



711 grand ave, #110
san rafael, ca 94901

ph: 415.226.0855
fax: 415.226.0856
marintransit.org

May 15, 2017

Honorable Board of Directors
Marin County Transit District
3501 Civic Center Drive
San Rafael, CA 94903

SUBJECT: Marin County Transit District Third Quarter FY 2016/17 Financial Report

board of directors

Dear Board Members:

katie rice
president
supervisor district 2

RECOMMENDATION: Accept report

stephanie moulton-peters
vice president
city of mill valley

SUMMARY: The quarterly report is an opportunity for your Board to review the District's financial status and to provide fiscal and operational accountability. This report represents all financial transactions for the District through the third quarter of Fiscal Year 2016/17.

damon connolly
2nd vice president
supervisor district 1

Unaudited revenues and expenditures are shown on a full accrual basis consistent with Generally Accepted Accounting Principles (GAAP) for special districts. All known revenues and expenditures for the period are reported even if they have not been received or are awaiting payment. This includes recorded estimates for property tax and other significant transactions.

judy arnold
director
supervisor district 5

Third quarter operations expenses and revenues were consistent with the Board-adopted budget. All FY2016/17 budget adjustments are listed in Attachment B.

kate colin
director
city of san rafael

Operating Expenses

FY 2016/17 operating expenditures through the third quarter (Attachment A, Page 1) are \$19,977,017, which is 68 percent of the annual budget of \$29,435,770. With these expenditures, Marin Transit successfully delivered the transit services listed in Table 1.

dennis rodoni
director
supervisor district 4

Operating Revenue

Marin Transit's FY 2016/17 operating revenues through the third quarter (Attachment A, Page 1) are \$22,552,574 or 69 percent of the annual budget of \$32,604,512.

kathrin sears
director
supervisor district 3

Table 1: FY 2016/17 Year to Date (YTD) thru Third Quarter Service Operations

Service	Annual Estimated Revenue Hours	YTD thru Q3 Actual Revenue Hours	% of Annual
Regular Local and Trunk Line	114,035	72,423	64%
Community Shuttles	42,965	28,035	65%
Local Supplemental School ¹	6,786	3,652	54%
Muir Woods Shuttle	4,950	3,189	64%
Novato Dial-A-Ride	2,650	1,317	50%
West Marin Stagecoach Service	16,500	10,549	64%
Rural Dial A Ride	260	258	99%
Local Paratransit Service	62,455	36,009	58%
Regional Paratransit Service	10,560	5,729	54%
Yellow School Bus Service	6 buses	6 buses	N/A
Service	Annual Estimated Trips	YTD thru Q3 Actual Trips	% of Annual
Catch a ride	16,096	10,706	67%
Volunteer Driver	14,000	12,360	88%

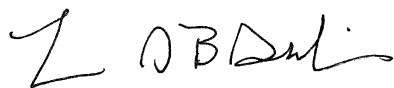
Notes: 1) Includes College of Marin service

Capital Budget

Through the third quarter, Marin Transit's expenditures in the Capital Budget (Attachment A, Page 1) were \$2,380,863 or 20 percent of the \$11.6 million budget. Capital revenues tie closely to expenditures as they tend to be on a reimbursement basis. The primary expenditures were for the Downtown Novato Bus Stop construction and the purchase of a replacement shuttle bus and two 29ftXHF vehicles. As construction on the Downtown Novato Bus Stop continues, capital expenditures will increase significantly. The electric vehicles purchase and other large projects expenditures will not occur until FY 2017/18. Attachment C includes a complete Capital Report for all major Marin Transit capital projects for the current period.

FISCAL/STAFFING IMPACT: None in this report.

Respectfully submitted,



Lauren Gradia
 Director of Finance and Capital Projects

Attachment A: FY 2016/17 Third Quarter Financial Report
 Attachment B: FY 2016/17 Budget Amendments
 Attachment C: Capital Project Report

Marin Transit
 FY 2016/17 Q3 Budget Report
 From 7/1/2016 Through 3/31/2017

(In Whole Numbers)

	FY 2015/16 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue					
Capital	10,956,514	10,132,854	11,616,689	2,380,862	20.50%
Vehicle Operations	28,975,129	32,604,512	32,604,512	22,552,574	69.17%
Total Revenue	<u>39,931,643</u>	<u>42,737,366</u>	<u>44,221,201</u>	<u>24,933,436</u>	56.38%
Expenses					
Capital	10,916,276	10,132,854	11,616,689	2,380,863	20.50%
Vehicle Operations	25,133,710	29,320,520	29,435,770	19,977,017	67.87%
Total Expenses	<u>36,049,986</u>	<u>39,453,374</u>	<u>41,052,459</u>	<u>22,357,880</u>	54.46%
Expenditures	<u>36,049,986</u>	<u>39,453,374</u>	<u>41,052,459</u>	<u>22,357,880</u>	54.46%
Net Revenue Over Expenditures	<u>3,881,657</u>	<u>3,283,992</u>	<u>3,168,742</u>	<u>2,575,556</u>	81.28%
Emergency Reserve	4,188,952	4,886,753	4,886,753	4,886,753	
Contingency Reserve	8,377,903	9,773,507	9,773,507	9,773,507	
Capital Reserve	2,854,987	4,077,198	3,930,324	3,612,551	
Fund balance (total reserve)	<u>15,421,842</u>	<u>18,737,458</u>	<u>18,590,584</u>	<u>18,272,811</u>	
Restricted Fund Balance	307,037	307,037	307,037	31,624	
Expenditure of Restricted LCTOP funds				275,413	

Marin Transit
 FY 2016/17 Q3 Budget Report
 From 7/1/2016 Through 3/31/2017

OPERATIONS: Admin, Local, Rural, Marin Access

	FY16 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Fare Revenue	3,967,387	4,026,199	4,026,199	2,935,492	72.91%
Measure A Interest	85,000	85,000	85,000	85,000	100.00%
Advertising & Other Revenue	386,914	356,838	356,838	298,976	83.78%
Fee for Service	2,050,543	2,102,372	2,102,372	1,377,771	65.53%
Interest	14,044	8,910	8,910	25,264	283.55%
Measure A	10,668,263	12,873,329	12,873,329	8,874,312	68.94%
Measure B	730,335	917,386	917,386	473,898	51.66%
Property Taxes	3,803,898	3,986,849	3,986,849	2,885,640	72.38%
Redevelopment Area (RDA) Fees	52,032	33,959	33,959	34,314	101.05%
State Transit Assistance (STA)	1,316,134	1,666,660	1,666,660	1,186,457	71.19%
Transit Development Act (TDA)	4,562,778	4,640,233	4,640,233	3,480,175	75.00%
Other State	294,833	294,947	294,947	9,796	3.32%
FTA Funds	900,033	1,435,140	1,435,140	860,877	59.99%
National Park Service	150,865	176,690	176,690	61,441	34.77%
Cost Center Revenue Transfers	(7,930)	0	0	(36,838)	--
Total Revenue	<u>28,975,129</u>	<u>32,604,512</u>	<u>32,604,512</u>	<u>22,552,574</u>	<u>69.17%</u>
Salaries and Benefits	1,703,223	2,243,260	2,243,260	1,522,220	67.86%
Consultant Services	268,485	545,014	520,014	152,925	29.41%
Consultant - Legal	58,301	105,000	105,000	18,095	17.23%
Security and Maintenance	268,880	242,570	242,570	206,758	85.24%
Customer Service	407,388	760,154	760,154	408,537	53.74%
Indirect County Overhead	2,009	5,000	5,000	1,340	26.80%
Mobility Management Support Programs	51,728	49,270	49,270	3,543	7.19%
Office Supplies	133,684	145,620	170,620	160,661	94.16%
General Insurance	29,580	25,036	25,036	22,324	89.17%
Contract Service Operation	20,409,907	22,319,868	22,410,118	16,043,803	71.59%
Membership & Prof Development	23,809	57,927	57,927	23,543	40.64%
Mileage and Travel	13,122	22,430	22,430	11,852	52.84%
Marketing	127,154	229,773	229,773	80,708	35.13%
Communication	125,007	149,940	149,940	129,328	86.25%
Fuel	1,619,443	2,574,660	2,574,660	1,347,330	52.33%
Misc Services	16,451	19,000	19,000	0	0.00%
Vehicle and Vehicle Parking Leases	400	0	25,000	17,233	68.93%
Office - Rental and Overhead	94,469	98,000	98,000	72,320	73.80%
Partner Agency Pass Through	85,000	85,000	85,000	85,000	100.00%
Cost Center Transfers	(304,331)	(357,002)	(357,002)	(330,505)	92.58%
Total Expenses	<u>25,133,710</u>	<u>29,320,520</u>	<u>29,435,770</u>	<u>19,977,017</u>	<u>67.87%</u>
Net Revenue Over Expenditures	<u>3,841,419</u>	<u>3,283,993</u>	<u>3,168,743</u>	<u>2,575,557</u>	<u>81.28%</u>

Marin Transit
FY 2016/17 Q3 Budget Report
From 7/1/2016 Through 3/31/2017

Administration

		FY16 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue						
Interest	4070400	14,044	8,910	8,910	25,264	283.55%
Redevelopment Fees	4079950	15,634	13,582	13,582	9,649	71.04%
Residual ABX 126	4079954	36,398	20,377	20,377	24,665	121.04%
PropTax-CurrntSecured	4080101	3,351,726	3,563,269	3,563,269	2,672,452	75.00%
County Fee-SV2557Admin Basic Tax	4080102	(45,873)	(51,419)	(51,419)	(28,842)	56.09%
Property Tax-Unitary	4080103	32,057	31,878	31,878	16,973	53.24%
PropTax-CurrntUnSecur	4080104	67,380	66,581	66,581	9,042	13.58%
Educ Rev Augm Fund-Redist	4080105	296,376	279,500	279,500	167,724	60.01%
PropTax-Supp CY SECR	4080106	97,091	88,406	88,406	41,590	47.04%
PropTax-Supp Unsecured	4080107	1,099	1,149	1,149	1,149	100.00%
PropTax-Redemption	4080108	1,547	2,516	2,516	2,776	110.33%
Property Tax-Prior Unsecured	4080109	2,494	4,969	4,969	2,776	55.87%
National Park Service	4089901	0	0	0	2	--
Fee For Service	4090101	0	0	0	520	--
Other State	4119940	283	208	208	320	153.85%
Misc.-Reimbursement	4601001	8	0	0	0	0.00%
Total Revenue		3,870,264	4,029,926	4,029,926	2,946,058	73.10%
Transfers						
Property Tax Transfer	4700001	(436,699)	(288,966)	(288,966)	(36,838)	12.75%
Total Transfers		(436,699)	(288,966)	(288,966)	(36,838)	12.75%
Net Revenue		3,433,565	3,740,960	3,740,960	2,909,220	77.77%
Expense						
Salaries and Benefits	5010200	1,249,620	1,550,178	1,550,178	1,116,070	72.00%
Employee Benefits	5020000	445,457	681,082	681,082	402,324	59.07%
Consultant Services	5030301	71,917	125,000	125,000	43,808	35.05%
Prof Svcs - Legal	5030304	29,546	105,000	105,000	18,095	17.23%
Prof Svcs - Accounting and Audit	5030305	22,404	30,900	30,900	435	1.41%
Office Supplies	5049901	7,558	8,487	8,487	8,762	103.24%
Small Furn/Equip	5049902	10,644	12,360	12,360	7,696	62.27%
Software	5049903	51,280	59,483	59,483	45,604	76.67%
Copier Suppl & Srvc	5049904	8,889	8,240	8,240	5,917	71.81%
Postage	5049905	2,576	2,500	2,500	1,115	44.60%
Computers	5049906	10,285	9,000	9,000	12,330	137.00%
Communication - Phone	5050201	25,572	28,000	28,000	20,090	71.75%
Insurance - Gen Liability	5060301	29,580	25,036	25,036	22,324	89.17%
Membership & Prof Development	5090101	23,809	57,927	57,927	23,543	40.64%
Mileage and Travel	5090202	13,122	22,430	22,430	11,852	52.84%
Marketing	5090801	5,009	12,000	12,000	4,526	37.72%
County Transfer - Special District	5100401	2,009	5,000	5,000	1,340	26.80%
Office Rental	5121200	94,469	98,000	98,000	72,320	73.80%
Total Expense		2,103,748	2,840,623	2,840,623	1,818,152	64.01%
Transfers						
Cost Center Salary/Benefit Transfers	5100100	(1,803,745)	(1,963,509)	(1,963,509)	(1,452,064)	73.95%
Cost Center Transfer Overhead	5100101	(432,445)	(420,144)	(420,144)	(307,838)	73.27%
Total Transfers		(2,236,190)	(2,383,653)	(2,383,653)	(1,759,902)	73.83%
Total Expense		(132,443)	456,970	456,970	58,250	12.75%
Net Revenue Over Expenditures		3,566,007	3,283,990	3,283,990	2,850,970	86.81%

Marin Transit
FY 2016/17 Q3 Budget Report
From 7/1/2016 Through 3/31/2017

Local

	FY16 Actual	Total Budget -		Current Period	Percent Total
		Original	Total Budget - Revised	Actual	Budget Used
Revenue					
Special Fares - Paid By Another Agency 4020000	380,798	242,000	242,000	207,344	85.68%
Yellow Bus Fares - Paid by Another Agency 4030000	0	280,000	280,000	96,786	34.57%
Advertising Revenue 4060301	229,202	229,202	229,202	178,046	77.68%
Lease of Property 4070301	157,712	127,636	127,636	120,930	94.75%
Fee For Service 4090101	30,096	248,675	248,675	63,046	25.35%
Measure A Sales Tax 4092001	7,575,766	9,214,741	9,214,741	6,648,184	72.15%
Measure A Sales tax - Interest 4092003	85,000	85,000	85,000	85,000	100.00%
State Transit Assistance -Population B 4110101	403,908	283,659	283,659	150,129	52.93%
Transit Development Act (TDA) 4110102	4,562,778	4,640,233	4,640,233	3,480,175	75.00%
State Transit Assistance - Lifeline 4110103	0	528,650	528,650	396,488	75.00%
State Transit Assistance - Revenue Based 4110105	849,454	800,000	800,000	600,000	75.00%
State- Low Carbon Transit Operations 4119904	275,413	275,413	275,413	0	0.00%
Fed-FTA 5307 Urbanized Area Formula 4139910	0	222,210	222,210	0	0.00%
Fed- FTA 5307 STP 4139912	0	123,080	123,080	0	0.00%
National Park Service 4139951	121,412	176,690	176,690	60,084	34.01%
Fed-FTA 5304 State Planning 4139961	17,875	0	0	0	0.00%
Fare Revenue 4140100	2,844,801	3,067,873	3,067,873	2,072,158	67.54%
Fare Revenue - Yellow Bus 4140105	280,880	0	0	243,360	--
Total Revenue	17,815,096	20,545,062	20,545,062	14,401,729	70.10%
Transfers					
Program Revenue Transfer 4700002	84,073	100,000	100,000	0	0.00%
Total Transfers	84,073	100,000	100,000	0	0.00%
Net Revenue	17,899,168	20,645,062	20,645,062	14,401,729	69.76%
Expense					
Salaries and Benefits 5010200	7,083	12,000	12,000	3,408	28.40%
Employee Benefits 5020000	1,063	0	0	418	--
Consultant Services 5030301	89,607	218,000	193,000	53,556	27.75%
Prof Svcs - Legal 5030304	140	0	0	0	0.00%
Fare Processing Charges 5030310	35,010	30,000	30,000	34,579	115.26%
Customer Service 5030320	274,305	310,154	310,154	201,044	64.82%
Custodial Service 5030602	14,923	17,000	17,000	10,417	61.28%
Security Services 5030701	253,957	225,570	225,570	196,341	87.04%
Fuel 5040101	999,401	1,733,163	1,733,163	931,300	53.73%
Software 5049903	0	0	25,000	23,750	95.00%
Communication-AVL 5050205	52,128	66,341	66,341	59,701	89.99%
Communication-Data 5050206	2,323	5,000	5,000	8,640	172.80%
Purchased Transportation - In Report 5080101	13,734,693	15,792,912	15,792,912	11,503,463	72.84%
Yellow Bus School Service 5080103	587,129	607,435	582,435	436,082	74.87%
Marketing 5090801	79,140	95,481	95,481	46,596	48.80%
Expense Transfer - GGT Pass Through 5100404	85,000	85,000	85,000	85,000	100.00%
Leases and Rentals - Passenger Vehicle 5120401	400	0	25,000	17,233	68.93%
Signs 5122010	16,451	19,000	19,000	0	0.00%
Total Expense	16,232,750	19,217,056	19,217,056	13,611,528	70.83%
Transfers					
Cost Center Salary/Benefit Transfers 5100100	1,121,960	1,190,005	1,190,005	879,219	73.88%
Cost Center Transfer Overhead 5100101	269,046	238,001	238,001	186,395	78.32%
Total Transfers	1,391,006	1,428,006	1,428,006	1,065,614	74.62%
Total Expense	17,623,756	20,645,062	20,645,062	14,677,142	71.09%
Net Revenue Over Expenditures	275,412	1	1	(275,413)	-27541300.00%

Marin Transit
 FY 2016/17 Q3 Budget Report
 From 7/1/2016 Through 3/31/2017

Rural

		FY16 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue						
Measure A Sales Tax	4092001	888,950	1,094,151	1,094,151	807,775	73.83%
Fed-FTA 5311 Rural	4139920	201,366	210,793	210,793	144,342	68.48%
National Park Service	4139951	29,453	0	0	1,355	--
Fare Revenue	4140100	<u>135,574</u>	<u>137,604</u>	<u>137,604</u>	<u>85,567</u>	<u>62.18%</u>
Total Revenue		1,255,344	1,442,548	1,442,548	1,039,038	72.03%
Net Revenue		<u>1,255,344</u>	<u>1,442,548</u>	<u>1,442,548</u>	<u>1,039,038</u>	<u>72.03%</u>
Expense						
Consultant Services	5030301	5,463	15,914	15,914	1,135	7.13%
Fare Processing Charges	5030310	1,095	1,200	1,200	0	0.00%
Fuel	5040101	181,657	211,871	211,871	112,313	53.01%
Communication-AVL	5050205	13,898	16,000	16,000	12,106	75.66%
Communication-Data	5050206	762	1,000	1,000	624	62.40%
Purchased Transportation - In Report	5080101	900,476	1,035,609	1,035,609	820,193	79.20%
Purchased Transportation - Regional	5080102	29,453	0	0	1,355	--
Marketing	5090801	<u>21,690</u>	<u>30,000</u>	<u>30,000</u>	<u>12,471</u>	<u>41.57%</u>
Total Expense		1,154,494	1,311,594	1,311,594	960,197	73.21%
Transfers						
Cost Center Salary/Benefit Transfers	5100100	81,344	104,125	104,125	65,051	62.47%
Cost Center Transfer Overhead	5100101	<u>19,506</u>	<u>26,828</u>	<u>26,828</u>	<u>13,791</u>	<u>51.41%</u>
Total Transfers		100,850	130,953	130,953	78,841	60.21%
Total Expense		<u>1,255,344</u>	<u>1,442,547</u>	<u>1,442,547</u>	<u>1,039,038</u>	<u>72.03%</u>
Net Revenue Over Expenditures		<u>0</u>	<u>1</u>	<u>1</u>	<u>0</u>	<u>0.00%</u>

Marin Transit
FY 2016/17 Q3 Budget Report
From 7/1/2016 Through 3/31/2017

Special

		Total Budget -			Current Period	Percent Total
		FY16 Actual	Original	Total Budget - Revised	Actual	Budget Used
Revenue						
Measure A Sales Tax	4092001	2,203,546	2,564,437	2,564,437	1,418,353	55.31%
Measure B	4099950	730,335	917,386	917,386	473,898	51.66%
State Transit Assistance -Population B	4110101	62,772	54,351	54,351	39,841	73.30%
State Prop Tx Relief HOPTR	4119910	19,138	19,326	19,326	9,477	49.04%
Fed-FTA 5307 Urbanized Area Formul	4139910	461,944	625,164	625,164	627,012	100.30%
Fed-FTA 5310 Mobility	4139915	137,113	186,270	186,270	49,157	26.39%
Fed-FTA 5317 New Freedom	4139941	81,735	67,623	67,623	40,366	59.69%
Fare Revenue	4140100	325,334	298,722	298,722	230,277	77.09%
Misc.-Reimbursement	4601001	20,901	30,318	30,318	5,412	17.85%
GGBHTD Payment for Local Paratrans	4601003	1,055,428	966,024	966,024	755,569	78.21%
GGBHTD Payment for Regional Paratr	4601004	<u>944,111</u>	<u>857,355</u>	<u>857,355</u>	<u>553,224</u>	<u>64.53%</u>
Total Revenue		6,042,355	6,586,976	6,586,976	4,202,586	63.80%
Transfers						
Property Tax Transfer	4700001	428,769	288,966	288,966	0	0.00%
Program Revenue Transfer	4700002	<u>(84,073)</u>	<u>(100,000)</u>	<u>(100,000)</u>	<u>0</u>	<u>0.00%</u>
Total Transfers		344,696	188,966	188,966	0	0.00%
Net Revenue		<u>6,387,052</u>	<u>6,775,942</u>	<u>6,775,942</u>	<u>4,202,586</u>	<u>62.02%</u>
Expense						
Consultant Services	5030301	35,990	124,000	124,000	19,412	15.65%
Prof Svcs - Legal	5030304	28,615	0	0	0	0.00%
Prof Svcs - Accounting and Audit	5030305	7,000	0	0	0	0.00%
Customer Service	5030320	133,083	450,000	450,000	207,493	46.11%
Fuel	5040101	438,385	629,626	629,626	303,717	48.24%
Software	5049903	42,452	45,550	45,550	55,488	121.82%
Communication- Mobile Data Termina	5050203	4,257	4,500	4,500	3,493	77.62%
Communication-MERA Radio	5050204	18,057	20,499	20,499	18,824	91.83%
Communication-Data	5050206	8,010	8,600	8,600	5,850	68.02%
Purchased Transportation - In Report	5080101	4,224,934	4,070,137	4,185,387	2,732,351	65.28%
Purchased Transportation - Regional	5080102	933,222	813,775	813,775	550,359	67.63%
Marketing	5090801	21,316	92,292	92,292	17,115	18.54%
Misc-Exp Transit User Training	5098001	5,000	9,270	9,270	3,543	38.22%
Gap Grant	5098002	28,931	40,000	40,000	0	0.00%
Low Income Rider Scholarships	5098003	<u>17,796</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00%</u>
Total Expense		5,947,049	6,308,249	6,423,499	3,917,645	60.99%
Transfers						
Cost Center Salary/Benefit Transfers	5100100	354,899	371,877	371,877	235,100	63.22%
Cost Center Transfer Overhead	5100101	<u>85,105</u>	<u>95,815</u>	<u>95,815</u>	<u>49,841</u>	<u>52.02%</u>
Total Transfers		440,003	467,692	467,692	284,941	60.92%
Total Expense		<u>6,387,052</u>	<u>6,775,941</u>	<u>6,891,191</u>	<u>4,202,586</u>	<u>60.98%</u>
Net Revenue Over Expenditures		<u>0</u>	<u>1</u>	<u>(115,249)</u>	<u>0</u>	<u>0.00%</u>

Marin Transit
 FY 2016/17 Q3 Budget Report
 From 7/1/2016 Through 3/31/2017

		Total Project	Prior Years	FY 2016/17 Budget	FY2016/17 Budget Revised	Current Period Actual
SV	Purchase One Shuttle (replacement)	122,000	2,549	122,000	119,451	106,332
XH	Purchase Two 29ft XHF Vehicles (replacements)	944,000	0	944,000	944,000	718,165
LY	Purchase 10 - 40ft Hybrid Vehicles (replacements)	7,710,000	4,953	500,000	500,000	11,474
EV	Purchase Two Electric Vehicles (replacements)	1,527,000	0	1,527,000	1,662,022	34,144
	<i>Subtotal Vehicles</i>	<i>10,303,000</i>	<i>7,502</i>	<i>3,093,000</i>	<i>3,225,473</i>	<i>870,115</i>
BI	Bus Stop Improvements SGR	2,000,000	1,350,363	641,006	649,637	26,102
BS	Bus Stop Inventory Update	100,000	0	100,000	100,000	2,520
NC	Downtown Novato Stop Construction	4,700,000	62,337	3,205,000	4,637,663	991,305
BW	Muir Woods Infrastructure Improvements	638,000	95,271	542,729	542,729	2,770
	<i>Subtotal Bus Stop Improvements</i>	<i>7,438,000</i>	<i>1,507,971</i>	<i>4,488,735</i>	<i>5,930,029</i>	<i>1,022,697</i>
FC	Operations Facility	600,000	21,537	164,292	164,292	22,232
	<i>Subtotal Admin and Operations Facilities</i>	<i>600,000</i>	<i>21,537</i>	<i>164,292</i>	<i>164,292</i>	<i>22,232</i>
AX	AVL Expansion	150,000	0	150,000	150,000	12,965
SE	Security Cameras	100,000	235	100,000	99,765	99,236
OA	On Board Equipment-2016	210,000	44,044	180,638	165,957	2,196
OB	On Board Equipment-2015	430,472	312,558	187,739	117,915	15,471
TB	Mobility Management Technology Backbone	375,000	14,456	358,250	360,544	9,312
ME	MERA	28,000	0	28,000	28,000	27,314
RD	Radio Communication Upgrade	348,000	0	348,000	348,000	0
YC	Yellow Bus Technology Project	38,400	14,687	31,200	23,713	7,545
	<i>Subtotal Technology Projects</i>	<i>1,679,872</i>	<i>385,980</i>	<i>1,383,827</i>	<i>1,293,894</i>	<i>174,039</i>
GG	Golden Gate Capital Costs	150,000	-	150,000	150,000	15,495
BM	Bus Stop Maintenance	100,000	-	100,000	100,000	26,593
VR	Major Vehicle Repairs	303,000	-	303,000	303,000	57,809
IF	Infrastructure Support	250,000	-	250,000	250,000	152,039
CP	Capital Planning	200,000	-	200,000	200,000	39,843
	<i>Subtotal Ongoing Capital Expenses</i>	<i>1,003,000</i>	<i>N/A</i>	<i>1,003,000</i>	<i>1,003,000</i>	<i>291,779</i>
<i>Total Expenditures</i>		<i>21,023,872</i>	<i>1,922,990</i>	<i>10,132,854</i>	<i>11,616,688</i>	<i>2,380,862</i>

**Attachment B: FY2016/17 Q3
Budget Amendments**

Number	Board Authorization	Description	Function	Program	Project	GL	Original	Change	Final
2017-01	8/15/2016	Increase Redwood and Grant Construction Budget to reflect updates to the Engineers estimates and recognize \$311,000 in additional OBAG funding from TAM and \$208,520 in State PTMISEA funding transferred to the project.	Capital	CPT	NC	Total Project	\$3,255,000	+\$245,000	\$3,500,000
FY17-02	1/23/2017	Correct project codes.	Capital	Capital	LZ to LY			0	
			Capital	Capital	MW to BW			0	
			Capital	Capital	AV to AX			0	
			Capital	Capital	SQ to SE			0	
FY17-03	1/23/2017	Roll forward of unspent FY2016 Capital Project budgets; and update all Prior Years and Total Budgets	Capital	Capital	SV	5230101 Vehicles	\$122,000	(\$2,549)	\$119,451
					BI	5230101 Bus Stops	\$641,006	\$8,631	\$649,637
					OB	5230102 Equipment	\$187,739	(\$69,824)	\$117,915
					OA	5230102 Equipment	\$209,523	(\$14,681)	\$168,948
					TB	5230102 Equipment	\$358,250	\$2,294	\$360,544
					YC	5230102 Equipment	\$31,200	(\$7,487)	\$23,713
					SE	5230102 Equipment	\$100,000	(\$235)	\$99,765
					NC	5230104 Facility and Stops	\$3,205,000	(\$12,337)	\$3,192,663
FY17-04	11/21/2016	Redwood and Grant – Increase construction budget and add \$1,120,000 in Measure A reserve funds and \$80,000 in Measure A transit capital funds	Capital	Capital	NC	Total Project	\$3,500,000	\$1,200,000	\$4,700,000
						5230104 Facility and Stops	\$3,192,663	\$1,200,000	\$4,392,663
					NC	4092002 Measure A Capital	\$219,284	\$1,200,000	\$1,419,284
FY17-05	11/21/2016	Increase total project budget for electric vehicles	Capital	Capital	EV	Total Project	\$1,527,000	\$135,022	\$1,662,022
Fy17-06 (renumbered)	1/23/2016	Shift Purchase Transportation funds for yellow bus to yellow bus parking lease	Operations	YLW	YL	5080103 Yellow Bus Contract Service	\$607,435	(\$25,000)	\$582,435

						5120401 Revenue Vehicle Parking Lease	0	+\$25,000	\$25,000
FY17-07	1/23/2017	Move professional service budget to software to fund purchase of Remix software for route analysis and planning.	Operations	LFR	NA	5030301 Professional Services	\$218,000	(\$25,000)	\$193,000
					NA	5049904 Software	\$0	+\$25,000	\$25,000
FY17-08	1/23/2017	Increase Catch A Ride Budget to increase provider incentives	Operations	CAR	MB	5080101 Purchased Transportation in Report	\$300,000	+\$115,250	\$415,250
FY17-09	2/27/2017	Add additional PTMISEA revenue to RGTIP project from completed projects (\$28,023 from FY17 projects and \$12,624 from prior year projects) , replacing existing Measure A Capital funding on the RGTIP project.	Capital	CPT	NC	4119901 PTMISEA revenue	\$1,980,716	+\$40,647	\$2,021,363
					PZ/PV	4119901 PTMISEA revenue	\$271,810	(\$28,023)	243,787
					NC	4092002 Measure A – CAP	\$1,419,284	(\$40,647)	\$1,378,637

Capital Projects Report through March 2017

This capital project report provides detail for through the Third Quarter of FY2016/17. Project descriptions and status are given for all major capital projects. Projects are grouped according to project type as shown below.

	Total Project Budgets	Total Expended FY2017 (to date)	Total Project Expenditures
Vehicles	\$10,303,000	\$870,115	\$877,617
Bus Stop Improvements	\$7,438,000	\$1,022,697	\$2,530,668
Facility	\$600,000	\$22,232	\$43,769
Technology Projects	\$1,679,872	\$174,039	\$560,019
Ongoing Capital Expenses	\$1,003,000	\$291,779	\$291,779 (annual)
	\$21,023,872	\$2,380,862	\$4,303,852

Shuttle Vehicles

\$122,000

Concept: Purchase one shuttle vehicle

Funding: \$100,040 Federal Section 5307
\$21,960 Measure A

Description: Replace one shuttle vehicle that is beyond its useful lives.

Status: This vehicle is now in revenue service. Project close out is being completed.



VEHICLES

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion</u>
SV	\$122,000	\$108,881	100%	Jan-17

Purchase Two 29ft XHF Vehicles

\$944,000

Concept: Replacement of vehicles beyond their useful life with new Gillig Hybrid Vehicles

Funding: \$487,080 Federal Section 5307
\$11,019 Other Federal Proceeds
\$445,901 Measure A

Description: Two vehicles will be purchased for service on the Stagecoach. One is a replacement for a cutaway vehicle and the other is replacement of a 40ft vehicle operated by Golden Gate. The 29ft vehicle is more flexible for use on rural routes.



VEHICLES

Status: Vehicles were delivered in March 2017 and are now in revenue service.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion</u>
XH	\$944,000	\$718,165	76%	Jun-17

VEHICLES

Replace Ten 40ft Vehicles with Hybrid Vehicles

\$7,710,000

Concept: Purchase ten 40ft Hybrid Vehicles

Funding: \$8,218,860 Federal Section 5307
\$1,804,140 Measure A

Description: Replace ten 40 ft vehicles that are beyond their useful life.

Status: Board authorized purchase in March 2016. Vehicles will be delivered December 2017- January 2018



<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	
LY	\$7,710,000	\$16,427	0%	Apr-18	

VEHICLES

Purchase Two Electric Vehicles

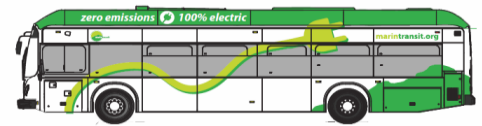
\$1,527,000

Concept: Purchase Two Electric Vehicles

Funding: \$1,190,640 Federal Section 5307
\$75,000 Transportation Authority of Marin
\$260,360 Measure A

Description: Replace two 40 ft vehicles beyond their useful life with battery electric vehicles

Status: Board authority to purchase the vehicles was given in November 2016 and the vehicle order has been placed with BYD Motors. Vehicle delivery is anticipated in October or November 2017



<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	
EV	\$1,527,000	\$34,144	2%	Dec-17	

BUS STOP IMPROVEMENTS

Bus Stop Improvements (State of Good Repair)

\$2,000,000

Concept: Improve bus stops in Marin County

Funding: \$1,600,000 Federal Section 5309
\$400,000 PTMISEA

Description: Phase 1: Install new bus stop signage throughout Marin County. Phase 2: Minor and Major bus stop improvements at 12 locations throughout the County (see table below for locations and improvements). Phase 3: Additional bus stop improvements of up to 10 stops

Status: Phase 1 - complete. Phase 2 - complete. Phase 3 - A task order has been released to Mark Thomas & Co to develop plans for additional stop improvements.



<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Phase 2 Anticipated Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	
BI	\$2,000,000	\$1,376,465	69%	Jun-17	



BUS STOP IMPROVEMENTS

Downtown Novato Bus Stop Improvements- Construction

\$4,700,000

Concept: Construct Downtown Novato Bus Stop Improvement Project

Funding: \$1,980,716 PTMISEA
 \$989,000 ATP Grant
 \$299,284 Measure A
 \$1,120,000 Measure A Reserve
 \$311,000 OBAG2



Description: Redwood and Grant Transit Improvement Project is a safety and operations-improving upgrade project to a bus stop in Downtown Novato.

Status: The construction contract was awarded in November to Thompson Builders Corporation and the Conservation Corps North Bay. Construction started in January 2017 with tree removal, curbside modifications, demolition and a transition of bus services from the median to Redwood Boulevard curbsides.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	
NC	\$4,700,000	\$1,053,642	22%	Dec-17	

BUS STOP IMPROVEMENTS

Muir Woods Infrastructure Improvements

\$638,000

Concept: Improve boarding locations and purchase signage for the Muir Woods Shuttle

Funding: \$638,000 Federal Transit In the Parks



Description: Project includes funding for permanent changeable message signs and improvements to bus stops related to the Muir Woods Shuttle.

Status: Real time bus information was installed on vehicles and available for operations staff and onsite liaisons. Marin Transit is investigating Mobile Information Kiosks to purchase and have available at Pohono Park and Ride Lot and other pickup locations during service. Marin Transit continues work with multiple partner agencies to develop a long term agreement regarding access and responsibilities for the site.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	
BW	\$638,000	\$98,041	15%	Dec-17	

IP IMPROVEMENTS

Bus Stop Conditions Update

\$100,000

Concept: Update District Bus Stop Inventory

Funding: \$100,000 Measure A

Description: Project to update the District's bus stop inventory to access bus stop improvement and access needs.

Status: District released a Request for Proposals to firms to conduct the conditions assessment



BUS STO

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	
BS	\$100,000	\$2,520	3%	Dec-17	

ADMIN AND OPERATIONS FACILITY

Maintenance Facility - Project Development **\$600,000**

Concept: Develop a maintenance facility

Funding: \$447,189 Measure A
\$122,249 FTA 5307

Description: Evaluate facility needs and develop plans to acquire a District-owned maintenance facility.

Status: Board authority to analyze facility needs was given June 2016. The District has been working with consultants to evaluate potential facility locations and feasibility. Marin Transit was awarded a federal discretionary grant for \$4.4 million for the right of way acquisition. This funding will be added to this project.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	
FC	\$600,000	\$43,769	7%	NA	

TECHNOLOGY PROJECTS **\$1,679,872**

Concept: District technology projects

Funding: \$300,000 Federal Job Access Funds (JARC)
\$384,580 Federal Section 5307
\$995,292 Measure A

<u>Projects:</u>		<u>Total Project</u>	
		<u>Cost</u>	<u>Expended to Date</u>
AX	AVL Expansion	\$150,000	\$12,965
SE	Security Cameras	\$100,000	\$99,471
OA	On Board Equipment 2016	\$210,000	\$46,240
OB	Associated On-Board Equipment-2015	\$430,472	\$328,029
TB	Mobility Technology Backbone	\$375,000	\$23,768
ME	MERA	\$28,000	\$27,314
RD	Radio Communication Upgrades	\$348,000	\$0
YC	School AVL	\$38,400	\$22,232



TECHNOLOGY PROJECTS

Description: Marin Transit projects related to technology for vehicle operations, fare collection, and passenger information



Ongoing Capital Expenses

\$1,003,000

Concept: Ongoing capital expenses
Funding: \$1,003,000 Measure A

ONGOING CAPITAL EXPENSES

<u>Projects:</u>		Total Project Budgets	Annual Budget	Expended to date in FY2017
GG	Golden Gate Capital Costs	\$150,000	\$150,000	\$15,495
BM	Bus Stop Maintenance	\$100,000	\$100,000	\$26,593
VR	Major Vehicle Repairs	\$303,000	\$303,000	\$57,809
IF	Infrastructure Support	\$250,000	\$250,000	\$152,039
CP	Capital Planning	\$200,000	\$200,000	\$39,843

Description: Ongoing capital costs including capital costs associated with the Golden Gate operations contract, major vehicle repairs, and other small capital expenses.

Status: Capital depreciation expenses for equipment owned by Golden Gate Transit are billed monthly. Major vehicle repairs, such as transmissions, are expended as needed. Infrastructure support includes small capital projects, staff support, and work on partner agency capital projects.