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December 7, 2020

Honorable Board of Directors
Marin County Transit District
3501 Civic Center Drive
San Rafael, CA 94903

**SUBJECT: Marin County Transit District First Quarter FY 2020/21
Financial Report**

Dear Board Members:

board of directors

dennis rodoni
president
supervisor district 4

kate colin
vice president
city of san rafael

judy arnold
2nd vice president
supervisor district 5

damon connolly
director
supervisor district 1

eric lucan
director
city of novato

katie rice
director
supervisor district 2

kathrin sears
director
supervisor district 3

RECOMMENDATION: Accept report and approve associated budget amendments.

SUMMARY: The quarterly report is an opportunity for your Board to review the District's financial status and to provide fiscal and operational accountability. This report represents all financial transactions for the District through the first quarter of Fiscal Year 2020/21 and requests your approval of budget amendment 2020-05.

Unaudited revenues and expenditures are shown on a full accrual basis consistent with Generally Accepted Accounting Principles (GAAP) for special districts. All known revenues and expenditures for the period are reported even if they have not been received or are awaiting payment. These include recorded estimates for property tax and other significant transactions.

First quarter operations and capital expenses and revenues were consistent with the Board-adopted budget (Attachment A).

Transit Operating Expenses

FY 2020/21 transit operating expenditures through the first quarter (Attachment A, Page 1) are \$8.5 million, which is 23 percent of the annual budget of \$34.9. With these expenditures, Marin Transit delivered 24 percent of budget fixed route service hours and nine percent of budgeted demand response service hours as identified in Table 1.

Transit Operating Revenue

Marin Transit's FY2020/21 operating revenues through the first quarter (Attachment A, Page 1) are \$9.5 million or 25 percent of the annual budget of \$34.3 million.

Capital Budget

Through the first quarter, Marin Transit's expenditures in the Capital Budget (Attachment A, Page 1) were \$655,786 or six percent of the \$10.7 million budget. Capital revenues typically tie closely to expenditures as they tend to be on a reimbursement basis. The primary expenditures were for three paratransit vehicles and one transit shuttle vehicle. Attachment C includes a complete Capital Report for all major Marin Transit capital projects for the current period.

Facility Operations Budget

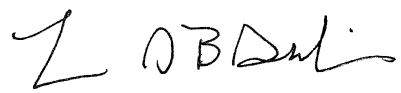
The facility operations expense and revenue tracked closely to the budget and were 25 percent and 24 percent of budget respectively (Attachment A page 1 and page 3).

Table 1: FY 2020/21 Year to Date (YTD) thru First Quarter Service Operations

Service	Budgeted Annual Revenue Hours	Revised - Budgeted Annual Revenue Hours	YTD thru Q1 Actual Revenue Hours	% of Annual
Regular Local and Trunk Line	114,899	112,523	27,521	24%
Community Shuttles	43,700	43,700	10,735	25%
Local and School Supplemental Service ¹	6,700	23,800	4,325	18%
Muir Woods Shuttle	6,500	1,820	0	0%
West Marin Stagecoach Service	16,400	17,450	4,184	24%
<i>Fixed Route Subtotal</i>	<i>188,199</i>	<i>199,293</i>	<i>46,765</i>	<i>23%</i>
Rural Dial A Ride	400	400	102	26%
Transit Connect	8,500	8,500	2,467	29%
Novato Dial-A-Ride	2,600	2,600	223	9%
Local Paratransit Service	60,400	60,400	4,210	7%
Regional Paratransit Service	7,400	7,400	400	5%
Yellow School Bus Service	6 buses	6 buses	0	-
Service	Annual Estimated Trips	Revised Estimated Annual Trips	YTD thru Q1 Actual Trips	% of Annual
Catch A Ride	14,300	14,300	3,904	27%
Volunteer Driver	14,000	14,000	3,036	22%
Note: 1) Includes College of Marin service				

FISCAL/STAFFING IMPACT: This item includes Board adoption of one administrative budget amendment (Attachment B). Amendment 2021-05 adjusts the current year capital project budgets based on the final FY2020/21 actuals to retain the total project budgets. The amendment decreases FY2020/21 capital revenue and expenses by \$7,569. The shift of costs between fiscal years does not change the multi-year capital costs of the projects.

Respectfully submitted,



Lauren Gradia
Director of Finance and Capital Projects

Attachment A: FY2020/21 First Quarter Financial Report
Attachment B: FY2020/21 Budget Amendments
Attachment C: Capital Project Report

Marin Transit
 FY2020/21 Q1 Budget Report
 From 7/1/2020 Through 9/30/2020

Summary

	<u>Fy20 Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget - Revised</u>	<u>Current Period Actual</u>	<u>Percent Total Budget Used</u>
Revenue					
Capital	15,853,562	8,455,992	8,694,494	655,786	7.54%
Facility Operations	124,706	173,808	173,808	42,240	24.30%
Vehicle Operations	35,725,681	35,124,123	34,328,178	8,749,314	25.49%
Total Revenue	<u>51,703,950</u>	<u>43,753,923</u>	<u>43,196,480</u>	<u>9,447,340</u>	<u>21.87%</u>
Expenses					
Capital	15,858,925	10,523,834	10,762,336	655,786	6.09%
Facility Operations	28,885	90,414	90,414	22,156	24.50%
Vehicle Operations	31,037,461	35,117,071	34,871,908	7,808,561	22.39%
Total Expenses	<u>46,925,271</u>	<u>45,731,319</u>	<u>45,724,658</u>	<u>8,486,503</u>	<u>18.56%</u>
Expenditures	<u>46,925,271</u>	<u>45,731,319</u>	<u>45,724,658</u>	<u>8,486,503</u>	<u>18.56%</u>
Net Revenue Over Expenditures	<u>4,778,679</u>	<u>(1,977,396)</u>	<u>(2,528,178)</u>	<u>960,837</u>	<u>-38.01%</u>

Marin Transit
 FY2020/21 Q1 Budget Report
 From 7/1/2020 Through 9/30/2020

Operations Summary - Admin, Local, Rural, Marin Access, Yellow Bus

	FY20 Actual	Total Budget · Original	Total Budget · Revised	Current Period Actual	Percent Total Budget Used
Fare Revenue	3,233,295	3,430,831	3,157,591	324,890	10%
Advertising & Other Revenue	395,462	420,240	420,240	98,647	23%
Fee for Service	1,897,214	2,074,256	2,074,256	367,741	18%
Interest	353,735	200,700	200,700	73,422	-1%
Measure A	1,699,572	727,065	727,065	0	0%
Measure A Interest	85,000	0	0	0	0%
Measure AA	11,212,364	11,995,237	11,995,237	1,392,867	12%
Measure B	956,701	1,075,000	1,075,000	370,747	34%
Property Taxes	4,755,734	4,471,001	4,471,001	1,050,000	23%
Redevelopment Area (RDA) Fees	54,204	45,500	45,500	208	0%
State Transit Assistance (STA)	2,047,902	1,498,871	1,498,871	390,225	26%
Transit Development Act (TDA)	5,225,171	3,817,097	3,817,097	954,274	25%
Other State	18,958	16,300	16,300	4,853	30%
FTA Funds	3,475,476	5,713,288	5,713,288	3,721,440	65%
National Park Service	370,399	538,738	16,033	0	0%
Cost Center Revenue Transfers	(55,505)	(900,000)	(900,000)	0	0%
Total Revenue	<u>35,725,681</u>	<u>35,124,123</u>	<u>34,328,178</u>	<u>8,749,314</u>	<u>25%</u>
Salaries and Benefits	2,470,182	2,675,000	2,675,000	633,381	24%
Consultant Services	268,196	560,508	560,508	47,820	9%
Professional Service-Legal	25,385	100,000	100,000	7,192	7%
Security and Maintenance	261,864	312,130	312,130	47,849	15%
Customer Service	637,447	659,555	659,555	163,104	25%
Mobility Management Support Programs	9,812	72,000	72,000	0	0%
Grants to External Agencies	435,485	435,485	435,485	0	0%
Office Supplies	359,293	739,694	739,694	220,290	30%
General Insurance	47,662	63,000	63,000	63,052	100%
Contract Service Operation	24,172,094	26,442,927	26,050,929	6,139,735	24%
Membership & Prof Development	22,955	52,318	52,318	2,934	6%
Mileage and Travel	16,015	25,000	25,000	46	0%
Marketing	126,142	199,042	199,042	11,737	6%
Communication	158,029	228,670	228,670	124,920	55%
Fuel	2,111,976	2,820,333	2,967,168	398,077	13%
Vehicle Leases	19,019	25,472	25,472	0	0%
Office - Rental and Overhead	137,817	142,000	142,000	34,624	24%
Partner Agency Pass Through	85,000	0	0	0	0%
Cost Center Transfers	(326,912)	(436,063)	(436,063)	(86,199)	20%
Total Expenses	<u>31,037,461</u>	<u>35,117,071</u>	<u>34,871,908</u>	<u>7,808,561</u>	<u>22%</u>
Net Revenue Over Expenditures	<u>4,688,220</u>	<u>7,052</u>	<u>(543,730)</u>	<u>940,753</u>	<u>-173%</u>

Marin Transit
 FY2020/21 Q1 Budget Report
 From 7/1/2020 Through 9/30/2020

Facility Operations

	FY20 Actual	Total Budget · Original	Total Budget · Revised	Current Period Actual	Percent Total Budget Used
Rental Revenue	124,706	173,808	173,808	42,240	24.30%
Total Revenue	<u>124,706</u>	<u>173,808</u>	<u>173,808</u>	<u>42,240</u>	<u>24.30%</u>
Consultant Services	9,632	14,000	14,000	9,815	70.10%
Security and Maintenance	0	18,000	18,000	401	2.22%
Office Supplies	0	5,000	5,000	0	0.00%
General Insurance	742	5,200	5,200	3,038	58.42%
Fuel	12,547	34,200	34,200	6,681	19.53%
Cost Center Transfers	5,964	14,014	14,014	2,220	15.84%
Total Expenses	<u>28,885</u>	<u>90,414</u>	<u>90,414</u>	<u>22,156</u>	<u>24.50%</u>
Net Revenue Over Expenditures	<u>95,821</u>	<u>83,394</u>	<u>83,394</u>	<u>20,084</u>	<u>24.08%</u>

Marin Transit
 FY2020/21 Q1 Budget Report
 From 7/1/2020 Through 9/30/2020

<i>Detail: Administration</i>		FY20 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue						
Interest	4070400	353,735	200,700	200,700	73,422	37%
Development Fees	4079950	22,103	20,500	20,500	-	0%
Residual ABX 126	4079954	32,101	25,000	25,000	208	1%
PropTax-CurrntSecured	4080101	4,143,282	4,200,000	4,200,000	1,050,000	25%
County Fee-SV2557	4080102	(55,828)	(66,499)	(66,499)	-	0%
Property Tax-Unitary	4080103	38,244	39,000	39,000	-	0%
PropTax-CurrntUnSecur	4080104	86,244	80,000	80,000	-	0%
Educ Rev Augm Fund-Redist	4080105	441,482	120,000	120,000	-	0%
PropTax-Supp CY SECR	4080106	92,303	90,000	90,000	-	0%
PropTax-Supp Unsecured	4080107	3,583	1,000	1,000	-	0%
PropTax-Redemption	4080108	3,291	2,000	2,000	-	0%
Property Tax-Prior Unsecured	4080109	3,133	5,500	5,500	-	0%
National Park Service	4089901	154	150	150	-	0%
Other State	4119940	239	300	300	-	0%
Total Revenue		<u>5,164,066</u>	<u>4,717,651</u>	<u>4,717,651</u>	<u>1,123,630</u>	24%
Property Tax Transfer	4700001	(467,196)	(3,495,075)	(3,495,075)	(150,507)	4%
Total Transfers		<u>(467,196)</u>	<u>(3,495,075)</u>	<u>(3,495,075)</u>	<u>(150,507)</u>	4%
Net Revenue		<u>4,696,870</u>	<u>1,222,576</u>	<u>1,222,576</u>	<u>973,123</u>	80%
Expense						
Salaries	5010200	1,586,784	1,710,720	1,710,720	455,557	27%
Employee Benefits	5020000	883,398	964,280	964,280	177,824	18%
Consultant Services	5030301	119,669	200,000	200,000	18,935	9%
Professional Svcs - Legal	5030303	25,385	100,000	100,000	7,192	7%
Prof Svcs - Accounting and Audit	5030305	28,535	35,898	35,898	-	0%
Security Services	5030701	140	-	-	-	-
Office Supplies	5049901	7,784	13,000	13,000	(434)	-3%
Small Furn/Equip	5049902	2,123	10,000	10,000	7,414	74%
Software	5049903	69,213	65,000	65,000	46,220	71%
Copier Suppl & Svc	5049904	8,784	9,725	9,725	2,022	21%
Postage	5049905	2,349	3,278	3,278	7	0%
Computers	5049906	10,065	21,500	21,500	33	0%
COVID- Supplies and Cleaning	5049911	3,057	-	-	1,742	-
Communication - Phone	5050201	28,111	32,500	32,500	4,965	15%
Insurance - Gen Liability	5060301	47,662	63,000	63,000	63,052	100%
Membership & Prof Development	5090101	22,955	52,318	52,318	2,934	6%
Mileage and Travel	5090202	16,015	25,000	25,000	46	0%
Marketing	5090801	12,747	13,506	13,506	90	1%
Office Rental	5121200	137,817	142,000	142,000	34,624	24%
Subtotal Expense		<u>3,012,593</u>	<u>3,461,726</u>	<u>3,461,726</u>	<u>822,221</u>	24%
Salary/Benefit Transfers	5100100	(2,345,658)	(2,497,265)	(2,497,265)	(622,476)	25%
Transfer Overhead	5100101	(658,288)	(629,039)	(629,039)	(167,384)	27%
Total Transfers		<u>(3,003,945)</u>	<u>(3,126,304)</u>	<u>(3,126,304)</u>	<u>(789,859)</u>	25%
Total Expense		<u>8,648</u>	<u>335,423</u>	<u>335,423</u>	<u>32,362</u>	10%

Marin Transit
 FY2020/21 Q1 Budget Report
 From 7/1/2020 Through 9/30/2020

<i>Detail - Local</i>			Total Budget -	Total Budget -	Current Period	Percent Total
		<u>FY20 Actual</u>	<u>Original</u>	<u>Revised</u>	<u>Actual</u>	<u>Budget Used</u>
Revenue						
Advertising Revenue	4060301	237,238	265,740	265,740	57,382	22%
Lease of Property	4070301	158,224	154,500	154,500	41,265	27%
Local Government Payments	4090101	30,000	-	-	-	-
Measure A Sales Tax	4092001	1,699,572	565,432	565,432	-	0%
Measure A Sales tax - Interest	4092003	85,000	-	-	-	-
Measure AA - Sales Tax	4092005	7,703,546	8,899,994	8,899,994	595,626	7%
State Transit Assistance -Pop. Based	4110101	944,383	607,097	607,097	146,479	24%
Transit Develoment Act (TDA)	4110102	5,225,171	3,817,097	3,817,097	954,274	25%
State Transit Assistance - Lifeline	4110103	391,151	-	-	-	-
State Transit Assistance - Rev Based	4110104	650,000	831,774	831,774	213,746	26%
SREC Credits	4119911	-	-	-	4,853	-
Fed-FTA 5307 Urbanized Area	4139910	-	70,520	70,520	-	0%
Fed-FTA 5307 CARES	4139914	1,500,608	3,000,000	3,000,000	3,286,871	110%
National Park Service	4139951	370,245	538,588	15,883	-	0%
Special Fares - Paid By Another	4020000	510,430	646,250	373,010	-	0%
Fare Revenue	4140100	<u>1,964,027</u>	<u>1,786,534</u>	<u>1,786,534</u>	<u>283,866</u>	16%
Total Revenue		<u>21,469,595</u>	<u>21,183,525</u>	<u>20,387,580</u>	<u>5,584,362</u>	27%
Transfers						
Property Tax Transfer	4700001	39,176	1,500,000	1,500,000	117,958	8%
Program Revenue Transfer	4700002	<u>66,604</u>	<u>80,000</u>	<u>80,000</u>	-	0%
Total Transfers		<u>105,780</u>	<u>1,580,000</u>	<u>1,580,000</u>	<u>117,958</u>	7%
Net Revenue		<u>21,575,375</u>	<u>22,763,525</u>	<u>21,967,580</u>	<u>5,702,320</u>	26%
Expense						
Consultant Services	5030301	45,392	210,000	210,000	19,320	9%
Fare Processing Charges	5030310	14,523	17,510	17,510	205	1%
Customer Service	5030320	310,030	330,000	330,000	80,715	24%
Custodial Service	5030602	12,133	22,613	22,613	-	0%
Security Services	5030701	248,254	287,560	287,560	47,849	17%
Fuel	5040101	1,405,450	1,852,562	1,983,935	302,128	15%
Electrical Power	5040160	28,906	60,000	60,000	7,484	12%
Small Furn/Equip	5049902	3,983	5,000	5,000	-	0%
Software	5049903	38,311	42,000	42,000	35,640	85%
COVID- Supplies and Cleaning	5049911	45,828	300,000	300,000	42,194	14%
Communication	5050200	59,692	114,740	114,740	85,733	75%
Purchased Transportation	5080101	17,191,268	18,315,607	17,770,564	4,516,843	25%
Marketing	5090801	72,320	98,403	98,403	7,587	8%
Expense Transfer - GGT Pass Thru	5100404	<u>85,000</u>	-	-	-	-
Subtotal Expense		<u>19,561,090</u>	<u>21,655,996</u>	<u>21,242,326</u>	<u>5,145,698</u>	24%
Cost Center Salary/Benefit Transfers	5100100	1,587,426	1,589,698	1,589,698	438,665	28%
Cost Center Transfer Overhead	5100101	<u>426,859</u>	<u>422,368</u>	<u>422,368</u>	<u>117,957</u>	28%
Total Transfers		<u>2,014,285</u>	<u>2,012,066</u>	<u>2,012,066</u>	<u>556,622</u>	28%
Total Expense		<u>21,575,375</u>	<u>23,668,062</u>	<u>23,254,392</u>	<u>5,702,320</u>	25%

Marin Transit
 FY2020/21 Q1 Budget Report
 From 7/1/2020 Through 9/30/2020

Detail - Rural

		FY20 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue						
Measure A Sales Tax	4092001	-	27,059	27,059	-	0%
Measure AA - Sales Tax	4092005	900,000	564,320	564,320	417,880	74%
Fed-FTA 5311 Rural	4139920	231,638	220,302	220,302	27,443	12%
Fed-FTA 5311 CARES	4139923	239,772	109,772	109,772	50,000	46%
Fare Revenue	4140100	<u>81,649</u>	<u>81,423</u>	<u>81,423</u>	<u>13,802</u>	17%
Total Revenue		1,453,059	1,002,875	1,002,875	509,125	51%
Transfers						
Property Tax Transfer	4700001	<u>362,105</u>	<u>995,407</u>	<u>995,407</u>	<u>6,965</u>	1%
Total Transfers		362,105	995,407	995,407	6,965	1%
Net Revenue		<u>1,815,164</u>	<u>1,998,282</u>	<u>1,998,282</u>	<u>516,090</u>	26%
Expense						
Consultant Services	5030301	4,472	15,450	15,450	351	2%
Fuel	5040101	199,554	241,500	256,962	41,957	16%
Small Furn/Equip	5049902	132	5,000	5,000	1,642	33%
COVID- Supplies and Cleaning	5049911	-	-	-	1,503	-
Communication-AVL	5050205	13,756	17,652	17,652	12,887	73%
Communication-Data	5050206	831	1,093	1,093	208	19%
Purchased Transportation	5080101	1,457,241	1,535,051	1,688,096	421,219	25%
Marketing	5090801	<u>8,073</u>	<u>34,132</u>	<u>34,132</u>	<u>3,423</u>	10%
Subtotal Expense		1,684,060	1,849,879	2,018,386	483,189	24%
Transfers						
Cost Center Salary/Benefit Transfers	5100100	103,321	109,503	109,503	25,936	24%
Cost Center Transfer Overhead	5100101	<u>27,783</u>	<u>32,205</u>	<u>32,205</u>	<u>6,974</u>	22%
Total Transfers		131,104	141,708	141,708	32,910	23%
Total Expense		<u>1,815,164</u>	<u>1,991,587</u>	<u>2,160,094</u>	<u>516,099</u>	24%

Marin Transit
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Detail - Special / Marin Access

		FY20 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue						
Measure A Sales Tax	4092001	-	134,574	134,574	-	0%
Measure AA - Sales Tax	4092005	2,137,479	1,930,923	1,930,923	376,148	19%
Measure B	4099950	956,701	1,075,000	1,075,000	370,747	34%
State Transit Assistance -Pop. Based	4110101	62,368	60,000	60,000	30,000	50%
State Prop Tx Relief HOPTR	4119910	18,719	16,000	16,000	-	0%
Fed-FTA 5307 Formula	4139910	687,028	697,574	697,574	73,659	11%
Fed-FTA 5307 CARES	4139914	315,743	1,500,000	1,500,000	279,807	19%
Fed-FTA 5310 Mobility	4139915	500,687	115,120	115,120	3,660	3%
Fare Revenue	4140100	224,988	342,960	342,960	27,222	8%
GGBHTD Pymt local Paratransit	4601003	1,036,216	1,148,187	1,148,187	242,348	21%
GGBHTD Pymt for Reg. Paratransit	4601004	<u>738,501</u>	<u>819,586</u>	<u>819,586</u>	<u>125,392</u>	15%
Total Revenue		6,678,429	7,839,924	7,839,924	1,528,984	20%
Transfers						
Property Tax Transfer	4700001	1,561	80,000	80,000	24,424	31%
Program Revenue Transfer	4700002	<u>(66,604)</u>	<u>(80,000)</u>	<u>(80,000)</u>	-	0%
Total Transfers		(65,043)	-	-	24,424	-
Net Revenue		<u>6,613,386</u>	<u>7,839,924</u>	<u>7,839,924</u>	<u>1,553,408</u>	20%
Expense						
Consultant Services	5030301	36,094	63,000	63,000	8,107	13%
Fare Processing Charges	5030310	586	-	-	-	-
Customer Service	5030320	327,417	329,555	329,555	82,389	25%
Fuel	5040101	478,066	666,271	666,271	46,508	7%
Small Furn/Equip	5049902	431	5,000	5,000	-	0%
Software	5049903	145,414	183,315	183,315	61,676	34%
COVID- Supplies and Cleaning	5049911	21,283	75,076	75,076	20,632	27%
Communication-MERA Radio	5050204	20,291	21,598	21,598	20,204	94%
Communication-Data	5050206	15,587	15,450	15,450	923	6%
Purchased Transportation	5080101	4,457,843	5,144,938	5,144,938	1,082,928	21%
Purchased Transportation - Regional	5080102	639,654	785,074	785,074	118,746	15%
Marketing	5090801	32,809	50,000	50,000	638	1%
Misc-Exp Transit User Training	5098001	7,242	12,000	12,000	-	0%
Gap Grant	5098002	<u>2,570</u>	<u>60,000</u>	<u>60,000</u>	-	0%
Total Expense		6,185,288	7,411,276	7,411,276	1,442,750	19%
Transfers						
Cost Center Salary/Benefit Transfers	5100100	337,378	312,866	312,866	87,207	28%
Cost Center Transfer Overhead	5100101	<u>90,721</u>	<u>92,015</u>	<u>92,015</u>	<u>23,450</u>	25%
Total Transfers		428,099	404,880	404,880	110,657	27%
Total Expense		<u>6,613,386</u>	<u>7,816,156</u>	<u>7,816,156</u>	<u>1,553,407</u>	20%

Marin Transit
 FY2020/21 Q1 Budget Report
 From 7/1/2020 Through 9/30/2020

Detail - Yellow Bus

		FY20 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue						
Fares - Pd by Anthr Agency	4030000	151,010	151,000	151,000	-	0%
Local Government Payments	4090101	92,497	106,483	106,483	-	0%
Measure AA - Sales Tax	4092005	471,339	600,000	600,000	3,213	1%
Fare Revenue - Yellow Bus	4140105	<u>301,192</u>	<u>422,665</u>	<u>422,665</u>	-	0%
Total Revenue		1,016,038	1,280,148	1,280,148	3,213	0%
Transfers						
Property Tax Transfer	4700001	<u>8,849</u>	<u>19,668</u>	<u>19,668</u>	<u>1,160</u>	6%
Total Transfers		8,849	19,668	19,668	1,160	6%
Net Revenue		<u>1,024,887</u>	<u>1,299,816</u>	<u>1,299,816</u>	<u>4,373</u>	0%
Expense						
Consultant Services	5030301	5,595	-	-	300	-
Fare Processing Charges	5030310	13,330	18,650	18,650	602	3%
Custodial Service	5030602	1,337	1,957	1,957	-	0%
Small Furn/Equip	5049902	136	1,800	1,800	-	0%
Software	5049903	400	-	-	-	-
Communication-AVL	5050205	11,550	15,852	15,852	-	0%
Communication-Data	5050206	8,210	9,785	9,785	-	0%
Yellow Bus School Service	5080103	426,087	662,256	662,256	-	0%
Marketing	5090801	193	3,000	3,000	-	0%
Measure AA Yellow Bus Grants	5098008	435,485	435,485	435,485	-	0%
Leases and Rentals - Passenger	5120401	<u>19,019</u>	<u>25,472</u>	<u>25,472</u>	-	0%
Vehicles						
Total Expense		921,342	1,174,257	1,174,257	902	0%
Transfers						
Cost Center Salary/Benefit Transfers	5100100	81,603	101,681	101,681	2,736	3%
Cost Center Transfer Overhead	5100101	<u>21,943</u>	<u>29,905</u>	<u>29,905</u>	<u>736</u>	2%
Total Transfers		103,546	131,586	131,586	3,472	3%
Total Expense		<u>1,024,888</u>	<u>1,305,843</u>	<u>1,305,843</u>	<u>4,373</u>	0%

Marin Transit
 FY2020/21 Q1 Budget Report
 From 7/1/2020 Through 9/30/2020

Detail:Capital Budget

		Total Project Budget	FY2020/21 Budget	FY2020/21 Revised	FY2020/21 Actual	Total Project Expenditures
EA	Replace 2 Artics with 4 - 40ft Electric	4,366,507	1,000	1,000	0	2,220
PC	Purchase 16 Paratransit Replacements	1,472,000	1,471,000	1,466,234	378,449	384,215
SC	Purchase 9 Shuttle Replacements	1,161,000	1,160,000	1,155,025	3,777	9,752
XB	Purchase 4 Replacement XHF's	1,740,000	1,728,597	1,727,407	1,342	13,935
XC	Purchase 2 XHF Replacements	850,000	850,000	847,363	1,520	4,157
NR	Staff Car	49,000	49,000	49,000	0	0
Subtotal Vehicles		9,638,507	5,259,597	5,246,030	385,088	414,279
BN	Novato Bus Stop Shelters	0	0	0	0	0
Subtotal Bus Stop Improvements		0	0	0	0	0
FS	Facility - Improvements	1,187,842	1,187,842	1,187,842	22,607	22,607
YF	Yellow Bus Parking Facility	3,000,000	3,000,000	3,000,000	0	0
Subtotal Facility		4,187,842	4,187,842	4,187,842	22,607	22,607
AY	AVL Replacement Equipment	180,000		32,225	12,750	160,525
ME	MERA	29,000	29,000	29,000	2,243	2,243
RT	Realtime Signs	212,394	210,394	184,167	4,568	32,795
Subtotal Technology Projects		241,394	239,394	245,392	19,561	195,563
GG	Golden Gate Capital Costs (GG)	17,000	17,000	17,000	4,174	4,174
BM	Bus Stop Maintenance (BM)	120,000	120,000	120,000	25,294	25,294
VR	Major Vehicle Repairs (VR)	300,000	300,000	300,000	3,005	3,005
IF	Infrastructure Support (IF)	400,000	400,000	590,000	196,057	196,057
Subtotal Ongoing Capital Expenses		837,000	837,000	1,027,000	228,530	228,530
Total Expenditures		14,904,743	10,523,833	10,706,264	655,786	860,978

Attachment B

FY2020/21 Q1
Budget Amendments

Number	Board Authorization	Description	Function	Program	Project	GL	Original	Change	Final
2021-01	6/1/2020	Reduce GGT hours by 14,800 revenue (17/17x)	Operations	LCL	NA	5080104- Purchased Transportation GGT	10,237,536	(1,859,970)	8,407,566
			Operations	LCL	NA	5040150-Oil and Fuel GGT	836,927	(151,160)	685,317
		Increase Marin Airporter hours by 12,424 revenue hours (add 17/17x, and reduce 22 hours by 2,375)	Operations	LCL	NA	5080106- Purchased Transportation MA	6,196,803	656,975	6,853,778
			Operations	LCL	NA	5040151-Oil and Fuel Airporter	760,948	122,949	883,897
		Increase Stagecoach Hours by 1,050	Operations	STG	NA	5080105- Purchased Transportation	\$1,509,363	\$62,118	\$1,571,481
			Operations	STG	NA	5040152-Oil and Fuel	\$241,500	\$15,462	\$256,962
		Transfer seven 2015, 40ft Gillig Hybrids between contractors	Capital	CPT	IF	5230101 Vehicles	0	\$190,000	\$190,000
		Total Change for 2021-01							
2021-02	7/13/2020	Increase Project budget for 2- XHF Replacements	Capital	XC	NA	5230101 Vehicles	\$850,000	\$56,241	\$906,241
2021-03	8/03/2020	Add 8,500 hours of SUP service to the MV contract to address COVID impacts	Operations	SUP,01	NA	5080105 – Purchased Transportation MV	\$831,275	\$761,480	\$1,592,755
			Operations	MWS	NA	5080105 – Purchased Transportation MV	\$854,122	(\$184,135)	\$669,987
			Operations	STG	NA	5080105 – Purchased Transportation MV	\$1,571,481	(\$58,450)	\$1,513,031
			Operations	LCL	NA	5040152 – Oil and Fuel	126,846	\$140,314	\$267,160
			Operations	MWS	NA	5040152 -Oil and Fuel	105,000	(\$33,923)	\$71,077

								(\$625,287)	
2021-04	11/02/2020	Add 7,000 SUP service and 1,600 SUP School service to MV contract to address COVID Impacts, Reduce Muir Woods shuttle hours by 4,680.	Operations	SUP,01	NA	5080105 – Purchased Transportation MV	\$1,592,755	\$491,230	\$2,083,985
			Operations	MWS	NA	5080105 – Purchased Transportation MV	\$669,987	(\$531,962)	\$138,024
			Operations	STG	01	5080105 – Purchased Transportation MV	\$1,513,031	\$149,377	\$1,662,409
			Operations	SUP,05	NA	5080105 – Purchased Transportation MV	\$0	\$121,340	\$121,340
			Operations	LCL	NA	5040152 – Oil and Fuel	\$267,160	\$75,670	\$342,830
			Operations	MWS	NA	5040152 -Oil and Fuel	\$71,077	(\$41,677)	\$29,400
			Operations	SUP,05	NA	5040152 -Oil and Fuel	\$0	\$19,200	\$19,200
			Operations	MWS	NA	4139952 Fed- National Parks Fare Payment	\$172,500	(\$124,200)	\$48,300
			Operations	MWS	NA	4139951 National Parks Payment	\$538,588	(\$522,705)	\$15,882
			Operations	MWS	NA	4140106 Muir Woods Shuttle Fares	\$207,000	(\$149,040)	\$57,960
2021-05	Pending	Roll forward of FY2020 Capital Project expenditures;	Capital	Capital	EA	Future Years	\$4,366,007	(\$1,720)	\$4,363,287
					PC	5230101 Vehicles	\$1,471,000	(\$4,766)	\$1,466,234
					SC	5230101 Vehicles	\$1,160,000	(\$4,975)	\$1,155,025
					XB	5230101 Vehicles	\$1,728,597	(\$1,190)	\$1,727,407
					XC	5230101 Vehicles	\$850,000	(\$2,637)	\$847,363
					AY	5230102 Equipment	0	\$32,056	\$32,056
					RT	5230102 Equipment	\$210,394	(\$26,227)	\$184,167

Capital Projects Report FY2020/21

This capital project report provides detail FY2020/21. Project descriptions and status are given for all major capital projects. Projects are grouped according to project type as shown below.

	Total Project Budgets	Total Expended thru Q1 FY2021	Total Project Expenditures
Vehicles	\$5,246,030	\$385,088	\$414,278
Bus Stop Improvements	\$0	\$0	\$0
Facility	\$4,187,842	\$22,607	\$22,697
Technology Projects	\$245,394	\$19,561	\$195,732
Ongoing Capital Expenses	\$837,000	\$228,530	\$228,530 (annual)
	<u>\$10,516,266</u>	<u>\$655,786</u>	<u>\$861,236</u>

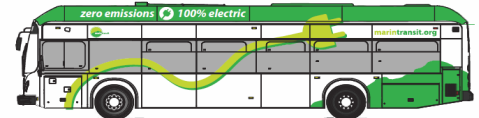
Purchase Four 40ft Electric Vehicles (Replacement) Total Project Budget \$4,366,507

Concept: Replace two 60ft Artics with four 40ft Electric Buses

Funding: \$3,580,536 Federal Section 5307
\$785,971 Measure A

Description: Purchase of four 40-foot Battery Electric Buses to replace two 60-foot Articulated buses beyond their useful life

Status: These vehicles will replace three 60-ft articulated buses in a seat for seat replacement. Staff will bring this to the Board in October, 2020.



VEHICLES

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion</u>
EA	\$4,366,507	\$2,220	0%	Dec-21

Purchase 16 Paratransit Vehicles (Replacements) Total Project Budget \$1,472,000

Concept: Purchase 16 Paratransit Replacements

Funding: \$1,207,040 Federal 5307
\$263,738 Measure A
\$1,222 Property Tax

Description: Purchase 16 Paratransit Vehicles to replace vehicles beyond their useful life.

Status: Board authorized the purchase of 15 paratransit vehicles in May 2020. The remaining vehicle replacement is being delayed to pilot a battery electric cutaway in the future. Staff anticipates delivery of the paratransit vehicles in October 2020.



VEHICLES

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion</u>
PC	\$1,472,000	\$384,214	26%	Dec-20



VEHICLES

Purchase 9 Shuttle Replacements

Total Project Budget \$1,161,000

Concept: Purchase Nine Shuttle Replacements

Funding: \$952,020 Federal Section 5307
\$208,980 State STA SB1

Description: Replace 9 Shuttles that are beyond their useful life



Status: Board authorized the purchase of nine replacement shuttle vehicles in May 2020. Delivery of the vehicles is anticipated in November 2020.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	
SC	\$1,161,000	\$9,753	10%	Jan-21	

VEHICLES

Purchase Four 30ft XHF Vehicles (Replacement)

Total Project Budget \$1,740,000

Concept: Purchase four 35ft XHF vehicles

Funding: \$559,600 Federal Section 5307
\$94,089 State Transit Assistance - Revenue Based
\$313,147 State Transit Assistance - State of Good Repair
\$576,670 Measure A
\$151,494 Paul Sarbanes

Description: Purchase of four replacement 30-foot XHFs



Status: These vehicles will replace 4 cutaway vehicles beyond their useful life. This purchase was approved by your Board in April 2019. Delivery of these vehicles was expected this year, but is anticipated to be delayed due to COVID-19 impacts at the manufacturer's site. Delivery is now expected in February 2021.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	
XB	\$1,740,000	\$13,934	1%	Jun-21	

VEHICLES

Purchase Two 35ft XHF Vehicles (Replacement)

Total Project Budget \$906,241

Concept: Purchase two 35ft XHF vehicles

Funding: \$743,118 Federal 5307
\$56,241 State STA SB1
\$163,123 Measure B

Description: Purchase of two replacement 35-foot XHFs



Status: Board authorized the purchase of two replacement XHFs in May 2020. Staff anticipates delivery of these vehicles in October 2021.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	
XC	\$906,241	\$4,157	0%	Sep-21	



VEHICLES

Staff Car **Total Project Budget \$49,000**

Concept: Purchase an electric staff car
Funding: \$2,000 Measure B
 \$2,000 CVRP Rebate
 \$45,000 State STA



Description: Purchase an electric staff car to replace a retired-active vehicle

Status: Board approved the purchase of a new electric staff car on May 4, 2020. This purchase is delayed until a charging station is installed at Marin Transit's office location, and staff return to the office.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Completion</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>
NR	\$49,000	\$0	0%	Jun-21

ADMIN AND OPERATIONS FACILITY

Maintenance Facility - Capital Improvements **Total Project Budget \$1,187,842**

Concept: Acquire property and develop a maintenance facility
Funding: \$1,084,589 Measure A/Capital Reserves
 \$103,253 FTA 5339



Description: Purchase land for a new facility and make improvements

Status: Marin Transit successfully completed the purchase of right of way at 600 Rush Landing Rd in Novato. Additional improvements are being planned for the site like enhanced fencing, lighting, and infrastructure for charging electric buses. Maintenance capacity at this site is being evaluated.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion</u>
FS	\$1,187,842	\$22,697	2%	Jun-21

Yellow Bus Parking Facility **Total Project Budget \$3,000,000**

Concept: Identify and purchase property for vehicles
Funding: \$3,000,000 Capital Reserve



Description: Replace temporary leased parking with a permanent location

Status: Marin Transit is evaluating and identifying opportunities for land acquisition.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion</u>
YF	\$3,000,000	\$0	0%	NA



TECHNOLOGY PROJECTS **Total Project Budget \$421,394**

TECHNOLOGY PROJECTS

Concept: District technology projects
Funding: \$99,631 Measure A
 \$174,163 Lifeline - Federal Section 5307
 \$147,600 Federal Section 5307



<u>Projects:</u>		<u>Total Project Cost</u>	<u>Expended to Date</u>
AY	AVL Replacements	\$180,000	\$160,694
ME	MERA	\$29,000	\$2,243
RT	Realtime Signs	\$212,394	\$32,795

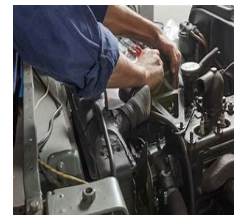
Description: Marin Transit provides technology acquisitions for vehicle operations, fare collection, and passenger information

Status: Marin Transit will continue the project to pay for fareboxes and on board equipment associated with vehicle replacements. AVL Replacements are underway and should be complete in February 2021. Real Time Signs contract has been awarded with work underway. The MERA radio project includes the capital bond payments.

ONGOING CAPITAL EXPENSES **Annual Budget \$1,027,000**

ONGOING CAPITAL EXPENSES

Concept: Ongoing capital expenses
Funding: \$1,027,000 Measure A



<u>Projects:</u>		<u>Total Project Budgets</u>	<u>Annual Budget</u>	<u>Expended in FY2021</u>
GG	Golden Gate Capital Costs	\$17,000	\$17,000	\$4,174
BM	Bus Stop Maintenance	\$120,000	\$120,000	\$25,294
VR	Major Vehicle Repairs	\$300,000	\$300,000	\$3,005
IF	Infrastructure Support	\$590,000	\$590,000	\$196,057

Description: Ongoing capital costs associated with the Golden Gate operations

Status: Capital depreciation expenses for equipment owned by Golden Gate Transit are billed monthly. Major vehicle repairs, such as transmissions, are expended as needed. Infrastructure support includes small capital projects, staff support, and work on partner agency capital projects.