36,166	40,000	40,000	47,662	119%
Membership & Prof Development	5090101	23,223	63,654	63,654	22,561	35%
Mileage and Travel	5090202	12,644	24,401	24,401	15,902	65%
Marketing	5090801	8,938	13,113	13,113	12,619	96%
County Fee - Special District	5100401	0	2,652	2,652	0	0%
Office Rental	5121200	126,723	141,110	141,110	103,193	73%
Total Expense		2,862,007	3,479,060	3,479,060	2,231,120	64%
Transfers						
Salary/Benefit Transfers	5100100	(2,257,540)	(2,514,176)	(2,514,176)	(1,709,438)	68%
Transfer Overhead	5100101	(450,733)	(589,463)	(589,463)	(459,668)	78%
Total Transfers		(2,708,274)	(3,103,639)	(3,103,639)	(2,169,106)	70%
Total Expense		153,733	375,421	375,421	62,014	17%

Marin Transit
 FY2019/20 Q3 Budget Report
 From 7/1/2019 Through 03/31/2020

Detail: Local Service

		FY19 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue						
Advertising Revenue	4060301	240,960	258,000	258,000	181,358	70%
Lease of Property	4070301	149,133	150,000	150,000	120,373	80%
Other Gov Agency Payments	4090101	1,725	0	0	30,000	0%
Measure A Sales Tax	4092001	9,822,215	6,201,178	6,201,178	1,699,572	27%
Measure A Sales tax - Interest	4092003	85,000	0	0	85,000	0%
Measure AA Sales Tax	4092005	0	3,918,822	3,918,821	5,568,187	142%
State Transit Assistance	4110101	1,140,266	1,274,541	1,274,541	753,794	59%
Transit Develoment Act (TDA)	4110102	5,109,399	5,836,446	5,836,446	4,338,059	74%
State Transit Assistance - Lifeline	4110103	0	391,151	391,151	293,363	75%
State Transit Assistance - Revenue Based	4110104	598,064	650,000	650,000	487,500	75%
State- Low Carbon Transit Ops Program	4119904	335,795	0	0	0	0%
National Park Service	4139951	323,371	452,570	452,570	334,635	74%
Special Fares - Paid By Another Agency	4020000	686,293	701,250	701,250	476,802	68%
Fare Revenue	4140100	<u>2,414,173</u>	<u>2,439,800</u>	<u>2,439,800</u>	<u>1,731,414</u>	71%
Total Revenue		20,906,394	22,273,758	22,273,757	16,100,057	72%
Transfers						
Property Tax Transfer	4700001	0	68,950	68,950	274,053	397%
Program Revenue Transfer	4700002	<u>81,326</u>	<u>80,000</u>	<u>80,000</u>	<u>0</u>	0%
Total Transfers		81,326	148,950	148,950	274,053	184%
Net Revenue		<u>20,987,720</u>	<u>22,422,708</u>	<u>22,422,707</u>	<u>16,374,110</u>	<u>73%</u>
Expense						
Consultant Services	5030301	95,480	210,000	210,000	26,323	13%
Fare Processing Charges	5030310	15,923	17,000	17,000	9,781	58%
Customer Service	5030320	288,777	300,000	300,000	232,503	78%
Custodial Service	5030602	12,236	21,954	21,954	12,133	55%
Security Services	5030701	246,378	280,000	280,000	195,460	70%
Fuel	5040101	1,698,478	1,737,000	1,737,000	1,193,709	69%
Electric Power	5040160	7,022	49,200	49,200	23,828	48%
Small Furn/Equipment	5049902	2,819	5,000	5,000	3,983	80%
Software	5049903	50	30,000	30,000	2,671	9%
COVID- Supplies and Cleaning	5049911	0	0	0	63	0%
Communication	5050200	4,601	112,127	112,127	59,182	53%
Purchased Transportation - In Report	5080101	16,901,437	17,812,316	17,812,316	13,004,322	73%
Marketing	5090801	67,090	95,707	95,707	62,637	65%
Expense Transfer - GGT Pass Through	5100404	<u>85,000</u>	<u>0</u>	<u>0</u>	<u>85,000</u>	0%
Total Expense		19,425,292	20,670,305	20,670,305	14,911,595	72%
Transfers						
Cost Center Salary/Benefit Transfers	5100100	1,302,319	1,477,231	1,477,231	1,152,584	78%
Cost Center Transfer Overhead	5100101	<u>260,109</u>	<u>275,172</u>	<u>275,172</u>	<u>309,930</u>	113%
Total Transfers		1,562,428	1,752,403	1,752,403	1,462,514	83%
Total Expense		<u>20,987,720</u>	<u>22,422,708</u>	<u>22,422,708</u>	<u>16,374,110</u>	73%

Marin Transit
 FY2019/20 Q3 Budget Report
 From 7/1/2019 Through 03/31/2020

Detail: Yellow Bus Service

		FY2018/19 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue						
Yellow Bus Fares - Paid by other Agency	4030000	145,000	151,000	151,000	141,000	93%
Local Government Payments	4090101	108,425	106,550	106,550	72,793	68%
Measure A Sales Tax	4092001	261,467	0	0	0	0%
Measure AA Sales Tax	4092005	0	600,000	600,000	199,001	33%
Fare Revenue - Yellow Bus	4140105	<u>354,831</u>	<u>441,937</u>	<u>441,937</u>	<u>305,149</u>	69%
Total Revenue		869,722	1,299,487	1,299,487	717,943	55%
Transfers						
Property Tax Transfer	4700001	<u>0</u>	<u>31,326</u>	<u>31,326</u>	<u>0</u>	0%
Total Transfers		0	31,326	31,326	0	0%
Net Revenue		<u>869,722</u>	<u>1,330,813</u>	<u>1,330,813</u>	<u>717,943</u>	<u>54%</u>
Expense						
Consultant Services	5030301	31,649	0	0	5,081	0%
Fare Processing Charges	5030310	9,461	18,107	18,107	9,806	54%
Custodial Service	5030602	1,791	1,900	1,900	1,337	70%
Small Furn/Equip	5049902	572	4,750	4,750	136	3%
Software	5049903	447	0	0	400	0%
Communication-AVL	5050205	6,094	15,390	15,390	0	0%
Communication-Data	5050206	8,633	9,500	9,500	6,158	65%
Yellow Bus School Service	5080103	619,009	642,967	642,967	414,087	64%
Marketing	5090801	85	4,000	4,000	193	5%
Grants to Yellow Bus Prgms	5098050	0	405,485	405,485	203,400	50%
Leases and Rentals	5120401	<u>26,378</u>	<u>24,730</u>	<u>24,730</u>	<u>19,760</u>	80%
Total Expense		704,119	1,126,829	1,126,829	660,358	59%
Transfers						
Cost Center Salary/Benefit Transfers	5100100	138,037	156,840	156,840	69,471	44%
Cost Center Transfer Overhead	5100101	<u>27,566</u>	<u>47,144</u>	<u>47,144</u>	<u>18,681</u>	40%
Total Transfers		165,603	203,984	203,984	88,152	43%
Total Expense		<u>869,722</u>	<u>1,330,813</u>	<u>1,330,813</u>	<u>748,510</u>	56%

Marin Transit
 FY2019/20 Q3 Budget Report
 From 7/1/2019 Through 03/31/2020

Detail: Rural Service

		FY19 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue						
Measure A Sales Tax	4092001	990,000	174,580	174,580	0	0%
Measure AA Sales Tax	4092005	0	714,128	714,128	900,000	126%
Fed-FTA 5311 Rural	4139920	215,088	213,885	213,885	0	0%
Fare Revenue	4140100	<u>110,245</u>	<u>121,794</u>	<u>121,794</u>	<u>70,573</u>	<u>58%</u>
Total Revenue		1,315,333	1,224,386	1,224,386	970,573	<u>79%</u>
Transfers						
Property Tax Transfer	4700001	<u>477,718</u>	<u>712,648</u>	<u>712,648</u>	<u>0</u>	<u>0%</u>
Total Transfers		477,718	712,648	712,648	0	0%
Net Revenue		<u>1,793,051</u>	<u>1,937,034</u>	<u>1,937,034</u>	<u>970,573</u>	<u>50%</u>
Expense						
Consultant Services	5030301	5,399	15,000	15,000	4,018	27%
Fuel	5040101	208,435	230,000	230,000	157,190	68%
Equipment	5049902	165	0	0	132	0%
Communication-AVL	5050205	7,572	16,409	16,409	13,756	0%
Communication-Data	5050206	831	1,061	1,061	693	65%
Purchased Transportation - In Report	5080101	1,435,669	1,482,772	1,482,772	1,082,206	73%
Marketing	5090801	<u>7,397</u>	<u>33,138</u>	<u>33,138</u>	<u>7,233</u>	22%
Total Expense		1,665,468	1,778,380	1,778,380	1,265,229	71%
Transfers						
Cost Center Salary/Benefit Transfers	5100100	106,346	121,987	121,987	74,486	61%
Cost Center Transfer Overhead	5100101	<u>21,237</u>	<u>36,667</u>	<u>36,667</u>	<u>20,029</u>	55%
Total Transfers		127,584	158,654	158,654	94,515	60%
Total Expense		<u>1,793,051</u>	<u>1,937,034</u>	<u>1,937,034</u>	<u>1,359,743</u>	70%

Marin Transit
 FY2019/20 Q3 Budget Report
 From 7/1/2019 Through 03/31/2020

Detail: Marin Access

		Total Budget -	Total Budget -	Current Period	Percent Total	
		FY19 Actual	Original	Actual	Budget Used	
Revenue						
Measure A Sales Tax	4092001	2,386,318	523,739	523,739	0%	
Measure AA Sales Tax	4092005	0	2,275,056	2,275,056	1,637,156	72%
Measure B	4099950	991,414	1,245,000	1,245,000	661,379	53%
State Transit Assistance	4110101	103,372	60,000	60,000	30,000	50%
State Prop Tx Relief HOPTR	4119910	18,779	18,500	18,500	9,360	51%
Fed-FTA 5307 Urbanized Area Formula	4139910	715,573	687,028	687,028	687,028	100%
Fed-FTA 5310 Mobility	4139915	486,487	437,500	437,500	449,637	103%
Fare Revenue	4140100	313,834	305,000	305,000	220,783	72%
Misc.-Reimbursement	4601001	3,003	0	0	0	0%
GGBHTD Payment for Local Paratransit	4601003	1,054,043	1,145,995	1,145,995	787,818	69%
GGBHTD Payment for Regional Paratransit	4601004	<u>767,416</u>	<u>845,018</u>	<u>845,018</u>	<u>553,747</u>	66%
Total Revenue		6,840,238	7,542,835	7,542,835	5,036,908	67%
Transfers						
Property Tax Transfer	4700001	0	38,541	38,541	0	0%
Program Revenue Transfer	4700002	<u>(81,326)</u>	<u>(80,000)</u>	<u>(80,000)</u>	<u>0</u>	0%
Total Transfers		<u>(81,326)</u>	<u>(41,459)</u>	<u>(41,459)</u>	0	0%
Net Revenue		<u>6,758,913</u>	<u>7,501,376</u>	<u>7,501,376</u>	<u>5,036,908</u>	67%
Expense						
Consultant Services	5030301	29,377	96,171	96,171	34,069	35%
Fare Processing Charges	5030310	801	2,000	2,000	530	26%
Customer Service	5030320	308,172	351,950	351,950	245,888	70%
Fuel	5040101	607,565	647,094	647,094	445,353	69%
Equipment	5049902	0	0	0	431	0%
Software	5049903	55,141	76,034	101,034	133,842	132%
COVID- Supplies and Cleaning	5049911	0	0	0	2,379	0%
Communication	5050200	37,732	40,969	40,969	31,532	77%
Purchased Transportation - In Report	5080101	4,541,478	4,878,268	4,878,268	3,178,644	65%
Purchased Transportation - Regional	5080102	747,161	814,780	814,780	642,463	79%
Marketing	5090801	33,165	100,850	100,850	21,543	21%
Misc-Exp Transit User Training	5098001	1,019	9,800	9,800	7,242	74%
Gap Grant	5098002	<u>6,325</u>	<u>20,000</u>	<u>20,000</u>	<u>2,570</u>	13%
Total Expense		6,367,936	7,037,915	7,062,915	4,746,486	67%
Transfers						
Cost Center Salary/Benefit Transfers	5100100	326,007	358,697	358,697	232,892	65%
Cost Center Transfer Overhead	5100101	<u>64,970</u>	<u>104,764</u>	<u>104,764</u>	<u>62,625</u>	60%
Total Transfers		390,977	463,461	463,461	295,516	64%
Total Expense		<u>6,758,913</u>	<u>7,501,376</u>	<u>7,526,376</u>	<u>5,042,003</u>	67%

Marin Transit
 FY2019/20 Q3 Budget Report
 From 7/1/2019 Through 03/31/2020

Detail: Facility Budget

		FY 2020 Budget (6 months)	FY2020 Current Period Actual	Percent Total Budget Used
Revenue				
4070302	Lease of Facility	164,277	55,313	34%
Subtotal Revenue		164,277	55,313	34%
4700001	Property Tax Transfer	-	-	
Total Revenue		164,277	55,313	34%
Expense				
5030301	Consultant Services	9,000	5,600	62%
5030603	Custodial Service -Janitorial	5,000	0	0%
5030650	Landscaping	2,500	0	0%
5030701	Security Services	1,500	0	0%
5040180	Utilities	6,834	5,413	79%
5049902	Small Equipment	2,500	0	0%
5060302	Insurance	2,500	0	0%
Subtotal Expense		29,834	11,013	37%
5100100	Salary/Benefit Transfers	5,925	3,026	51%
5100101	Overhead Transfer	671	814	121%
Total Expense		36,430	14,853	41%
Net Revenue (Expense)		123,513	40,460	33%

Marin Transit
 FY2019/20 Q3 Budget Report
 From 7/1/2019 Through 03/31/2020

Detail:Capital Budget

	Total Project Budget	FY2019/20 Budget	FY2019/20 Budget Revised	FY2019/20 Actual	Total Project Expenditure	Future Years
EA Replace 2 Artics with 4 - 40ft Electric	3,240,000	500	500	483	483	3,239,500
EV Purchase Two Electric Vehicles (Replacements)	1,662,022	0	860,245	694,462	1,496,239	
EX Electric Vehicle Infrastructure	132,000	114,500	114,500	0	0	0
HM Hybrid Mid-Life Battery Replacements	300,000	130,000	103,313	123,362	320,049	0
LD Purchase 11 -40ft Hybrids (Replace 7 Artics)	9,057,000	9,057,000	9,057,000	8,972,753	8,972,753	0
PC Purchase 16 Paratransit Replacements	1,472,000	1,000	1,000	0	0	1,471,000
SC Purchase 9 Shuttle Replacements	1,161,000	1,000	1,000	663	663	1,160,000
XB Purchase 4 Replacement XHF's	1,710,000	1,710,000	1,704,597	5,213	10,616	0
XC Purchase 2 XHF Replacements	850,000	1,000	1,000	97	97	849,000
Subtotal Vehicles	19,584,022	11,015,000	11,843,155	9,797,033	10,800,900	3,239,500
BI Bus Stop Improvements SGR (BI)	2,201,130	15,000	133,578	109,303	2,176,855	0
BS Bus Stop Assessment Update	115,000	5,000	0	0	115,233	0
BW Muir Woods Infrastructure Improvements	486,505	0	20,148	2,414	468,771	0
Subtotal Bus Stop Improvements	2,802,635	20,000	153,726	111,717	2,760,859	0
FR Facility ROW Purchase	6,600,000	6,364,192	6,387,842	5,153,134	5,365,292	0
YF Yellow Bus Parking Facility	3,000,000	3,000,000	3,000,000	0	0	
Subtotal Facility	9,600,000	9,364,192	9,387,842	5,153,134	5,365,292	0
OA On Board Equipment - 2016	210,000	51,000	38,590	924	172,334	0
ME MERA	29,000	29,000	29,000	27,259	107,870	0
AY AVL Replacement Equipment	180,000	174,500	179,831	18,872	19,041	0
TB Mobility Management Technology Backbone	375,000		35,698	65,523	404,825	0
RT Realtime Signs	212,394	210,000	210,000	1,738	1,738	0
Subtotal Technology Projects	1,006,394	464,500	493,119	114,316	280,204	0
GG Golden Gate Capital Costs (GG)	18,000	18,000	18,000	12,806	NA	0
BM Bus Stop Maintenance (BM)	100,000	100,000	100,000	85,411	NA	0
VR Major Vehicle Repairs (VR)	202,000	202,000	202,000	77,835	NA	0
IF Infrastructure Support (IF)	400,000	400,000	400,000	205,811	NA	0
Subtotal Ongoing Capital Expenses	720,000	720,000	720,000	381,863	0	0
Total Expenditures	33,713,051	21,583,692	22,597,842	15,558,064	19,207,255	3,239,500

Attachment B

FY2019/20 Q3
Budget Amendments

Number	Board Authorization	Description	Function	Program	Project	GL	Original	Change	Final
2020-01	07/01/2019	Add budget for route scheduling software	Operations	LCL	NA		30,000		35,640
2020-02	10/07/2019	Add budget for Via Technology Contract Extension	Operations	TCT	NA	Software	0	\$25,000	\$25,000
2020-03	12/2/2019	Roll forward of unspent FY2019 Capital Project budgets;	Capital	Capital	EV	5230101 Vehicles	0	860,245	860,245
					XB	5230101 Vehicles	1,710,000	(5,403)	1,704,597
					HM	5230101 Vehicles	130,000	(23,687)	103,313
					BI	5230101 Bus Stops	15,000	118,578	133,578
					BS	5230101 Bus Stops	5,000	(5,000)	0
					BW	5230101 Bus Stops	0	20,150	20,150
					FR	5230104 Facility	6,364,192	23,650	6,387,842
					OA	5230102 Equipment	51,000	(12,410)	38,590
					TB	5230102 Equipment	0	35,698	35,698
					AY	5230102 Equipment	174,500	5,331	179,831
2020-04	12/2/2019	Add STA- SGR and STA Cap Rev unspent funds to XHF project and increase project budget by \$30,000	Capital	CPT	XB	4110105 STA SGR SB1	286,651	26,496	313,148
						4119901 STA CAP Rev	0	139,089	139,089
						4092002 Measure A -Capital	711,282	(135,585)	575,697
						5230101 Vehicles	1,710,000	30,000	1,740,000
2020-05	12/2/2019	Increase Hybrid Battery replacement budget to include final engine rebuild costs	Capital	CPT	HM	5230101 Vehicles	103,313	\$21,000	\$124,313
2020-06	01/13/2020	Add Facility Maintenance Budget	Facility	FCT	FM	Total budget	0	33,930	33,930
2020-07	Pending	Correct Facility Maintenance Budget - add \$2,500 to total to include all expense GLs	Facility	FCT	FM	Total budget	33,930	2,500	36,430

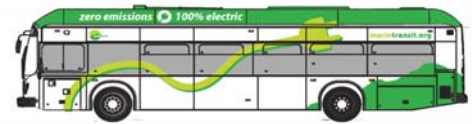
Capital Projects Report FY2019/20

This capital project report provides detail FY2019/20. Project descriptions and status are given for all major capital projects. Projects are grouped according to project type as shown below.

	Total Project Budgets	Total Expended FY2020	Total Project Expenditures
Vehicles	\$19,584,022	\$9,797,033	\$10,800,900
Bus Stop Improvements	\$2,802,635	\$111,716	\$2,758,348
Facility	\$9,600,000	\$5,153,134	\$5,365,292
Technology Projects	\$1,006,394	\$114,316	\$625,197
Ongoing Capital Expenses	\$720,000	\$381,863	\$0 (annual)
	\$33,713,051	\$15,558,062	\$19,549,737

Purchase Two Electric Vehicles Total Project Budget \$1,662,022

Concept: Purchase Two Electric Vehicles
Funding: \$1,190,640 Federal Section 5307
 \$135,022 State - BAAQMD
 \$75,000 TAM - Measure B
 \$261,360 Measure A



Description: Replace two 40 ft vehicles beyond their useful life with battery electric vehicles

Status: Board authority to purchase the vehicles was given in November 2016. The vehicle were procured from BYD Motors and delivered in September 2018. A ribbon cutting ceremony was held October 18. One vehicle went into service February 2019. The second vehicle went into service in July 2019.

VEHICLES

Project ID	Budget	Expended to		Completion Date
		Date	Percent Complete	
EV	\$1,662,022	\$1,496,239	100%	Sep-19

Purchase 11 - 40ft Hybrids (Replace 7 Artics) Total Project Budget \$9,057,000

Concept: Purchase eleven 40ft hybrids to replace eight 60ft Artics
Funding: \$7,216,000 Federal Section 5307
 \$216,827 State Transit Assistance - State of Good Repair
 \$1,624,173 Measure A



Description: Replace eight 60ft articulated vehicles that are beyond their useful life

Status: Board authorized purchase of the vehicles in April 2019. Five of the vehicles were delivered in December 2019, with the remaining to arrive in January 2020. Vehicles entered service in March after testing and installation of onboard equipment.

VEHICLES

Project ID	Budget	Expended to		Anticipated
		Date	Percent Complete	Completion Date
LD	\$9,057,000	\$8,972,753	99%	Mar-20

VEHICLES

Purchase 16 Paratransit Vehicles (Replacements) Total Project Budget \$1,472,000

Concept: Purchase 16 Paratransit Replacements

Funding: \$1,207,040 Federal 5307
\$264,960 Measure A

Description: Purchase 16 Paratransit Vehicles to replace vehicles beyond their useful life.

Status: Waiting for pre-award authority on the federal funds. Staff expects to take purchase to the Board in Spring 2020.



<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion</u>
PC	\$1,472,000	\$0	0%	Sep-20

VEHICLES

Purchase 9 Shuttle Replacements Total Project Budget \$1,161,000

Concept: Purchase Nine Shuttle Replacements

Funding: \$952,020 Federal Section 5307
\$208,980 Measure A

Description: Replace 9 Shuttles that are beyond their useful life

Status: Waiting for pre-award authority on the federal funds. Staff expects to take purchase to the Board in Spring 2020.



<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion</u>
SC	\$1,161,000	\$663	0%	Dec-20

VEHICLES

Purchase Two 35ft XHF Vehicles (Replacement) Total Project Budget \$850,000

Concept: Purchase four 35ft XHF vehicles

Funding: \$697,000 Federal 5307
\$153,000 Measure A

Description: Purchase of two replacement 35-foot XHFs

Status: Waiting for pre-award authority on the federal funds. Staff expects to take purchase to the Board in Spring 2020.



<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion</u>
XC	\$850,000	\$97	0%	Apr-20

VEHICLES

Purchase Four 30ft XHF Vehicles (Replacement) Total Project Budget \$1,710,000

Concept: Purchase two 35ft XHF vehicles
Funding: \$559,600 Federal Section 5307
 \$139,089 State Transit Assistance - Revenue Based
 \$313,147 State Transit Assistance - State of Good Repair
 \$576,670 Measure A
 \$151,494 Paul Sarbanes



Description: Purchase of four replacement 30-foot XHFs

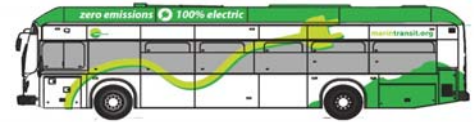
Status: These vehicles will replace 4 cutaway vehicles beyond their useful life. This purchase was approved by your Board in April 2019. Delivery of these vehicles was expected this year, but is anticipated to be delayed due to COVID-19 impacts at the manufacturer.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	
XB	\$1,740,000	\$10,616	1%	Oct-20	

VEHICLES

Purchase Four 40ft Electric Vehicles (Replacement) Total Project Budget \$3,240,000

Concept: Replace two 60ft Artics with four 40ft Electric Buses
Funding: \$2,656,800 Federal Section 5307
 \$583,200 Measure A



Description: Purchase of four 40-foot Battery Electric Buses to replace two 60-foot Articulated buses beyond

Status: Waiting for pre-award authority on the federal funds. Staff expects to take purchase to the Board in July 2020.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	
EA	\$3,240,000	\$483	0%	Jun-21	

VEHICLES

Hybrid Mid Life Battery Replacements Total Project Budget \$300,000

Concept: Replace batteries on the 2007 Hybrid Vehicles
Funding: \$217,566 Measure A
 \$182,434 FTA 5307



Description: Replace batteries in the 7 hybrid vehicles

Status: As a preventative maintenance measure, under the existing maintenance contract, GGBHTD will replace the batteries on the 2007 Hybrid Vehicles.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	
HM	\$300,000	\$320,049	100%	Dec-19	

BUS STOP IMPROVEMENTS

Bus Stop Improvements (State of Good Repair)

Total Project Budget \$ 2,201,130

Concept: Improve bus stops in Marin County
Funding: \$1,600,000 Federal Section 5309
 \$400,000 PTMISEA
 \$201,130 Measure A

Description: Phase 1: Install new bus stop signage throughout Marin County. Phase 2: Minor and Major bus stop improvements at 12 locations throughout the County . Phase 3: Additional bus stop improvements of up to 11 stops.

Status: Phase 1 - complete. Phase 2 - complete. Phase 3 - Construction began in February 2019. There were some delays due to permitting through Caltrans and increased traffic controls requested by some jurisdictions. Construction is complete and the project is in the closeout phase.



<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Phase 3 Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	<u>Date</u>
BI	\$2,201,130	\$2,176,758	100%	Dec-19	

BUS STOP IMPROVEMENTS

Bus Stop Assessments

Total Project Budget \$115,000

Concept: Update Bus Stop Assessments
Funding: \$115,000 Measure A

Description: Project to update the District's 2005 bus stop conditions assessment to quantify & prioritize future improvements

Status: Marin Transit hired a consultant to conduct an assessment of bus stop conditions and develop preliminary plans for future bus stop improvements. The assessment is complete and preliminary plans for 20 stops are complete.



<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	<u>Date</u>
BS	\$115,000	\$115,233	100%	Dec-19	

ADMIN AND OPERATIONS FACILITY

Maintenance Facility - ROW Purchase & Capital Improvements

Total Project Budget

\$6,600,000

Concept: Acquire property and develop a maintenance facility
Funding: \$2,200,000 Measure A
 \$4,400,000 FTA 5339

Description: Purchase land for a new facility

Status: Marin Transit successfully completed the purchase of right of way at 600 Rusl in Novato. Additional improvements are being planned for the site like enhanced fencing and lighting.



<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	<u>Date</u>
FR	\$6,600,000	\$5,365,292	81%	NA	

ADMIN AND OPERATIONS FACILITY

Yellow Bus Parking Facility **Total Project Budget \$3,000,000**

Concept: Identify and purchase property for vehicles

Funding: \$3,000,000 Capital Reserve

Description: Replace temporary leased parking with a permanent location



Status: Marin Transit is evaluating and identifying opportunities for land acquisition.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	<u>Date</u>
YF	\$3,000,000	\$0	0%	NA	

TECHNOLOGY PROJECTS

TECHNOLOGY PROJECTS **Total Project Budget \$1,006,394**

Concept: District technology projects

Funding: \$300,000 Federal Job Access Funds (JARC)
 \$312,000 Federal Section 5307
 \$394,394 Measure A

<u>Projects:</u>		<u>Total Project</u>	<u>Expended to</u>
		<u>Cost</u>	<u>Date</u>
OA	On Board Equipment 2016	\$210,000	\$172,334
AY	AVL Replacements	\$180,000	\$19,041
RT	Realtime Signs	\$212,394	\$1,738
TB	Technology Backbone	\$375,000	\$404,825
ME	MERA	\$29,000	\$27,259



Description: Marin Transit provides technology acquisitions for vehicle operations, fare collection, and passenger information

Status: Marin Transit will continue the project to pay for fareboxes and on board equipment associated with vehicle replacements. The technology Backbone project is in its closeout phase, and Real Time Signs contract has been awarded with work to begin in 2020.



ONGOING CAPITAL EXPENSES

Ongoing Capital Expenses **Annual Budget** **\$720,000**

Concept: Ongoing capital expenses



Funding: \$720,000 Measure A

		Total Project		
<u>Projects:</u>		Budgets	<u>Annual Budget</u>	<u>Expended in</u>
				FY2019
GG	Golden Gate Capital Costs	\$18,000	\$18,000	\$12,806
BM	Bus Stop Maintenance	\$100,000	\$100,000	\$85,411
VR	Major Vehicle Repairs	\$202,000	\$202,000	\$77,835
IF	Infrastructure Support	\$400,000	\$400,000	\$205,811

Description: Ongoing capital costs associated with the Golden Gate operations contract, major vehicle repairs, and other small capital expenses

Status: Capital depreciation expenses for equipment owned by Golden Gate Transit are billed monthly. Major vehicle repairs, such as transmissions, are expended as needed. Infrastructure support includes small capital projects, staff support, and work on partner agency capital projects.