



marin transit

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February 22, 2016

Honorable Board of Directors
Marin County Transit District
3501 Civic Center Drive
San Rafael, CA 94903

**SUBJECT: Marin County Transit District Second Quarter
Financial Report**

Dear Board Members:

RECOMMENDATION: Accept report.

SUMMARY: This report represents all financial transactions for the District through the second quarter of Fiscal Year 2015/16. This quarterly report is an opportunity for your Board to review the District's financial status and to provide fiscal and operational accountability.

Unaudited revenues and expenditures are shown on a full accrual basis consistent with Generally Accepted Accounting Principles (GAAP) for special districts. All known revenues and expenditures for the period are reported even if they have not been received or are awaiting payment. This includes recorded estimates for property tax and other significant transactions.

Second quarter operations expenses and revenues were both consistent with the Board-adopted budget.

Operating Expenses

FY2015/16 operating expenditures through the second quarter (Attachment A, Page 1) are \$12,869,681, which is 46 percent of the annual budget of \$27,838,050. With these expenditures, Marin Transit successfully delivered the transit services shown in Table 1.

Overall, Marin Transit's operating expenses are four percent under budget. Line items that are more than \$100,000 below budget include fuel expenditures, salaries and benefits, and consultant services. Fuel expenditures are the most significant factor. These expenses amount to 31 percent of the annual budget and are \$540,922 below the amount budgeted due to lower fuel prices and lower ridership on the paratransit service. Unlike prior years, both

Local Paratransit revenue service hours and passengers are below budget and three percent below prior year actuals.

Table 1: FY 2015/16 Second Quarter Service Operations

Service	Annual Estimated Revenue Hours	Q2 Actual Revenue Hours	% of Annual
Local Large Bus Fixed Route	87,500	44,378	51%
Community Shuttles	39,321	19,866	51%
Local Supplemental School	7,467 ¹	3,284 ²	44%
Muir Woods Shuttle	5,211	2,980	57%
Novato Dial-A-Ride	2,650	1,091	41%
Dillion Beach Dial-A-Ride		21.7	N/A
Yellow School Bus Service	7 Buses	6 buses	N/A
West Marin Stagecoach Service	16,030	4,119	27%
Tomaes Service	375	161	26%
Local Paratransit Service	61,217	28,461	43%
Regional Paratransit Service	9,845	5,138	52%
Service	Annual Estimated Trips	Q2 Actual Trips	% of Annual
Catch A Ride	19,200	8,048	42%
Volunteer Driver	19,755	7,757	39%

Notes: 1) corrected from 7,167 in budget document;
2) Includes College of Marin service

Operating Revenue

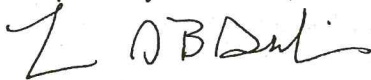
Marin Transit's FY2015/16 operating revenues through the second quarter (Attachment A, Page 1) are \$14,587,673 or 49 percent of the annual budget of \$29,730,138. Current year revenues are consistent with the FY2015/16 budget.

Capital Budget

Through the second quarter, Marin Transit's expenditures in the Capital Budget (Attachment A, Page 1) were \$3,036,187 or 21 percent of the \$13.6 million budget. Capital revenues tie closely to expenditures as they tend to be on a reimbursement basis. The primary expenditures were for vehicle replacements. The first of eleven hybrid transit vehicles was delivered in December 2015, and the remaining vehicles will be delivered in the third quarter. Attachment C includes a complete Capital Report for all major Marin Transit capital projects for the current period.

FISCAL/STAFFING IMPACT: There is no net fiscal impact from this report.

Respectfully submitted,



Lauren Gradia
Director of Finance and Capital Projects

Attachment A: FY2015/16 Second Quarter Financial Report

Attachment B: FY2015/16 Budget Amendments
Attachment C: Capital Project Report

Marin Transit
 FY2015/16 Q2 Budget Report
 From 7/1/2015 Through 12/31/2015

	FY2014/15 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue					
Capital	2,987,471	13,264,649	14,666,503	3,036,186	20.70%
Vehicle Operations	<u>28,010,488</u>	<u>29,730,138</u>	<u>29,730,138</u>	<u>14,587,673</u>	<u>49.07%</u>
Total Revenue	30,997,959	42,994,787	44,396,641	17,623,859	39.70%
Expenses					
Capital	2,987,471	13,264,649	14,666,503	3,036,187	20.70%
Vehicle Operations	<u>25,399,837</u>	<u>27,838,050</u>	<u>27,838,050</u>	<u>12,869,681</u>	<u>46.23%</u>
Expenditures	28,387,308	41,102,699	42,504,553	15,905,868	37.42%
Net Revenue Over Expenditures	<u>2,610,651</u>	<u>1,892,088</u>	<u>1,892,088</u>	<u>1,717,991</u>	<u>90.80%</u>
Emergency Reserve	4,412,111	4,639,675	4,639,675	4,639,675	
Contingency Reserve	4,824,465	6,488,989	6,488,989	6,314,892	
Fund Balance (total reserve)	<u>9,236,576</u>	<u>11,128,664</u>	<u>11,128,664</u>	<u>10,954,567</u>	

Marin Transit
 FY2015/16 Q2 Budget Report
 From 7/1/2015 Through 12/31/2015

OPERATIONS: Admin, Local, Rural, Marin Access

	Total Budget - Total Budget -		Current	Percent Total	
	FY15 Actual	Original			Revised
Revenue					
Fare Revenue	3,669,512	4,078,076	4,078,076	2,035,611	49.91%
Advertising & Other Revenue	283,688	344,520	344,520	365,580	106.11%
Fee for Service	1,974,352	2,448,427	2,448,427	1,196,869	48.88%
Interest	9,816	5,000	5,000	4,455	89.10%
Measure A	10,299,547	11,300,289	11,300,289	5,071,263	44.87%
Measure B	863,617	863,386	863,386	438,285	50.76%
Property Taxes	3,577,395	3,630,099	3,630,099	1,770,361	48.76%
Redevelopment Area (RDA) Fees	33,961	17,517	17,517	8,250	47.09%
State Transit Assistance (STA)	1,310,912	1,328,015	1,328,015	684,846	51.56%
Transit Development Act (TDA)	4,542,050	4,566,400	4,566,400	2,283,200	49.99%
Other State	19,534	19,343	19,343	2,871	14.84%
FTA Funds	1,297,129	962,250	962,250	622,152	64.65%
National Park Service	168,666	166,816	166,816	108,967	65.32%
Cost Center Revenue Transfers	<u>(39,691)</u>	<u>0</u>	<u>0</u>	<u>(5,037)</u>	=
Total Revenue	28,010,488	29,730,138	29,730,138	14,587,673	49.07%
Expenses					
Salaries and Benefits	1,410,195	1,992,741	1,992,741	818,607	41.07%
Consultant Services	328,800	523,561	523,561	136,336	26.04%
Consultant - Legal	88,716	85,000	85,000	31,111	36.60%
Security and Maintenance	19,183	204,000	204,000	8,107	3.97%
Customer Service	118,760	499,480	499,480	302,917	60.64%
Indirect County Overhead	2,009	5,000	5,000	1,005	20.09%
Mobility Management Support Programs	73,699	75,000	75,000	34,274	45.69%
Office Supplies	86,261	128,999	128,999	62,570	48.50%
General Insurance	29,444	30,000	30,000	29,580	98.60%
Contract Service Operation	21,814,329	21,157,393	21,157,393	10,499,203	49.62%
Membership & Prof Development	14,671	27,000	27,000	17,487	64.76%
Mileage and Travel	13,063	18,400	18,400	7,757	42.15%
Marketing	114,661	235,314	235,314	46,278	19.66%
Communication	110,284	126,605	126,605	93,566	73.90%
Fuel	1,291,857	2,864,944	2,864,944	891,550	31.11%
Misc Services	22,348	30,750	30,750	15,482	50.34%
Office - Rental and Overhead	92,236	96,000	96,000	46,857	48.80%
Cost Center Transfers	<u>(230,676)</u>	<u>(262,137)</u>	<u>(262,137)</u>	<u>(173,006)</u>	<u>65.99%</u>
Total Expenses	25,399,837	27,838,050	27,838,050	12,869,681	46.23%
Net Revenue Over Expenditures	<u>2,610,651</u>	<u>1,892,088</u>	<u>1,892,088</u>	<u>1,717,992</u>	<u>90.80%</u>

Marin Transit
 FY2015/16 Q2 Budget Report
 From 7/1/2015 Through 12/31/2015

Administration

		Total Budget - FY15 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue						
Lease of Property	4070301	245	0	0	0	--
Interest	4070400	9,816	5,000	5,000	4,455	89.10%
Redevelopment Fees	4079950	13,583	11,310	11,310	8,119	71.79%
Residual ABX 126	4079954	20,377	6,207	6,207	131	2.11%
PropTax-CurrntSecured	4080101	3,126,747	3,226,380	3,226,380	1,613,190	50.00%
County Fee-SV2557Admin Basic Tax	4080102	(49,661)	(48,970)	(48,970)	(22,937)	46.84%
Property Tax-Unitary	4080103	29,656	30,874	30,874	0	0.00%
PropTax-CurrntUnSecur	4080104	69,581	66,581	66,581	0	0.00%
Educ Rev Augm Fund-Redist	4080105	304,033	276,782	276,782	155,234	56.09%
PropTax-Supp CY SECR	4080106	88,406	70,120	70,120	20,891	29.79%
PropTax-Supp Unsecured	4080107	1,149	1,565	1,565	1,099	70.22%
PropTax-Redemption	4080108	2,516	1,798	1,798	938	52.17%
Property Tax-Prior Unsecured	4080109	4,969	4,969	4,969	1,946	39.16%
Other State	4119940	<u>208</u>	<u>208</u>	<u>208</u>	<u>0</u>	0.00%
Subtotal Revenue		3,621,625	3,652,824	3,652,824	1,783,066	48.81%
Property Tax Transfer	4700001	<u>(994,095)</u>	<u>(1,369,481)</u>	<u>(1,369,481)</u>	<u>(161,940)</u>	<u>11.82%</u>
Total Revenue		2,627,530	2,283,343	2,283,343	1,621,126	71.00%
Expense						
Salaries and Benefits	5010200	883,320	1,975,041	1,975,041	811,763	41.10%
Consultant Services	5030301	61,425	230,163	230,163	54,271	23.58%
Prof Svcs - Accounting and Audit	5030305	45,058	42,115	42,115	6,907	16.40%
Office Supplies	5049901	6,535	8,240	8,240	3,663	44.45%
Small Furn/Equip	5049902	2,599	12,000	12,000	9,358	77.98%
Software	5049903	44,521	56,650	56,650	2,963	5.23%
Copier Suppl & Srvc	5049904	6,854	8,000	8,000	3,944	49.30%
Postage	5049905	1,135	2,500	2,500	110	4.40%
Computers	5049906	4,630	10,609	10,609	160	1.51%
Communication - Phone	5050201	20,635	23,602	23,602	14,058	59.56%
Insurance - Gen Liability	5060301	29,444	30,000	30,000	29,580	98.60%
Membership & Prof Development	5090101	14,671	27,000	27,000	17,487	64.77%
Mileage and Travel	5090202	13,063	18,400	18,400	7,757	42.16%
Marketing	5090801	19,144	24,479	24,479	2,462	10.06%
County Transfer - Special District	5100401	2,009	5,000	5,000	1,005	20.10%
Office Rental	5121200	<u>92,236</u>	<u>96,000</u>	<u>96,000</u>	<u>46,857</u>	48.81%
Subtotal Expense		1,766,085	2,569,799	2,569,799	1,012,345	39.39%
Cost Center Salary/Benefit Transfers	5100100	<u>(1,306,935)</u>	<u>(1,829,544)</u>	<u>(1,829,544)</u>	<u>(894,061)</u>	48.87%
Cost Center Transfer Overhead	5100101	<u>(442,267)</u>	<u>(348,998)</u>	<u>(348,998)</u>	<u>(213,935)</u>	61.30%
Total Expense		16,882	391,257	391,257	(95,651)	-24.45%

Marin Transit
 FY2015/16 Q2 Budget Report
 From 7/1/2015 Through 12/31/2015

Local

		FY15 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue						
Advertising Revenue	4060301	218,971	278,004	278,004	253,604	91.22%
Lease of Property	4070301	64,472	66,516	66,516	111,976	168.34%
Fee For Service	4090101	26,559	0	0	9,457	--
Measure A Sales Tax	4092001	7,109,172	8,086,178	8,086,178	3,519,727	43.53%
State Transit Assistance	4110101	1,217,391	1,256,385	1,256,385	649,166	51.67%
Transit Develoment Act (TDA)	4110102	4,542,050	4,566,400	4,566,400	2,283,200	50.00%
State Transit Assistance - Lifeline	4110103	13,181	0	0	0	--
Fed- FTA 5307 STP	4139912	216,017	122,249	122,249	0	0.00%
National Park Service	4139951	120,773	166,816	166,816	79,514	47.67%
Fed-FTA 5304 State Planning	4139961	81,850	10,000	10,000	17,875	178.75%
Fare Revenue	4140100	3,210,813	3,255,396	3,255,396	1,562,505	48.00%
Fare Revenue - Yellow Bus	4140105	0	368,000	368,000	249,017	67.67%
Subtotal Revenue		16,821,249	18,175,944	18,175,944	8,736,041	48.06%
Program Revenue Transfer	4700002	99,846	100,000	100,000	0	0.00%
Total Revenue		16,921,095	18,275,944	18,275,944	8,736,041	0.00%
Expense						
Salaries and Benefits	5010200	4,936	17,700	17,700	6,844	38.67%
Consultant Services	5030301	233,724	226,350	226,350	45,621	20.16%
Customer Service	5030320	0	302,000	302,000	248,742	82.36%
Custodial Service	5030602	19,183	20,000	20,000	8,107	40.54%
Security Services	5030701	0	184,000	184,000	0	0.00%
Fuel	5040101	489,952	1,884,401	1,884,401	550,283	29.20%
Software	5049903	0	0	0	50	--
Communication-AVL	5050205	42,635	44,746	44,746	40,430	90.35%
Communication-Data	5050206	2,331	10,000	10,000	1,027	10.27%
Purchased Transportation - In Report	5080101	15,033,513	13,551,734	13,551,734	6,872,503	50.71%
Yellow Bus School Service	5080103	0	616,000	616,000	245,141	39.80%
Marketing	5090801	39,082	95,481	95,481	21,313	22.32%
Signs	5122010	22,348	30,750	30,750	15,482	50.35%
Subtotal Expense		15,887,705	16,983,162	16,983,162	8,055,543	47.43%
Cost Center Salary/Benefit Transfers	5100100	772,109	1,099,154	1,099,154	547,616	49.82%
Cost Center Transfer Overhead	5100101	261,282	193,627	193,627	130,830	67.57%
Total Expense		16,921,095	18,275,943	18,275,943	8,733,989	47.79%

Marin Transit
 FY2015/16 Q2 Budget Report
 From 7/1/2015 Through 12/31/2015

Rural

		<u>FY15 Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget - Revised</u>	<u>Current Period Actual</u>	<u>Percent Total Budget Used</u>
Revenue						
Measure A Sales Tax	4092001	886,505	1,010,565	1,010,565	449,763	44.51%
Fed-FTA 5311 Rural	4139920	212,197	217,117	217,117	108,559	25.00%
National Park Service	4139951	47,893	0	0	29,453	--
Fare Revenue	4140100	<u>128,410</u>	<u>124,126</u>	<u>124,126</u>	<u>57,329</u>	<u>31.42%</u>
Total Revenue		1,275,005	1,351,808	1,351,808	645,104	47.72%
Expense						
Salaries and Benefits	5010200	2,718	0	0	0	0.00%
Benefits	5020000	417	0	0	0	0.00%
Consultant Services	5030301	2,906	15,914	15,914	449	2.82%
Fuel	5040101	180,232	255,608	255,608	93,500	36.58%
Communication-AVL	5050205	14,212	15,167	15,167	13,477	88.86%
Communication-Data	5050206	831	1,000	1,000	346	34.60%
Purchased Transportation - In Report	5080101	890,257	901,952	901,952	445,342	49.38%
Purchased Transportation - Excluded	5080102	2,840	0	0	29,453	--
Marketing	5090801	<u>31,236</u>	<u>25,750</u>	<u>25,750</u>	<u>11,499</u>	<u>44.66%</u>
Subtotal Expense		1,125,648	1,215,391	1,215,391	594,066	48.88%
Cost Center Salary/Benefit Transfers	5100100	111,593	116,198	116,198	41,843	36.01%
Cost Center Transfer Overhead	5100101	<u>37,763</u>	<u>20,219</u>	<u>20,219</u>	<u>10,034</u>	<u>49.63%</u>
Total Expense		1,275,005	1,351,808	1,351,808	645,943	47.78%

Marin Transit
FY2015/16 Q2 Budget Report
From 7/1/2015 Through 12/31/2015

Special

		<u>FY15 Actual</u>	<u>Total Budget -</u> Original	<u>Total Budget -</u> Revised	<u>Current Period</u> Actual	<u>Percent Total</u> Budget Used
Revenue						
Fee For Service	4090101	5,357	0	0	0	0.00%
Measure A Sales Tax	4092001	2,303,870	2,203,546	2,203,546	1,101,773	50.00%
Measure B	4099950	863,617	863,386	863,386	438,285	50.76%
State Transit Assistance	4110101	80,340	71,630	71,630	35,680	49.81%
State Prop Tx Relief HOPTR	4119910	19,326	19,135	19,135	2,871	15.00%
Fed-FTA 5307 Urbanized Area Formula	4139910	677,859	461,944	461,944	461,944	100.00%
Fed-FTA 5310 Mobility	4139915	0	50,000	50,000	0	0.00%
Fed-FTA 5317 New Freedom	4139941	109,207	100,940	100,940	33,774	33.46%
Fare Revenue	4140100	330,289	330,554	330,554	166,760	50.45%
Misc.-Reimbursement	4601001	64,447	66,294	66,294	15,159	22.87%
GGBHTD Payment for Local Para	4601003	725,800	1,217,696	1,217,696	595,304	48.89%
GGBHTD Payment for Regional Para	4601004	<u>1,152,188</u>	<u>1,164,437</u>	<u>1,164,437</u>	<u>576,950</u>	<u>49.55%</u>
Subtotal Revenue		6,332,300	6,549,562	6,549,562	3,428,500	52.35%
Property Tax Transfer	4700001	954,404	1,369,481	1,369,481	156,903	11.46%
Program Revenue Transfer	4700002	<u>(99,846)</u>	<u>(100,000)</u>	<u>(100,000)</u>	<u>0</u>	<u>0.00%</u>
Total Revenue		7,186,858	7,819,043	7,819,043	3,585,403	45.85%
Expense						
Consultant Services	5030301	74,402	94,019	94,019	60,199	64.03%
Customer Service	5030320	118,760	197,480	197,480	54,175	27.43%
Fuel	5040101	621,674	724,935	724,935	247,766	34.18%
Software	5049903	19,987	31,000	31,000	42,324	136.53%
Communication- Mobile Data Terminal	5050203	3,871	4,000	4,000	2,060	51.50%
Communication-MERA Radio	5050204	19,268	19,900	19,900	18,057	90.74%
Communication-Data	5050206	6,500	8,190	8,190	4,110	50.18%
Purchased Transportation - In Report	5080101	4,774,784	5,008,642	5,008,642	2,343,702	46.79%
Purchased Transportation - Regional	5080102	1,112,936	1,079,065	1,079,065	563,062	52.18%
Marketing	5090801	25,199	89,604	89,604	11,004	12.28%
Misc-Exp Transit User Training	5098001	5,897	9,000	9,000	2,228	24.76%
Gap Grant	5098002	50,158	46,000	46,000	22,850	49.67%
Low Income Rider Scholarships	5098003	<u>17,644</u>	<u>20,000</u>	<u>20,000</u>	<u>9,196</u>	<u>45.98%</u>
Subtotal Expense		6,851,080	7,331,835	7,331,835	3,380,733	46.11%
Cost Center Salary/Benefit Transfers	5100100	250,881	414,995	414,995	165,081	39.78%
Cost Center Transfer Overhead	5100101	<u>84,898</u>	<u>72,212</u>	<u>72,212</u>	<u>39,586</u>	<u>54.82%</u>
Total Expense		7,186,860	7,819,042	7,819,042	3,585,400	45.85%

Marin Transit
FY2015/16 Q2 Budget Report
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				FY 2015/16 Budget	FY 2015/16 Budget Revised ²	Current Period Actual
		Total Project	Prior Years ¹	FY 2015/16 Budget	FY 2015/16 Budget Revised ²	Current Period Actual
LV	Replace Seven 40ft Hybrid Vehicles	5,073,675	12,573	5,071,000	5,061,102	723,480
LX	Replace 4 30ft Hybrid Vehicles	2,858,000	6,993	2,830,500	2,851,000	2,834
PV	Replace Three Paratransit Vehicles	244,872	231,015	0	13,856	14,954
PZ	Replace Thirteen Paratransit Vehicles	1,114,173	972,895	0	48,278	2,087
PR	Replace Nine Paratransit Vehicles	685,400	0	872,400	685,400	656,952
PE	Purchase Six Paratransit Vehicles	580,000	0	580,000	580,000	424,760
ST	Replace Three Stage Vehicles	720,190	0	720,190	720,190	590,574
SV	Replace Two Shuttle Vehicles	244,000	0	244,000	244,000	0
<i>Subtotal Vehicles</i>		<i>11,520,310</i>	<i>1,223,476</i>	<i>10,318,090</i>	<i>10,203,826</i>	<i>2,415,641</i>
BI	Bus Stop Improvements SGR (BI)	2,000,000	1,320,498	519,395	679,502	38,496
BS	Bus Stop Inventory Update	100,000	0	100,000	100,000	0
NH	Downtown Novato Stop (NH)- Design	591,149	422,201	100,000	168,948	142,711
NC	Downtown Novato Stop (NH) Construction	3,255,000	0	0	0	0
MW	Muir Woods Infrastructure Improvements	638,000	95,271	542,729	542,729	0
<i>Subtotal Bus Stop Improvements</i>		<i>6,584,149</i>	<i>1,837,970</i>	<i>1,262,124</i>	<i>1,491,179</i>	<i>181,207</i>
AL	AVL (AL)	40,000	0	40,000	40,000	0
FB	Fareboxes (FB)	30,000	0	30,000	30,000	0
FH	Hybrid Fareboxes (FH)	161,000			161,000	160,994
FP	Paratransit Fareboxes	121,000	0	121,000	121,000	0
TB	Mobility Management Technology Backbone	375,000	12,706	340,798	362,294	1,750
MD	Mobile Data Terminals	12,500	0	12,500	12,500	0
ME	MERA	26,000	0	26,000	26,000	27,283
RD	Radio Communication Upgrade	348,000	0	348,000	348,000	0
TC	Clipper Installation on Stage and Shuttles	145,893	145,893	0	0	0
<i>Subtotal Technology Projects</i>		<i>1,259,393</i>	<i>158,599</i>	<i>918,298</i>	<i>918,298</i>	<i>190,027</i>
GG	Golden Gate Capital Costs (GG)	150,000	-	150,000	150,000	56,506
BM	Bus Stop Maintenance (BM)	100,000	-	100,000	100,000	5,805
VR	Major Vehicle Repairs (VR)	300,000	-	300,000	300,000	22,508
IF	Infrastructure Support (IF)	216,137	-	216,137	216,137	164,493
<i>Subtotal Ongoing Capital Expenses</i>		<i>766,137</i>	<i>0</i>	<i>766,137</i>	<i>766,137</i>	<i>249,312</i>
Total Expenditures		20,129,989	3,220,045	13,264,649	13,379,440	3,036,187

Notes 1. Update from original budget to reflect FY2015 actuals
2. Includes budget adjustment #16-04 to roll forward FY2015 actuals (pending board approval)

Attachment B: FY2015/16 Q2
Budget Amendments

Number	Board Authorization	Description	Function	Program	Project	GL	Original	Change	Final
FY16-01	9/21/2015	Increase budget for Redwood and Grant Transit Improvement Project.	Capital	Capital	NH	5230104 Facilities and Stops	\$100,000	\$109,523	\$209,523
			Capital	Capital	NH	4092002 Measure A	\$59,425	\$109,523	\$168,425
FY16-02	11/16/2015	Add project and funding to develop a maintenance facility	Capital	Capital	MC	5230104 Facilities and Stops	0	\$40,000	\$40,000
FY16-03	11/16/2015	Add funding and budget for San Rafael Transit Center Relocation	Capital	Capital	IF	5049910 Infrastructure Support	\$470,000	(\$40,000)	\$430,000
			Capital	Capital	IF	5230104 Facilities and Stops	0	\$26,667	\$26,667
3FY16-04	11/16/2015	Roll forward of unspent FY2015 Capital Project budgets; and update all Prior Years and Total Budgets	Capital	Capital	PV	5230101 Vehicles	0	\$13,856	\$13,856
			Capital	Capital	LV	5230101 Vehicles	\$5,071,000	(\$9,898)	\$5,061,102
			Capital	Capital	LX	5230101 Vehicles	\$2,830,500	(\$5,493)	\$2,825,007
FY16-05	11/16/2015	Move funding for Construction of Novato Bus Stop to Current Year	Capital	Capital	NH	5230104 Facilities and Stops	\$209,523	(\$40,575)	\$168,948
			Capital	Capital	PZ	5230101 Vehicles	0	\$141,278	\$141,278
			Capital	Capital	TB	5230102 Technology Projects	\$340,798	\$21,496	\$362,294
FY16-06	11/16/2015	Add new project to Replace Articulated Bus Decals	Capital	Capital	NC	5230104 Facilities and Stops	0	\$985,000	\$985,000
			Capital	Capital	NC	4119901 PTMISEA (Lifeline)	0	\$985,000	\$985,000
FY16-06	11/16/2015	Add new project to Replace Articulated Bus Decals	Capital	Capital	AD	5230101 Vehicles	0	\$160,000	\$160,000
			Capital	Capital	AD	4092002 Measure A	0	\$160,000	\$160,000

Number	Board Authorization	Description	Function	Program	Project	GL	Original	Change	Final
FY16-07	12/21/2015	Amend total project budget for hybrid vehicle purchase <i>(11 vehicles in three projects: LV, LX, and FH – hybrid fareboxes)</i>	Capital	Capital	FH	5230101 Vehicles	\$0	\$161,000	\$161,000
					LX	5230101 Vehicles	\$2,825,000	\$26,000	\$2,851,000
					LX+FH	Total both projects	\$7,905,675	\$187,000	\$8,092,675
					PR	5230101 Vehicles	\$872,400	(\$187,000)	\$685,400
FY16-08	12/21/2015	Rename AVL project to include "Associated On-Board Vehicle Equipment" & shift budget from unspent funds in closed project	Capital	Capital	AV	5230102 Technology Projects	\$40,000	\$93,000	\$133,000
					PZ	5230101 Vehicles	\$1,114,173	(\$93,000)	\$1,021,173

2

2

- 1 Current year project budget
- 2 Total project budget (multi-year)
- 3 Minor correction made in Q2

Capital Projects Report through December 2015

This capital project report provides detail for through the Second Quarter of FY2015/16. Project descriptions and status are given for all major capital projects. Projects are grouped according to project type as shown below.

	Total Project Budgets	Total Expended FY2016 Q1 & Q2
Vehicles	\$11,520,310	\$2,415,641
Bus Stop Improvements	\$6,584,149	\$181,207
Technology Projects	\$1,352,393	\$190,027
Ongoing Capital Expenses	\$766,137	\$249,312
	<u>\$20,222,989</u>	<u>\$3,036,187</u>

Replace Seven 40ft Buses

\$5,073,675

Concept: Replacement of vehicles beyond their useful life with new Gillig Hybrid Vehicles

Funding: \$4,057,707 Federal Section 5307
 \$1,014,293 PTMISEA
 \$1,675 Measure A

Description: 40ft ft low floor transit vehicles. Vehicles have 12 year useful life and carry around 40 passengers. The vehicles will have Allison Hybrid transmissions with Cummins engines.



Status: Board approved vehicle order on June 23, 2014. A pilot bus was delivered in December 2015. The remaining vehicles are being built in Hayward in January and February 2016. Expected delivered in February 2016.

VEHICLES

<u>Project ID</u>	<u>Budget</u>	<u>Expended to Date</u>	<u>Percent Complete*</u>	<u>Anticipated Completion Date</u>
LV	\$5,073,675	\$736,053	90%	Mar-16

Replace Four 30ft Buses

\$2,858,000

Concept: Replacement of vehicles beyond their useful life with new Gillig Hybrid Vehicles

Funding: \$2,257,092 Federal Section 5307
 \$443,358 PTMISEA
 \$45,699 Cap and Trade
 \$111,851 Measure A

Description: 30ft ft low floor transit vehicles. Vehicles have 12 year useful life and carry around 30 passengers. The vehicles will have Allison Hybrid transmissions with Cummins engines.



Status: Board approved vehicle order on June 23, 2014. Vehicles are being built in Hayward in January and February 2016. Expected delivery is February 2016.

VEHICLES

<u>Project ID</u>	<u>Budget</u>	<u>Expended to Date</u>	<u>Percent Complete*</u>	<u>Anticipated Completion Date</u>
LX	\$2,858,000	\$9,827	80%	Feb-16

* Based on earned value

VEHICLES

Replace Three Paratransit Vehicles **COMPLETED** **\$244,872**

Concept: Replacement of paratransit vehicles beyond their useful life with new vehicles

Funding: \$195,897 Federal Section 5307
\$48,974 PTMISEA

Description: The project includes the purchase of one Class A Starcraft 20' Ford E350 and two Class B Starcraft 22' Ford E450 vehicles. The vehicles were purchased through a cooperative vehicle purchasing agreement.

Status: These vehicles were put into service in May and June 2015. Project is complete.



<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u> <u>Date</u>	<u>Percent</u> <u>Complete*</u>	<u>Anticipated</u> <u>Completion</u> <u>Date</u>
PV	\$244,872	\$245,001	100%	Dec-15

VEHICLES

Replace Thirteen Paratransit Vehicles **COMPLETED** **\$1,114,173**

Concept: Replacement of paratransit vehicles beyond their useful life with new vehicles

Funding: \$891,338 Federal Section 5307
\$222,836 PTMISEA

Description: The project includes the purchase of eight Class A Starcraft 20' Ford E350 and five Class B Starcraft 22' Ford E450 vehicles. The vehicles were purchased through a cooperative vehicle purchasing agreement.

Status: All vehicles are in service. Additional funding is available for equipment to be installed post-delivery.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u> <u>Date</u>	<u>Percent</u> <u>Complete*</u>	<u>Anticipated</u> <u>Completion</u> <u>Date</u>
PZ	\$1,114,173	\$974,054	87%	Dec-15

VEHICLES

Replace Nine Paratransit Vehicles **COMPLETED** **\$685,400**

Concept: Replacement of paratransit vehicles beyond their useful life with new vehicles

Funding: \$560,060 Federal Section 5307
\$125,340 PTMISEA

Description: The project includes the purchase of nine Class A Starcraft 20' Ford E350 vehicles. The vehicles are being purchased through a cooperative vehicle purchasing agreement.

Status: Project is completed. \$187,000 of funds were reprogrammed by the Board on December 21, 2015. The remaining \$28,000 in funds will be reprogrammed for associated equipment.



<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u> <u>Date</u>	<u>Percent Complete</u>	<u>Anticipated</u> <u>Completion</u> <u>Date</u>
PR	\$685,400	\$656,952	100%	Dec-15

* Based on earned value

VEHICLES

Purchase Six Paratransit Vehicles **COMPLETED** **\$580,000**

Concept: Purchase six paratransit vehicles to increase the fleet size to meet demand

Funding: \$571,888 PTMISEA
\$8,112 Measure A

Description: The project includes the purchase of six Class A Starcraft 20' Ford E350 vehicles. The vehicles are being purchased through a cooperative vehicle purchasing agreement.

Status: Project complete. \$155,240 is available for associated equipment or reprogramming.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	<u>Date</u>
PE	\$580,000	\$424,760	100%	Dec-15	



Replace Three Stagecoach Vehicles **\$720,190**

Concept: Purchase three replacement vehicles

Funding: \$398,520 Federal Section 5307
\$138,800 Federal Section 5339
\$182,870 PTMISEA

Description: The project includes the purchase of one 29ft XHF vehicles and two 27.5 foot cutaways with associated equipment. The vehicles are being purchased through a cooperative vehicle purchasing agreement.

Status: The 27.5 foot vehicles have been built and delivered. They went into service September 14, 2015. The XHF went into service in December 2015. The project is waiting on associated equipment.



VEHICLES

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	<u>Date</u>
SV	\$720,190	\$590,574	82%	Jun-16	

Shuttle Vehicles **\$244,000**

Concept: Purchase two shuttle vehicles

Funding: \$200,080 Federal Section 5307
\$43,920 Measure A

Description: Replace two shuttle vehicles that are beyond their useful lives.

Status: Waiting for pre-award authority on the federal funds. Staff expects to take purchase to the Board in March 2016.

VEHICLES

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	<u>Date</u>
SV	\$244,000	\$0	0%	Mar-17	

Bus Stop Improvements (State of Good Repair)

\$2,000,000

Concept: Improve bus stops in Marin County

Funding: \$1,600,000 Federal Section 5309
\$400,000 PTMISEA



Description: Phase 1: Install new bus stop signage throughout Marin County. Phase 2: Minor and Major bus stop improvements at 12 locations throughout the County (see table below for locations and improvements). Planning for Phase 3 improvements is underway.

Phase 2 Improvements by Location

Stop No.	Location	Dir	Municipality	Description
158	Reed/ Belvedere	SB	Strawberry	Add a concrete pad to reinforce roadway
129	E Blithedale/ Tower	SB	Mill Valley	Remove existing bench and install a new shelter and bicycle rack
1314	Hamilton/ Marin Airporter	EB	Novato	Construct an accessible wheelchair landing and add a shelter
342	SFD/ Lagunitas	NB	Ross	Install new shelter
341	SFD/ Lagunitas	SB	Ross	Install new shelter
586/585	Civic Center/ N San Pedro	SB/NB	San Rafael	Upgrade adjacent intersection to meet ADA standards and add bicycle racks
560	Nova Albion/ Montecillo	EB	San Rafael	Add shelter and trash can
778	Rowland/S Novato	EB	Novato	Relocate bus stop to allow room for accessible wheelchair landing
725	Sunset/ Merritt	NB	Novato	Construct an accessible wheelchair landing and replace bench
409	Grand/ Acacia	NB	San Rafael	Construct an accessible wheelchair landing
546	Manuel T Frietas/ Montecillo	SB	San Rafael	Relocate bus stop to allow room for accessible wheelchair landing and relocate

Status: Phase 1 - complete. New signage was installed at bus stops throughout Marin County. Phase 2 - complete. Phase 3 - improvements at stops is in the design and development stage.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Phase 2</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Anticipated</u>	<u>Completion</u>
				<u>Date</u>	
BI	\$2,000,000	\$1,358,994	68%	May-15	



BUS STOP IMPROVEMENTS

* Based on earned value

Downtown Novato Bus Stop Improvements- Design

\$591,149

Concept: Improve Operations and Safety of Bus Stop in Downtown Novato

Funding: \$100,000 County of Marin
 \$100,000 TAM
 \$391,149 Measure A

Description: In partnership with the City of Novato, GGBHTD and the County of Marin, Marin Transit will complete the design phase to replace the Downtown Novato Bus Stop located on Redwood Blvd.



Status: Project approved by the City of Novato and the Marin Transit board. Final construction plans are being prepared.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion</u>	<u>Date</u>
NH	\$591,149	\$564,912	96%	Feb-16	

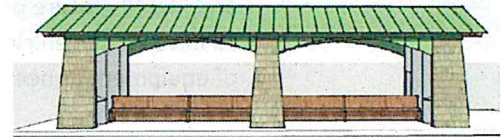
Muir Woods Infrastructure Improvements

\$638,000

Concept: Improve boarding locations and purchase signage for the Muir Woods Shuttle

Funding: \$638,000 Federal Transit In the Parks

Description: Project includes funding for permanent changeable message signs and improvements to bus stops related to the Muir Woods Shuttle.



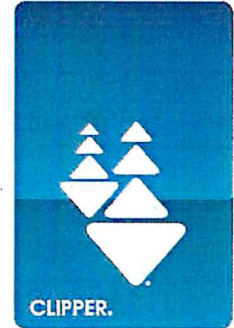
Status: Real time bus information was installed on vehicles and available for operations staff and onsite liaisons. Preliminary design and site plan work has been completed for upgrades to the boarding location at Pohono. Marin Transit is working with multiple partner agencies to develop a long term agreement regarding access and responsibilities for the site.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion</u>	<u>Date</u>
BW	\$638,000	\$95,271	15%	Dec-16	

TECHNOLOGY PROJECTS

\$1,352,393

Concept: District technology projects
Funding: \$300,000 Federal Job Access Funds (JARC)
 \$384,580 Federal Section 5307
 \$667,813 Measure A



<u>Projects:</u>		<u>Total Project</u>	<u>Expended in</u>
		<u>Cost</u>	<u>FY2016</u>
AV	Associated On-Board Equipment	\$133,000	\$0
FB	Fareboxes	\$30,000	\$0
FP	Paratransit Fareboxes	\$121,000	\$0
FY	Hybrid Fareboxes	\$161,000	\$160,994
TB	Mobility Technology Backbone	\$375,000	\$1,750
MD	Mobile Data Terminals	\$12,500	\$0
ME	MERA	\$26,000	\$27,283
RD	Radio Communication Upgrades	\$348,000	\$0
TC	Clipper (Stage & Shuttles)	\$145,893	Complete

Description: Marin Transit projects related to technology for vehicle operations, fare collection, and passenger information

Status: Marin Transit will begin the procurement for paratransit fareboxes in calendar year 2016. The radio communication project will evaluate Marin Transit's current systems and identify future needs. A camera project is being completed to install cameras on all fixed route vehicles. Other technology projects allow for the replacement or repair of equipment as needed during the fiscal year.

Ongoing Capital Expenses

Concept: Ongoing capital expenses
Funding: \$0 Measure A

<u>Projects:</u>		<u>Annual Budget</u>	<u>Expended in</u>
			<u>FY2016</u>
GG	Golden Gate Capital Costs	\$150,000	\$56,506
BM	Bus Stop Maintenance	\$100,000	\$5,805
VR	Major Vehicle Repairs	\$300,000	\$22,508
IF	Infrastructure Support	\$216,137	\$164,493

Description: Ongoing capital costs including capital costs associated with the Golden Gate operations contract, major vehicle repairs, and other small capital expenses.

Status: Capital depreciation expenses for equipment owned by Golden Gate Transit are billed monthly. Major vehicle repairs, such as transmissions, are expended as needed. Infrastructure support includes small capital projects, staff support, and work on partner agency capital projects.

TECHNOLOGY PROJECTS

ONGOING CAPITAL EXPENSES