



MARIN COUNTY TRANSIT DISTRICT

San Rafael, California

A Component Unit of the County of Marin, California

COMPREHENSIVE ANNUAL FINANCIAL REPORT

For the Years Ended June 30, 2019 and 2018

**MARIN COUNTY TRANSIT DISTRICT
(A COMPONENT UNIT OF THE COUNTY OF MARIN, CALIFORNIA)
COMPREHENSIVE ANNUAL FINANCIAL REPORT
FOR THE FISCAL YEARS ENDED JUNE 30, 2019 AND 2018**

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**MARIN COUNTY TRANSIT DISTRICT
JUNE 30, 2019 AND 2018**

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November 22, 2019

The Board of Directors
Marin County Transit District

We are pleased to present the Comprehensive Annual Financial Report (CAFR) of the Marin County Transit District (the District) for the fiscal years ended June 30, 2019 and 2018.

board of directors

The District's enabling legislation requires an annual audit of the District's financial statements. This report is published to fulfill that requirement for the fiscal years ended June 30, 2019 and 2018.

stephanie moulton-peters
president
city of mill valley

Management of the District is responsible for establishing and maintaining internal controls designed to ensure that the assets of the District are protected from loss, theft, or misuse and to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with accounting principles generally accepted in the United States. The internal controls are designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that:

damon connolly
vice president
supervisor district 1

dennis rodoni
2nd vice president
supervisor district 4

- (1) the cost of a control should not exceed the benefits likely to be derived; and,
- (2) the valuation of costs and benefits requires estimates and judgments by management. Management believes internal controls in place are adequate to ensure the financial data provided herein is materially accurate.

judy arnold
director
supervisor district 5

Brown Armstrong Accountancy Corporation has issued an unmodified ("clean") opinion on the District's financial statements for the fiscal years ended June 30, 2019 and 2018. The independent auditor's report is located at the front of the financial section of this report. This report has been prepared by the Finance Department following the guidelines recommended by the Government Finance Officers Association of the United States and Canada (GFOA) and is in conformance with generally accepted accounting principles for state and local governmental entities established by the Governmental Accounting Standards Board (GASB). Generally accepted accounting principles require that management provide a narrative introduction, overview and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement the MD&A and should be read in conjunction with it. The District's MD&A can be found immediately following the report of the independent auditors. Responsibility for the accuracy, completeness and fairness of the presented data and the clarity of presentation, including all disclosures, rests with the management of the District.

kate colin
director
city of san rafael

kathrin sears
director
supervisor district 3

katie rice
director
supervisor district 2

The following provides an overview of the District's history, services, local economy, planning initiatives, and policies.

PROFILE OF THE GOVERNMENT

History

The Marin County Transit District (“Marin Transit” or the “District”) was formed by a vote of the people of Marin County (the County) in 1964 and was given the responsibility for providing local transit service within the County. Marin Transit is a component unit of the County of Marin, California. Although Marin Transit has responsibility for local transit services, it does not own any facilities and does not employ its own drivers. Instead, Marin Transit contracts with other providers, including Golden Gate Bridge Highway and Transportation District (Golden Gate Transit), Marin Airporth, MV Transportation, Michael’s Transportation, and the Senior Coordinating Council (Whistlestop Transportation), for local bus and paratransit services.

Prior to a major fixed route service restructuring by Golden Gate Transit in November 2003, the primary responsibility of Marin Transit was to manage and administer the paratransit contract for both local and regional paratransit services in the County. For fixed route services, Marin Transit was historically a “pass through” agency, providing funds for local services managed by Golden Gate Transit. With the 2003 service restructuring, Marin Transit took on increased responsibility for the planning, outreach, oversight, and management of local fixed route transit services throughout the County.

The passing of Measure A, the County’s ½ cent sales tax increase, in 2004 further propelled the responsibility of Marin Transit under a 20-year expenditure plan providing a dedicated local funding source for public transit within the County. This new funding source allowed the District to fund its local big bus fixed route services, expand the rural Stagecoach service, and introduce the community shuttle program.

The Muir Woods Shuttle program was inaugurated in 2005 and became the responsibility of Marin Transit in 2009. Although the County started the program as a demonstration project, its success in reducing transportation impacts on the National Monument and surrounding areas has led to a formal partnership between the District and the National Park Service.

Internal growth within the District has also occurred as responsibility for local service has increased. Staffing levels prior to the passage of Measure A included one full-time and one part-time employee. With the passage of Measure A, the number of full-time employees grew from 1.5 to 3.5 in 2006 and then to 5 employees in 2008. As of June 30, 2019, the District has 16.4 authorized full time equivalent employees.

Services

Fixed Route

Marin Transit operates transit service on 28 routes within Marin County. Over three million trips were made on the local fixed route network in fiscal year 2019.

Fixed route services are organized within the District based on route typologies. Typologies define the primary function of that route and its intended market. There are currently seven typologies: Local Trunkline, Local Basic, Local Connector, Supplemental School, Rural, Partnership, and Recreational. Below is a brief summary of each typology.

Local Trunkline

- Description: Services that operate along the highest ridership corridors and often the most densely populated areas of the County. These services provide the backbone for the transit system and connect with Local Basic and Local Connector services at key transfer locations. Along Highway 101, Trunkline service supplements the Golden Gate Transit regional services that continue to San Francisco and Sonoma Counties.
- Operational Focus: Capacity, frequency, and speed.
- Routes: 35, 36, 71x
- Program: Local Bus
- Typical Vehicle: 40’ heavy duty or 60’ articulated

Local Basic

- Description: Services that operate along many of the County's arterial corridors with transit-supportive land use patterns with an emphasis on providing the more extensive coverage of transit services.
- Operational Focus: Frequency, accessibility, and speed.
- Routes: 17, 22, 23, 23x, 29, 49
- Program: Local Bus
- Typical Vehicle: 35' or 40' heavy duty

Local Connector

- Description: Services to lower density areas with less supportive transit land use patterns or areas where larger bus capacity is not warranted. These services rely on good transfer opportunities to the Local Trunkline and Local Basic Services for travel outside the community.
- Operational Focus: Accessibility.
- Routes: 219, 228, 233, 245, 251, 257
- Program: Community Shuttles
- Typical Vehicle: 24' cutaways

Supplemental School

- Description: Services that are provided to address the transportation needs of schools, primarily middle and high schools, within the County. These services provide additional capacity on Marin Transit routes for this purpose and are not designed for transfer opportunities.
- Operational Focus: Capacity.
- Routes: 113, 115, 117, 119, 125, 139, 145, 151, 154
- Program: Local Bus
- Typical Vehicle: 35' or 40' heavy duty

Rural

- Description: Services to the rural areas of West Marin that provide community mobility and reduce congestion in the rural areas. Topography is challenging on these routes and requires specific attributes for the fleet used to deliver these services.
- Operational Focus: Accessibility.
- Routes: 61, 68
- Program: Rural and Recreational
- Typical Vehicle: 28'-32' cutaways

Recreational

- Description: Services that support recreational or tourist-based travel within the County. Major attractions include the Muir Woods National Monument within the Golden Gate National Recreational Area.
- Operational Focus: Accessibility.
- Routes: 66/66F

Partnership

- Description: Services that are provided in partnership to address specific needs within a certain community or certain rider type, such as students.
- Operational Focus: Depends on partnership goals.
- Routes: 122
- Program: Partnership
- Typical Vehicle: 35' heavy duty

Yellow Bus

Marin Transit provides yellow school bus service to two schools in the Ross Valley School District: White Hill Middle School and Hidden Valley Elementary School. In fiscal year 2019, this service carried over 118,000 passengers. Marin Transit handles all logistics of the program including contract management, website development, pass sales and production, customer service, and daily monitoring of the buses via GPS technology. Staff at White Hill Middle School and Hidden Valley Elementary School support the program by distributing passes and managing student loading on the buses in the afternoon. Marin Transit also provide planning and management support to Mill Valley School District and a Joint Powers Authority for Reed Union School District.

Demand Response

In addition to fixed-route services, the District provides a suite of programs named “Marin Access” to serve the aging and disabled population in Marin County. A total of five programs provide a variety of mobility options to these users and all services are coordinated by a team of Travel Navigators. These programs include local paratransit, dial-a-ride, volunteer driver, and subsidized taxi (Catch-A-Ride). Marin Transit launched a new on-demand, micro-transit pilot service, Marin Transit Connect, on May 22, 2018. Travel Navigators provide trip planning and technical assistance to riders to empower the user to select from available travel options to best meet their mobility need.

LOCAL ECONOMY

The District operates within Marin County, one of the nine counties in the San Francisco-Oakland Bay Area. The County includes 11 incorporated cities and towns: Belvedere, Corte Madera, Fairfax, Larkspur, Mill Valley, Novato, Ross, San Anselmo, San Rafael, Sausalito, and Tiburon.

The local economy in 2019 continued to be strong after a period of economic recovery starting in 2011. The County’s unemployment rate has dropped from 7.9% in 2009 to 2.4% in June 2019 and continues to be lower than the state of California’s rate of 4.2%. Contractors continue to have difficulties hiring and retaining drivers and other front line staff. These challenges may be increasing due to the sustained low unemployment rate combined with high housing costs.

A significant portion of the District’s operating funds are derived from sales tax revenues. Marin County had six years of sales tax growth, averaging 5.2% per year, that ended in in fiscal year 2016. After almost no growth in fiscal year 2017, taxable sales grew by 6.8% in fiscal year 2018 and 5.4% in fiscal year 2019. In future years, the District projects modest growth of 2.2% per year consistent with projections by the Transportation Authority of Marin.

LONG TERM PLANNING AND MAJOR INITIATIVES

Short Range Transit Plan

The District’s Short Range Transit Plan (SRTP) is the primary service and financial planning document for the District and includes ten years of financial projections for operations and capital programs. The 2017-2027 SRTP was adopted by the Board of Directors (the Board) on December 17, 2017. The District is preparing an updated SRTP that is expected to be adopted in January 2019.

Operating Plan

Successful contract renegotiations with Golden Gate Transit in 2015 resulted in a new operations contract that was reflected in the fiscal year 2016 budget. This contract provides a reduction in the costs of Local Fixed Route service and provides additional revenues for Local Paratransit. The remaining fixed route service contracts expired June 30, 2018, and the District competitively bid the services in November 2017 and awarded contracts in March and April 2018. Overall, these two contracts resulted in combined rate increase of 10%. A new competitively bid Local Paratransit contract was effective January 1, 2016, and has also resulted in lower purchased transportation costs.

The District has restored reserves and implemented a 19% service expansion on June 12, 2016 as approved by the Board on March 28, 2016 and outlined in the District's SRTP. Even with this service expansion, fiscal years 2017, 2018, and 2019 had revenue surplus from increasing property tax, lower fuel costs, lower contract service rates, and carryforward of prior year Measure A funds. The District's priority for these funds is to purchase right of way for vehicle parking and an operations and maintenance facility.

Capital Plan

The District's Capital Improvement and Funding Plan has expanded as the District has taken increasing responsibility for transit service in Marin County. The District's primary capital responsibilities and priorities are to:

1. Maintain a sufficient fleet of clean fueled vehicles for local transit service,
2. Improve and maintain the amenities and accessibility of Marin County bus stops,
3. Improve major bus transfer locations,
4. Provide passenger information, and Improvement Program, and
5. Provide needed operations equipment and infrastructure.

The District's baseline capital resources limit the Capital Plan to primarily maintaining a state of good repair for existing assets and making the minimal level of investment required to maintain and operate the local bus system. The 10-year Capital Plan includes expenditures of \$69 million, of which 78% is for purchasing transit vehicles. Other major capital expenditures included in the funded plan are major vehicle repairs, bus stop improvements, and small capital.

To ensure stable operations and allow for future expansion, the District needs to find a permanent location for contract maintenance and transit vehicle parking. In fiscal year 2019, the District added \$2.8 million to a capital reserve to give a total balance of \$11.0 million.

RELEVANT FINANCIAL POLICIES

Budget Process

Marin Transit's budget uses full accrual basis of accounting to record annual revenue and expenses consistent with Generally Accepted Accounting Principles (GAAP) for special districts and the District's annual audited financial reports. All known revenues and expenditures are recorded in the period they are earned or expended.

The Marin Transit Board adopts an annual budget for the District's fiscal year starting July 1 and ending June 30. Under the direction of the Director of Finance, staff develops a balanced budget for the Board that provides sufficient and sustainable funding for local transit service needs using the following guidelines:

1. Maintain adopted reserve levels;
2. Preserve a balance of revenues and expenditures over a ten-year horizon;
3. Provide for SRTP-adopted service levels; and
4. Allow for innovative growth.

Reserve Policy

Marin Transit's Board-adopted policy designates an Emergency Reserve equivalent to two months of operating expenses and a Contingency Reserve equivalent to an additional two to four months. When the emergency reserve is fully funded and the reserve is funded with the equivalent of at least two months of operations funds, the District may fund a capital reserve through the budgeting process. The reserve is designed to reduce the District's future needs for borrowing or bonding for large capital projects.

If the reserve balance exceeds six months of operating expenditures for a prolonged period, the policy advises the Board to consider options such as, but not limited to, expanding transit service or decreasing fares in an effort to provide the optimal level of transit service and benefits to Marin County residents.

Consistent with the fiscal year 2019 budget, the District added \$1.3 million to the operations reserve in fiscal year 2019, to maintain a total operations reserve of \$16.2 million or the equivalent of 6.5 months operating expenses in the combined Emergency and Contingency Reserves.

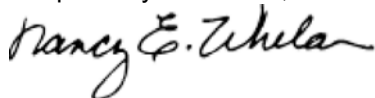
AWARDS AND ACKNOWLEDGEMENTS

We are pleased that the Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the District for its Comprehensive Annual Financial Reports (CAFR) for the fiscal years ended June 30, 2017 and June 30, 2018. The Certificate of Achievement is a prestigious national award, recognizing conformance with the highest standards for preparation of state or local government financial reports. In order to be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized CAFR. The report must satisfy both GAAP and applicable legal requirements.

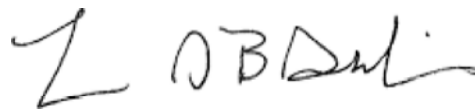
A Certificate of Achievement is valid for a period of only one year. We believe that our current CAFR continues to meet the Certificate of Achievement Program's requirements and we are submitting it to the GFOA to determine its eligibility for another certificate.

The preparation of this report required the dedicated efforts of the District's staff. We also gratefully recognize Brown Armstrong Accountancy Corporation for their timely audit and expertise on the preparation of this CAFR. Finally, we would like to thank the Board for its commitment and support in the development of a strong financial system.

Respectfully Submitted,



Nancy Whelan
General Manager



Lauren Gradia
Director of Finance and Capital Programs

**MARIN COUNTY TRANSIT DISTRICT
INTRODUCTORY SECTION
PRINCIPAL OFFICIALS**

Damon Connolly District 1

Katie Rice District 2

Kathrin Sears District 3

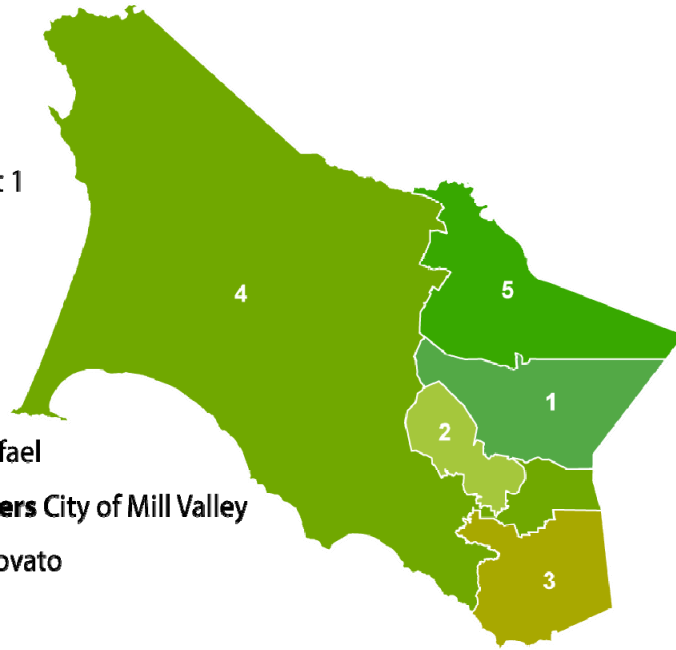
Dennis Rodoni District 4

Judy Arnold District 5

Kate Colin City of San Rafael

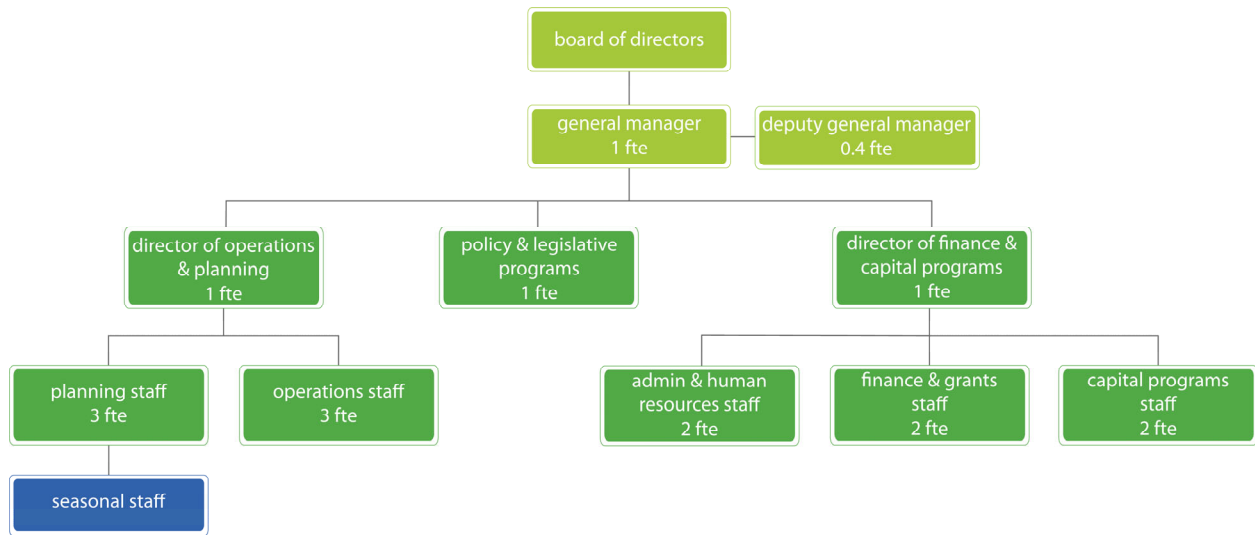
Stephanie Moulton-Peters City of Mill Valley

Eric Lucan (alt) City of Novato



Board Member	District or City	Current Term Ends
Damon Connolly	District 1	January 1, 2023
Katie Rice	District 2	January 1, 2021
Kathrin Sears	District 3	January 1, 2021
Dennis Rodoni	District 4	January 1, 2021
Judy Arnold	District 5	January 1, 2023
Stephanie Moulton-Peters	City of Mill Valley	January 2020
Kate Colin	City of San Rafael	January 2021
Eric Lucan (City Alternate)	City of Novato	January 2021

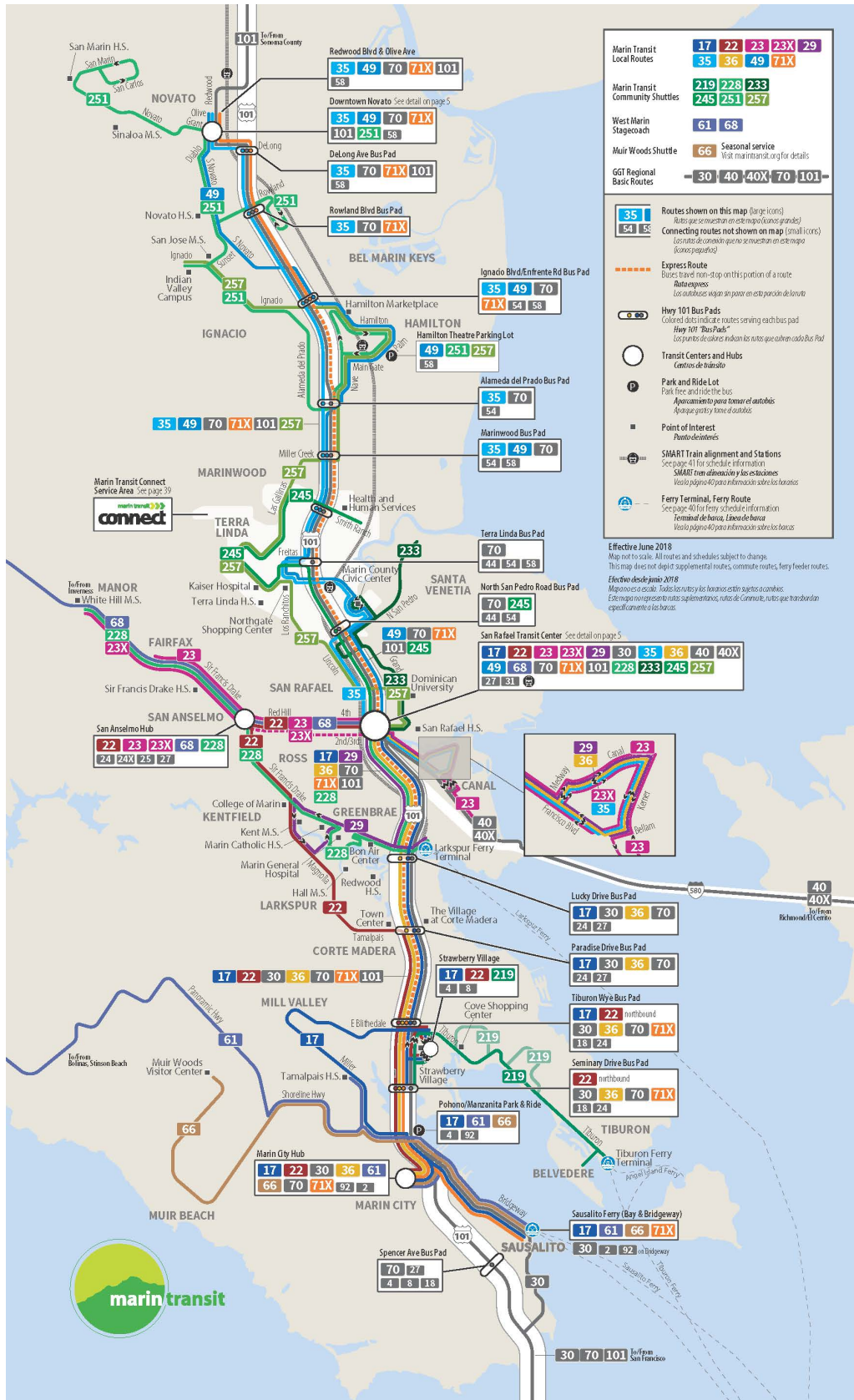
**MARIN COUNTY TRANSIT DISTRICT
INTRODUCTORY SECTION
ORGANIZATIONAL CHART**



Note:

- Total authorized FTE 16.4
- Vacancies at 6/30/19 equal 1.3 FTE

MARIN COUNTY TRANSIT DISTRICT INTRODUCTORY SECTION SERVICE AREA MAP





Government Finance Officers Association

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Achievement
for Excellence
in Financial
Reporting

Presented to

**Marin Transit
California**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

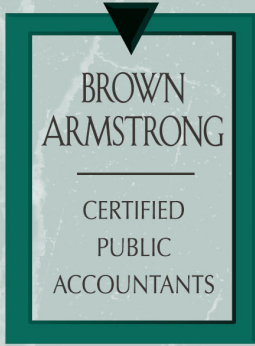
June 30, 2018

Christopher P. Morrill

Executive Director/CEO

FINANCIAL SECTION

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BROWN ARMSTRONG

Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
of the Marin County Transit District
San Rafael, California

Report on the Financial Statements

We have audited the accompanying financial statements of the Marin County Transit District (the District), a component of the County of Marin, as of and for the fiscal years ended June 30, 2019 and 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

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Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the District as of June 30, 2019 and 2018, and the respective changes in financial position, and cash flows thereof, for the fiscal years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, as listed in the accompanying table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board (GASB), who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audits were conducted for the purpose of forming an opinion on the financial statements that collectively comprise the District's basic financial statements. The introductory section, supplementary information, and statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is also not a required part of the basic financial statements.

The Budgetary Comparison Schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Budgetary Comparison Schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The schedule of expenditures of federal awards is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory section and statistical section have not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by *Government Auditing Standards*


In accordance with *Government Auditing Standards*, we have also issued our report dated November 22, 2019, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

BROWN ARMSTRONG
ACCOUNTANCY CORPORATION

Brown Armstrong
Accountancy Corporation

Bakersfield, California
November 22, 2019

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**MARIN COUNTY TRANSIT DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2019 AND 2018**

As management of the Marin County Transit District (Marin Transit or the District), we offer readers of the District's financial statements this narrative overview and analysis of the financial activities of the District for the fiscal years ended June 30, 2019 and June 30, 2018. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in our letter of transmittal, which can be found on pages i to vi of this report.

FINANCIAL HIGHLIGHTS

- The assets of the District exceeded its liabilities at June 30, 2019 and 2018, by \$55,992,611 and \$52,222,268 (net position), respectively. Of this amount, \$28,758,459 and \$29,085,919, respectively, is net investment in capital assets, and \$27,234,152 and \$23,136,349, respectively, is unrestricted.
- The District's total net position increased for the fiscal year ended June 30, 2019, by \$3,770,343 compared to the fiscal year ended June 30, 2018. The District's total net position increased for the year ended June 30, 2018, by \$11,938,242 compared to the year ended June 30, 2017. The increases are due to increased investment in capital assets and increased intergovernmental operating revenue including Federal and State funding.
- The District claimed \$14,243,570 in fiscal year 2019 from the Transportation Authority of Marin as part of a voter approved sales tax, plus \$85,000 in pass-through Measure A interest, plus recognition of \$3,824 in prior year revenue, for a total of \$14,332,395 recognized in fiscal year 2019. The District claimed \$16,708,511 in fiscal year 2018 from the Transportation Authority of Marin as part of a voter approved sales tax, plus \$85,000 in pass-through Measure A interest, plus recognition of \$6,555 in prior year revenue, for a total of \$16,800,066 recognized in fiscal year 2018.
- The District's emergency reserve and contingency reserve are fully-funded, with a total value equivalent to six months operating funds. The District also added \$2,838,399 to a capital reserve, for a total capital reserve of \$10,998,637.

OVERVIEW OF THE FINANCIAL STATEMENTS

The discussion and analysis provided here are intended to serve as an introduction to the District's basic financial statements. The District's basic financial statements consist of two components: (1) government-wide financial statements and (2) notes to the basic financial statements. This report also contains supplementary information intended to furnish additional detail to support to the basic financial statements.

Government-Wide Financial Statements

The District is a single-purpose entity that is required to account for its activity as a proprietary fund type under governmental accounting standards. Accordingly, the District presents only government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of the District's finances, similar to a private-sector business.

The statements of net position present information on all of the District's assets and liabilities, with the difference between assets and liabilities reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The statements of activities and changes in net position present information showing how the District's net position changed during the fiscal year. All changes in net position are recognized on the date the underlying event that gives rise to the change occurs, regardless of the timing of the related cash flows.

The basic financial statements can be found on pages 10-13 of this report.

Notes to the Basic Financial Statements

The notes provide additional information that is necessary to acquire a full understanding of the data provided in the government-wide statements. The notes to the basic financial statements can be found on pages 14-29 of this report.

OVERALL FINANCIAL ANALYSIS

The financial statements provide both short-term and long-term information about the District's overall financial condition. This analysis addresses the financial statements of the District as a whole.

As noted earlier, net position may serve as a useful indicator of a government's financial position over time. In the case of the District, assets exceeded liabilities by \$55,992,611 and \$52,222,268 at June 30, 2019 and 2018, respectively.

STATEMENTS OF NET POSITION

As stated earlier, increases or decreases in net position over time may serve as a useful indicator of the District's financial position. A summary of the Statements of Net Position during the fiscal years ended June 30, 2019, 2018, and 2017, is shown below. The focus is on Net Position (Note 1):

	<u>June 30, 2019</u>	<u>June 30, 2018</u>	<u>2019 - 2018 Increase (Decrease)</u>	<u>June 30, 2017</u>	<u>2018 - 2017 Increase (Decrease)</u>
Cash	\$ 22,486,562	\$ 16,670,506	\$ 5,816,056	\$ 15,068,929	\$ 1,601,577
Receivables	9,716,309	8,685,524	1,030,785	8,059,567	625,957
Prepaid expenses	14,192	40,442	(26,250)	148,269	(107,827)
Restricted cash and receivables	-	-	-	31,624	(31,624)
Capital assets	<u>28,758,459</u>	<u>29,085,919</u>	<u>(327,460)</u>	<u>20,849,921</u>	<u>8,235,998</u>
Total Assets	<u>60,975,522</u>	<u>54,482,391</u>	<u>6,493,131</u>	<u>44,158,310</u>	<u>10,324,081</u>
Current liabilities	4,953,820	2,221,028	2,732,792	3,847,040	(1,626,012)
Noncurrent liabilities	<u>29,091</u>	<u>39,095</u>	<u>(10,004)</u>	<u>27,244</u>	<u>11,851</u>
Total Liabilities	<u>4,982,911</u>	<u>2,260,123</u>	<u>2,722,788</u>	<u>3,874,284</u>	<u>(1,614,161)</u>
Net investment in capital assets	28,758,459	29,085,919	(327,460)	20,849,921	8,235,998
Restricted net position	-	-	-	31,624	(31,624)
Unrestricted net position	<u>27,234,152</u>	<u>23,136,349</u>	<u>4,097,803</u>	<u>19,402,481</u>	<u>3,733,868</u>
Total Net Position	<u>\$ 55,992,611</u>	<u>\$ 52,222,268</u>	<u>\$ 3,770,343</u>	<u>\$ 40,284,026</u>	<u>\$ 11,938,242</u>

A substantial portion of the District's total net position reflects its investment in capital assets. These capital assets are used to provide bus services to Marin County residents and visitors. Consequently, these assets are not available for future spending. An additional portion of the District's net position represents resources that are subject to external restrictions imposed by grantors, contributors, or laws or regulations of other governments or constraints imposed by laws through constitutional provisions or enabling legislation, that restrict the use of net position. The remainder of the District's net position is unrestricted, and represents the District's reserve account. This reserve continues to meet the requirements of the Board of Directors adopted reserve policy.

STATEMENTS OF ACTIVITIES AND CHANGES IN NET POSITION

The Statements of Activities and Changes in Net Position provide information regarding the District's revenues and expenses. The table below reflects a summary of the District's Statements of Activities and Changes in Net Position during the fiscal years ended June 30, 2019, 2018, and 2017.

	June 30, 2019	June 30, 2018	2019-2018 Increase (Decrease)	June 30, 2017	2018-2017 Increase (Decrease)
Operating revenues					
Transit fares	\$ 3,303,234	\$ 3,570,143	\$ (266,909)	\$ 3,528,289	\$ 41,854
Contractual compensation	1,834,761	1,830,716	4,045	1,765,230	65,486
Special fares and school bus revenue	424,819	410,509	14,310	414,244	(3,735)
Total operating revenues	5,562,814	5,811,368	(248,554)	5,707,763	103,605
Operating expenses					
Purchased transportation services	24,245,772	22,698,220	1,547,552	21,422,651	1,275,569
Depreciation	3,549,062	2,908,165	640,897	2,387,889	520,276
Salary and benefits	2,099,316	1,881,194	218,122	1,973,470	(92,276)
Fuel	2,521,502	2,161,545	359,957	1,818,940	342,605
Professional services	1,340,332	1,440,732	(100,400)	1,177,446	263,286
General and administrative	422,474	416,675	5,799	383,926	32,749
Leases and rentals	126,723	98,832	27,891	96,668	2,164
Maintenance and facility costs	88,107	201,222	(113,115)	136,111	65,111
Total operating expenses	34,393,288	31,806,585	2,586,703	29,397,101	2,409,484
Operating Loss	(28,830,474)	(25,995,217)	(2,835,257)	(23,689,338)	(2,305,879)
Nonoperating revenues (expenses)					
Intergovernmental	24,340,749	22,142,502	2,198,247	20,529,158	1,613,344
Property taxes	4,561,268	4,321,194	240,074	4,111,657	209,537
Advertising and rentals	412,978	439,044	(26,066)	397,790	41,254
Gain on disposal of capital assets	-	2,093	(2,093)	1,102	991
Other revenues (expenses)	113,695	33,552	80,143	(33,032)	66,584
Total nonoperating revenues (expenses)	29,428,690	26,938,385	2,490,305	25,006,675	1,931,710
Income Before Capital Contributions	598,216	943,168	(344,952)	1,317,337	(374,169)
Capital contributions (grants)					
Intergovernmental	3,126,499	10,979,056	(7,852,557)	4,038,739	6,940,317
Other revenue	45,628	16,018	29,610	32,839	(16,821)
Total capital contributions (grants)	3,172,127	10,995,074	(7,822,947)	4,071,578	6,923,496
Change in Net Position	3,770,343	11,938,242	(8,167,899)	5,388,915	6,549,327
Net Position at Beginning of Year	52,222,268	40,284,026	11,938,242	34,895,111	5,388,915
Net Position at End of Year	\$ 55,992,611	\$ 52,222,268	\$ 3,770,343	\$ 40,284,026	\$ 11,938,242

Revenues

Operating revenues decreased to \$5.6 million in the fiscal year ended June 30, 2019, as compared to \$5.8 million in the fiscal year ended June 30, 2018. This decrease was due to modest decreases in designated fare revenue due to Muir Woods fare revenue collection being classified as Intergovernmental Revenue since it is collected through the National Parks Service.

The District has seen growth in nonoperating revenues for the fiscal years ended June 30, 2019 and June 30, 2018. The increase in the fiscal year ended June 30, 2018, is primarily due to claiming \$1.2 million of additional local Measure A sales tax funding for service expansions that started in June 2016. The increase in the fiscal year ended June 30, 2019, is primarily due to claiming \$2.2 million of additional State funding including Transportation Development Act (TDA), State Transit Assistance (STA), and Low Carbon Transit Operations Program (LCTOP) funds.

The majority of construction and vehicle acquisitions are funded with capital contributions from other governmental units such as federal, state, and local agencies. Therefore, capital contribution revenue is tied to the District's capital purchases, which naturally fluctuate over time. In the fiscal year ended June 30, 2018, the District procured and received a large number of vehicles, resulting in large spikes in capital contributions.

Expenses

Operating expenses increased in fiscal year ended June 30, 2019, due to increased purchased transportation costs from increased contract rates, increased fuel expense from price increases, and increased depreciation due to the purchase of additional vehicles in the prior year. During the fiscal year ended June 30, 2018, operating expenses increased due to increased purchased transportation costs from increased contract rates, increased fuel expense from price increases, and increased paratransit service demand.

In the fiscal year ended June 30, 2019, Marin Transit spent more staff time on capital projects resulting in lower salary and benefit costs for operations.


In the fiscal year ended June 30, 2018, Marin Transit spent more staff time on capital projects resulting in lower salary and benefit costs for operations.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

Summary of Capital Assets (net of depreciation)

	<u>Balance at June 30, 2019</u>	<u>Balance at June 30, 2018</u>	<u>Balance at June 30, 2017</u>	<u>Balance at June 30, 2016</u>
Nondepreciable				
Work in progress	\$ 1,454,572	\$ 748,556	\$ 3,610,173	\$ 1,746,405
Capital assets being depreciated				
Revenue Vehicles	18,792,651	19,429,714	13,922,452	14,256,941
Facilities and stops	7,713,719	7,917,689	2,649,945	2,725,709
Communication and data equipment	417,171	498,678	522,064	286,197
Fare revenue collection equipment	64,108	105,619	134,881	137,372
Furniture and fixtures	36,965	7,204	10,406	-
Non revenue vehicles	<u>279,273</u>	<u>378,459</u>	<u>-</u>	<u>13,608</u>
Capital assets, net	<u>\$ 28,758,459</u>	<u>\$ 29,085,919</u>	<u>\$ 20,849,921</u>	<u>\$ 19,166,232</u>



The District's investment in capital assets amounts to \$28,758,459 and \$29,085,919 and as of June 30, 2019 and June 30, 2018, respectively (net of accumulated depreciation). This investment in capital assets includes vehicles, facilities and stops, communication and data equipment, fare revenue collection equipment, and furniture and fixtures. Net assets decreased in fiscal year 2019 by 1% after increasing approximately 39% in fiscal year 2018.

The most significant additions to the District's capital costs in the year ended June 30, 2019, were a 40ft electric bus, five additional buses and shuttle replacements, and work completed on bus stop improvements. More detail on capital costs for fiscal year ended June 30, 2019 is included on page 21 of this report. The most significant additions to the District's capital costs in the year ending June 30, 2018 were ten 40ft-hybrid transit vehicles and a new transit facility in downtown Novato.

Debt Administration

Pursuant to the enabling legislation (Marin County Transit District Act of 1964, § 70225), the District has the authority to issue debt. Currently, the District has no outstanding debt.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

Steady economic growth combined with significant new service contracts have improved Marin Transit's financial outlook, and allowed Marin Transit to expand fixed route transit service hours by 19% in June 2016. The associated increase in expenses was anticipated and within the District's available intergovernmental revenue. The District is now monitoring and adjusting service changes implemented in June 2016.

Marin County voters passed Measure AA on November 6, 2018, to reauthorize and extend the local transportation sales tax for an additional 30 years. The new measure continues to prioritize local transit and the expenditure plan specifies that that 55 percent of allocated sales tax revenues will go to local transit. This extension provides stability for Marin Transit's future intergovernmental revenues. Voters also rejected a ballot measure that would have rolled back the prior year increase in the State gas taxes. Marin Transit will continue to receive increased levels of State Transit Assistance funds for operations.

Marin Transit will continue to operate a similar level of service in the fiscal year ending June 30, 2020. Marin Transit's contract service operations expenses are 76% of operations costs. Marin Transit will continue operations with existing service contracts which include costs escalations of 2.5% to 3.5%.

The District does not own its own transit vehicle parking and maintenance facility. Marin Transit has identified this an ongoing challenge for contract operations and a risk for future operations contracts. To reduce this risk and challenge, Marin Transit has been working to purchase a facility and has established a capital reserve and received a \$4.4 million discretionary grant for this purpose. Marin County has limited land suitable for a facility and without additional transit vehicle parking, increasing bus service levels will be constrained and it will be difficult to invest in electric bus charging infrastructure. Marin Transit has two capital projects to purchase parking and maintenance facilities.

The District continues to maintain fully funded reserves, and has increased transit service to ensure the District continues to provide the highest levels of local bus service possible while ensuring financial stability.

The District is updating the adopted Short Range Transit Plan (SRTP). The 2020-2029 SRTP will continue to provide a framework for service and capital planning for the next ten years. Financial projections are updated and a financially constrained plan and priorities for services and projects are established for potential future new revenues. The SRTP financial plan guides financial decision-making for the agency and is the basis for analyzing longer range financial impacts of changes in costs and revenues. The SRTP is updated every two to four years. As outlined in the District's SRTP, the District will continue to evaluate all services provided with an emphasis on continuing to improve the efficiency and convenience of the transit system for riders.

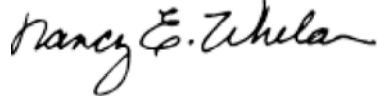


REQUESTS FOR INFORMATION

This financial report is designed to provide our residents, taxpayers and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the funds under its stewardship.

Please address any questions about this report or requests for additional financial information to our office at 711 Grand Avenue, Suite 110, San Rafael, California 94901.

Respectfully submitted,



Nancy Whelan
General Manager

BASIC FINANCIAL STATEMENTS

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**MARIN COUNTY TRANSIT DISTRICT
STATEMENTS OF NET POSITION
JUNE 30, 2019 AND 2018**

	2019	2018
ASSETS		
CURRENT ASSETS:		
Cash, cash equivalents, and investments	\$ 22,486,562	\$ 16,670,506
Accounts receivable:		
State grants	169,771	269,039
Transportation Authority of Marin	5,741,679	6,685,049
Federal grants	2,021,827	883,454
Golden Gate Bridge Highway and Transit District	1,317,965	662,302
Other receivables	465,067	185,680
Prepaid expenses	14,192	40,442
Total Current Assets	32,217,063	25,396,472
NONCURRENT ASSETS:		
Capital assets:		
Not depreciated	1,454,572	748,556
Depreciated, net	27,303,887	28,337,363
Total capital assets	28,758,459	29,085,919
Total Noncurrent Assets	28,758,459	29,085,919
Total Assets	\$ 60,975,522	\$ 54,482,391
LIABILITIES AND NET POSITION		
CURRENT LIABILITIES:		
Accounts payable	\$ 4,224,507	\$ 2,062,500
Accrued payroll and benefits	87,041	83,029
Unearned revenue	564,477	15,267
Compensated absences - current portion	77,795	60,232
Total Current Liabilities	4,953,820	2,221,028
NONCURRENT LIABILITIES:		
Compensated absences - noncurrent portion	29,091	39,095
Total Noncurrent Liabilities	29,091	39,095
Total Liabilities	4,982,911	2,260,123
NET POSITION		
NET POSITION:		
Net investment in capital assets	28,758,459	29,085,919
Unrestricted	27,234,152	23,136,349
Total Net Position	\$ 55,992,611	\$ 52,222,268

The accompanying notes are an integral part of these financial statements.

**MARIN COUNTY TRANSIT DISTRICT
STATEMENTS OF ACTIVITIES AND CHANGES IN NET POSITION
FOR THE FISCAL YEARS ENDED JUNE 30, 2019 AND 2018**

	2019	2018
OPERATING REVENUES:		
Transit fares	\$ 3,303,234	\$ 3,570,143
Contractual compensation	1,834,761	1,830,716
Special fares	279,819	265,509
School bus services revenues	145,000	145,000
Total Operating Revenues	5,562,814	5,811,368
OPERATING EXPENSES:		
Purchased transportation services	24,245,772	22,698,220
Depreciation	3,549,062	2,908,165
Salaries and benefits	2,099,316	1,881,194
Fuel	2,521,502	2,161,545
Professional services	1,340,332	1,440,732
General and administrative	223,930	244,554
Utilities	64,639	150,501
Marketing	116,677	98,034
Leases and rentals	126,723	98,832
Other services	50,069	47,873
Casualty and liability costs	31,798	26,214
Maintenance costs	5,575	31,526
Capital costs	17,893	19,195
Total Operating Expenses	34,393,288	31,806,585
OPERATING LOSS	(28,830,474)	(25,995,217)
NONOPERATING REVENUES (EXPENSES):		
Intergovernmental revenue	24,340,749	22,142,502
Property tax revenue	4,561,268	4,321,194
Advertising	240,960	280,788
Rental income	172,018	158,256
Interest income	198,695	118,552
Gain on disposal of capital assets	-	2,093
Pass through of Measure A funds to Golden Gate	(85,000)	(85,000)
Total nonoperating revenues (expenses)	29,428,690	26,938,385
CAPITAL CONTRIBUTIONS:		
Intergovernmental revenue	3,126,499	10,979,056
Other revenue	45,628	16,018
Total capital contributions	3,172,127	10,995,074
Change in Net Position	3,770,343	11,938,242
NET POSITION:		
Beginning of year	52,222,268	40,284,026
End of year	\$ 55,992,611	\$ 52,222,268

The accompanying notes are an integral part of these financial statements.

**MARIN COUNTY TRANSIT DISTRICT
STATEMENTS OF CASH FLOWS
FOR THE FISCAL YEARS ENDED JUNE 30, 2019 AND 2018**

	2019	2018
CASH FLOWS FROM OPERATING ACTIVITIES:		
Cash received from customers	\$ 3,997,876	\$ 3,744,035
Cash receipts from contracts	1,834,761	1,830,716
Cash receipts from rent and leases	172,018	158,256
Cash paid for purchased transportation service	(24,234,201)	(22,695,330)
Cash paid to suppliers for goods and services	(4,499,138)	(4,319,006)
Cash received from (paid to) employees for services	88,941	(1,661,951)
Net Cash Used by Operating Activities	(22,639,743)	(22,943,280)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:		
Property taxes received	4,561,268	3,695,237
Other noncapital revenues received (paid)	(510,438)	280,788
Intergovernmental revenues received	24,255,749	20,565,652
Net Cash Provided by Noncapital Financing Activities	28,306,579	24,541,677
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:		
Proceeds from sale of capital assets	-	2,093
Acquisition of capital assets	(3,221,602)	(11,144,163)
Capital contribution revenues received	3,172,127	10,995,074
Net Cash Used by Capital and Related Financing Activities	(49,475)	(146,996)
CASH FLOWS FROM INVESTING ACTIVITIES:		
Interest income received	198,695	118,552
Net Cash Provided by Investing Activities	198,695	118,552
Net Increase in Cash, Cash Equivalents, and Investments	5,816,056	1,569,953
CASH, CASH EQUIVALENTS, AND INVESTMENTS:		
Beginning balance	16,670,506	15,100,553
Ending balance	\$ 22,486,562	\$ 16,670,506

The accompanying notes are an integral part of these financial statements.

**MARIN COUNTY TRANSIT DISTRICT
STATEMENT OF CASH FLOWS (Continued)
FOR THE FISCAL YEARS ENDED JUNE 30, 2019 AND 2018**

	2019	2018
RECONCILIATION OF OPERATING LOSS TO NET CASH USED BY OPERATING ACTIVITIES:		
Operating loss	\$ (28,830,474)	\$ (25,995,217)
Adjustments to reconcile operating loss from to net cash used by operating activities:		
Depreciation	3,549,062	2,908,165
Rent and lease receipts	172,018	158,256
Increase in accounts receivable	(279,387)	-
Decrease in prepaid expenses	26,250	107,827
Increase in accounts payable	2,162,007	111,416
Increase in accrued payroll and benefits	4,012	3,262
Increase in due to other governments	-	-
Increase (decrease) in unearned revenue	549,210	(236,617)
Increase (decrease) in compensated absences	7,559	(372)
	\$ (22,639,743)	\$ (22,943,280)

The accompanying notes are an integral part of these financial statements.

**MARIN COUNTY TRANSIT DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
JUNE 30, 2019 AND 2018**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Marin County Transit District (the District) are in conformity with accounting principles generally accepted in the United States of America (GAAP) applicable to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing accounting and financial reporting principles. The following is a summary of the significant accounting policies:

A. *Reporting Entity*

The District is a special district created by the authority of the Marin County Transit District Act of 1964. The District's purpose is to develop, finance, organize, and provide local Marin County transit service. Revenues are derived principally from property taxes, aid from other governmental entities, transportation contract revenue, and transit fare revenue.

The District is governed by a seven-member Board of Directors (the Board) comprised of the members of the Board of Supervisors of the County of Marin (the County) and two members chosen from city council persons or mayors of cities within the county. The District is a component unit of the County because the County controls the District's Board and may impose its will on the District.

The District contracts with five transit providers to operate transit services in Marin County:

Golden Gate Bridge Highway and Transportation District (Golden Gate): Since 1971, the District has contracted with Golden Gate to provide local transit services. In May of 2015, the District and Golden Gate entered into an agreement for transit services for the period July 1, 2015, through June 30, 2020, that contains options to extend the contract for two additional one-year periods. The contract specifies a rate per revenue hour and range of minimum and maximum revenue hours to be incurred each fiscal year for the term of the agreement and the two option years. The contract provides for a 2.7% increase in the rate per revenue hour annually. Fuel, capital costs, customer service, as well as San Rafael Transit Center security, maintenance, and utilities are separately compensated under the agreement in addition to the rate per revenue hour. The District sets the fare structure and rates, and establishes the service levels and the frequency of local transit services. Golden Gate collects passenger fares for the District's routes and the District's portion of State funding and applies them toward the District's obligation to Golden Gate.

Under the terms of the yearly agreements in place for the fiscal years ended June 30, 2019 and 2018, Golden Gate operated seven local fixed routes. The total cost of local bus transit service under these agreements during the fiscal years ended June 30, 2019 and 2018, was \$10,760,016 and \$9,434,193, respectively. Related fare, revenue, advertising revenue, and other revenue earned for the fiscal years ended June 30, 2019 and 2018, was \$2,914,393 and \$2,980,425, respectively. Golden Gate was compensated for operating costs based on revenue hours incurred multiplied by a rate per hour specified in the contract as well as the District's share of capital costs of Golden Gate buses used. The agreement allowed the District the option of assuming ownership of revenue vehicles purchased with the District's capital contribution to Golden Gate. Ownership of all seventeen buses for which this provision applied was assumed during the fiscal year ended June 30, 2016. The remaining capital costs paid by the District to Golden Gate are related to the use of Golden Gate assets, including vehicles, facilities, and other assets, for which ownership may not be assumed by the District.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

A. *Reporting Entity* (Continued)

Under the local paratransit agreement, the District contracts for local and inter-county (regional) paratransit service on behalf of Golden Gate. With the implementation of the Americans with Disabilities Act (ADA), Golden Gate was required to provide complementary local and inter-county paratransit services. Golden Gate contracted with the District to be the primary public entity responsible to provide these inter-county paratransit services. The District, in turn, contracted with Marin Senior Coordinating Council to provide the actual services, with the understanding that the District would be adequately compensated by Golden Gate.

Marin Senior Coordinating Council, Inc.: The District has contracted with Marin Senior Coordinating Council, Inc., (MSCC, also known as “Whistlestop”) since 2009 to provide local paratransit services. The contract was competitively bid, with a most recent contract start date of January 1, 2016. The contract has a 4 ½ year term with two one-year options. Paratransit services consist of demand responsive services for the disabled, which meets the requirements of the ADA and other federal provisions. Under the contract, MSCC provides the paratransit services and collects all the fare revenues. MSCC bills the District monthly for the net cost of services on an agreed-upon hourly basis. The District receives reimbursement from Golden Gate for the actual cost of the inter-county (regional) portion of this service and a portion of the local paratransit services.

MV Transportation, Inc.: MV Transportation, Inc., operates turn-key service on the Muir Woods Shuttle, Local Fixed Route Service, and Rural Service. This includes two rural routes established by the District and paid for in part by Federal Section 5311 Rural funding. This three-year contract, with two option years, was awarded in 2018 through a competitive bid process. Fare revenue on the service is collected through the District's GFI fare box system and is deposited directly into the District's account. The National Park Service pays for 50% of the Muir Woods Shuttle program.

Marin Airporter: Marin Airporter operates Local Fixed Route service and Community. Marin Airporter has operated the Community Shuttle Service since 2006. The current three-year contract with two option years was awarded in 2018 through a competitive bid process. Fare revenue on this service is collected through the District's GFI fare box system and is deposited directly into the District's account.

Michael's Transportation Services: Michael's Transportation Services provides a six-yellow bus service to the Ross Valley School District. The current three-year contract, with two option years, was awarded in 2018 through a competitive bid process. Fare revenue on this service is collected through District pass sales and deposited into the District's account.

B. *Joint Ventures*

The District participates in two joint ventures. One joint venture is for risk management as disclosed in Note 10. The second joint venture is the Marin Emergency Radio Authority (the Authority). The Authority is responsible for acquiring, constructing, improving, and operating a countywide emergency radio system. During the fiscal year ended June 30, 1999, the Authority issued Revenue Bonds to be used for the acquisition of the radio system. The District is responsible for a 1.18% share of the annual contributions to the Authority for operations, which also covers debt payments. The amount of the contribution is disclosed in Note 12. The District is not directly responsible for liabilities of the Authority and only has a residual equity interest in the Authority that would result in the District's proportional share of residual assets being distributed to the District, if any, if the members vote to terminate the Authority. The Authority issues separate financial statements, which are available at: Marin Emergency Radio Authority, c/o Novato Fire Protection District, 95 Rowland Way, Novato, California 94945 or www.meraonline.org/contact.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. *Basis of Presentation*

The basic financial statements of the District have been prepared in conformity with GAAP as applied to government units. The GASB is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The District applies all applicable GASB pronouncements in its accounting and financial reporting. The more significant of the District's accounting policies are described below.

The District's resources are allocated to and accounted for in these financial statements as an enterprise fund type of the proprietary fund group. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other policies. Net position for the enterprise fund represents the amount available for future operations.

D. *Basis of Accounting*

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. Enterprise funds are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets, deferred outflows of resources, liabilities, and deferred inflows of resources associated with the operation of this fund are included on the Statement on Net Position. Net position is segregated into the net investment in capital assets, amounts restricted, and amounts unrestricted. Enterprise fund operating statements present increases (i.e., revenue) and decreases (i.e., expenses) in net position.

The District uses the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. Grant revenue is recognized when program expenditures are incurred in accordance with program guidelines. When such funds are received they are recorded as unearned revenues until earned. Transportation Development Act (TDA) revenues are recorded when all eligibility requirements have been met.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the District are charges to customers for transportation services, contractual compensation, and advertising. Operating expenses include the cost of purchased transportation services, contract labor, fuel, depreciation, professional services, leases and rentals, general and administrative, direct labor, marketing, utilities, and other operating expenses. All revenues and expenses not meeting these definitions are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources as they are needed.

E. *Cash and Cash Equivalents*

The District defines cash and cash equivalents as cash on hand, demand deposits, and short-term investments, including the investment in the County investment pool. For the purposes of reporting cash flows, the District considers all cash and highly liquid investments purchased with an original maturity of three months or less to be cash equivalents. Additionally, one contractor who provides transportation services offsets certain types of revenues and expenses against monthly transportation service charges. Only the actual cash transactions are shown on the statement of cash flows.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

F. Prepaid Expenses

Prepaid expenses are costs paid as of the Statement of Net Position date that are related to future accounting periods. Prepaid expenses at June 30, 2019 and 2018, consisted mainly of prepaid software maintenance costs.

G. Capital Assets

Capital assets are valued at historical cost. Donated capital assets are reported at the acquisition value, which is the price that would be paid to acquire an asset with equivalent service potential in an orderly market transaction at the acquisition date. The District's policy defines capital assets as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Provision is made for depreciation on the straight-line method over the estimated useful lives of the assets. The estimated useful lives are as follows:

Revenue vehicles	3 – 12 years
Facilities and stops	5- 30 years
Communication and data equipment	3 – 5 years
Fare revenue and collection equipment	5 years
Furniture and fixtures	8 years
Non-revenue vehicles	2 years

Maintenance and repairs are expensed as operating expenses when incurred. Betterments that increase the useful lives or capacity of existing capital assets are capitalized when incurred. Costs of assets sold or retired (and the related amounts of accumulated depreciation) are eliminated from the capital asset accounts in the fiscal year of sale or retirement and the resulting gain or loss is included in nonoperating revenues (expenses).

Occasionally the District reimburses other organizations for the purchases of vehicles, facilities, and other assets. For the reimbursements in which the District does not own the assets, the transaction is recorded as capital costs within operating expenses on the Statements of Activities and Changes in Net Position.

H. Unearned Revenue

Unearned revenue at June 30, 2019, was State Transit Assistance funds from the State of Good Repair program for the purchase of 30ft narrow bodied vehicles for the rural and seasonal service, and fare revenue collected for yellow bus passes for school year 2019-2020. Unearned revenue at June 30, 2018, was Measure A funds expended on pre-paid software maintenance and fare revenue collected for yellow bus passes for school year 2018-2019.

I. Compensated Absences

At June 30, 2019 and 2018, the District's employment policy allows employees to accumulate earned, but unused vacation leave time. Vacation accrues at a rate of 80 hours per year until the third consecutive year of employment when an additional 40 hours are earned. Administrative leave and sick leave is provided to employees, but is not payable at separation or retirement and is not accrued as part of compensated absences. The current portion of the long-term liability is estimated based on historical trends.

J. Property Taxes

The County levies taxes and places liens on real property as of January 1 on behalf of the District. Property taxes are due the following November 1 and March 1 and become delinquent December 10 and April 10 for the first and second installments, respectively. Unsecured property taxes are levied throughout the fiscal year.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

J. Property Taxes (Continued)

In 1993, the District entered into an agreement (commonly known as the Teeter Plan) with the County. The Teeter Plan calls for the County to advance the District its share of the annual gross levy of secured property taxes and special assessments. In consideration, the District gives the County its rights to penalties and interest on delinquent secured property tax receivables and actual proceeds collected. The other receivables line on the Statements of Net Position refers mainly to unsecured property taxes.

K. Measure A

The County's voters passed a ½ cent sales tax measure (Measure A) in 2004 to provide local funding and investment for transportation infrastructure and programs. The tax went into effect on April 1, 2005, and lasts for a period of 20 years. Under the sales tax expenditure plan, fifty-five percent (55%) of Measure A is available for Local Transit service. The Transportation Authority of Marin (TAM) is the transportation sales tax authority in the County. TAM makes Measure A funding available to the District based on projections, and adjusts future year balances to account for actual receipts. The District requests Measure A funds on a reimbursement basis and does not carry an unspent balance of these funds.

The County's voters reauthorized and extended the ½ cent sales tax measure for 30 years in November 2018. The tax (Measure AA) went into effect March 1, 2019, with a period of 30 years and replaces Measure A. Under the updated sales tax expenditure plan, fifty-five percent (55%) of Measure AA is available for Transit with forty-five and ½ percent (45.5%) available for Local Transit service. TAM will continue to be the sales tax authority in the County and make Measure AA funding available to the District based on projections, and adjusts future years balances to account for actual receipts. While Measure AA funds were collected by TAM in fiscal year ending June 30, 2019, District expenditures of Measure AA will begin in the fiscal year ending June 30, 2020.

L. Measure B

In 2010, the County's voters approved Measure B, the Vehicle Registration Fee Initiative that collects \$10 annually for each vehicle registered in the County for the purpose of improving transportation within the County. The TAM board adopted the Measure B Expenditure Plan on July 28, 2011, and is effective for 10 years. The Measure B Expenditure Plan designates 35% of the funds generated to be used to fund senior and disabled transportation services in the County, and the District is the designated agency to manage this component. The District requests Measure B funds on a reimbursement basis and does not carry an unspent balance of these funds.

M. Net Position

Net position is categorized as net investment in capital assets, restricted, and unrestricted as follows:

Net Investment in Capital Assets – The net investment in capital assets groups all capital assets into one category of net position, which is reduced by accumulated depreciation.

Restricted Net Position – Restricted net position represents amounts that are legally restricted for specific uses. The amount reported as restricted for capital additions represents a gain on sale of Federal Transit Administration (FTA) funded buses that must be used for future bus acquisitions.

Unrestricted Net Position – Unrestricted net position represents amounts not restricted for any other project.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**M. Net Position** (Continued)

The District's Board approved a reserve policy for unrestricted net position allowing for a minimum of two months and maximum of six months of operating expenses to be reserved. An emergency reserve of two months of operating expenses and contingency reserve of more than two months but less than four months of operating expenses were approved under the policy. The emergency reserve is available for one-time, unanticipated expenditures or to offset unanticipated revenue fluctuations. The contingency reserve is available to maintain current transit service levels during revenue declines or slower than anticipated revenue growth. During the fiscal year ended June 30, 2018, a capital reserve was approved by the Board. Reserves were as follows at June 30:

	<u>June 30, 2019</u>	<u>June 30, 2018</u>
Emergency reserve	\$ 5,411,838	\$ 4,992,037
Contingency reserve	10,823,677	9,984,074
Capital reserve	<u>10,998,637</u>	<u>8,160,238</u>
	<u>\$ 27,234,152</u>	<u>\$ 23,136,349</u>

N. Use of Estimates

The preparation of the financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

O. Reclassifications

Certain amounts in 2018 have been reclassified to conform to the 2019 financial statement presentation. The reclassifications had no effect on total net position or change in net position.

NOTE 2 – CASH, CASH EQUIVALENTS, AND INVESTMENTS

Cash, cash equivalents, and investments as of June 30, 2019 and 2018, consist of the following:

	<u>2019</u>	<u>2018</u>
Cash on hand	\$ 23	\$ 25
Bank deposits	5,900,738	1,310,043
County of Marin investment pool	<u>16,585,801</u>	<u>15,360,438</u>
Total Cash, Cash Equivalents, and Investments	<u>\$ 22,486,562</u>	<u>\$ 16,670,506</u>

NOTE 2 – CASH, CASH EQUIVALENTS, AND INVESTMENTS (Continued)

Investment in the County of Marin Investment Pool

The District's Financial Management Policies indicate the District will invest excess funds in the County's investment pool. The County's investment pool is monitored and reviewed by a Treasury Oversight Committee (Committee). The Committee and County Board of Supervisors review and approve the County's investment policy yearly. The County's investment pool is not registered by the Securities and Exchange Commission. Interest earned on the pool is allocated to participants quarterly using the average daily cash balance of each fund. Investments held in the County's investment pool are available on demand to the District and are stated at amortized cost, which approximates fair value. The investment in the County pool is withdrawn on the amortized cost basis, which is different than the fair value of the District's investment in the pool. More information about the County's investment pool can be found in the notes to the County's basic financial statements at <https://www.marincounty.org>.

Interest rate risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. As of June 30, 2019 and 2018, the weighted average maturity of the investments contained in the County's investment pool was approximately 218 and 211 days, respectively.

Credit risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The County's investment pool has maintained the highest rating of AAA by Fitch Ratings, a nationally recognized statistical rating organization, since 1994.

Custodial credit risk

Custodial risk is the risk that the government will not be able to recover its deposits or the value of its investments that are in the possession of an outside party. Custodial credit risk does not apply to a local government's indirect deposits or investment in securities through the use of government investment pools (such as the County's investment pool). At June 30, 2019 and 2018, the carrying amount of the District's deposits was \$5,900,738 and \$1,310,043 and the balance in the financial institutions was \$5,910,116 and \$1,377,465, respectively. Of the balances in financial institutions, \$250,000 at June 30, 2019 and 2018, was covered by federal depository insurance and the remaining amount was secured by a pledge of securities by the financial institution, but not in the name of the District.

NOTE 3 – CAPITAL ASSETS

Capital asset activity was as follows for the fiscal years ended June 30:

	Balance July 1, 2018	Additions	Deletions	Transfers	Balance June 30, 2019
Nondepreciable:					
Work in progress	\$ 748,556	\$ 800,495	\$ -	\$ (94,479)	\$ 1,454,572
Capital Assets, Being Depreciated:					
Revenue vehicles	26,957,883	2,250,499	(67,654)	33,151	29,173,879
Facilities and stops	8,471,175	112,044	-	-	8,583,219
Communication and data equipment	1,821,367	37,098	(24,181)	47,238	1,881,522
Fare revenue collection equipment	464,862	-	-	-	464,862
Furniture and fixtures	88,351	21,466	-	14,090	123,907
Non-revenue vehicles	403,044	-	-	-	403,044
Total Capital Assets, Being Depreciated	38,206,682	2,421,107	(91,835)	94,479	40,630,433
Less Accumulated Depreciation:					
Revenue vehicles	(7,528,169)	(2,920,713)	67,654	-	(10,381,228)
Facilities and stops	(553,486)	(316,014)	-	-	(869,500)
Communication and data equipment	(1,322,689)	(165,843)	24,181	-	(1,464,351)
Fare revenue collection equipment	(359,243)	(41,511)	-	-	(400,754)
Furniture and fixtures	(81,147)	(5,795)	-	-	(86,942)
Non-revenue vehicles	(24,585)	(99,186)	-	-	(123,771)
Total Accumulated Depreciation	(9,869,319)	(3,549,062)	91,835	-	(13,326,546)
Total Capital Assets, Being Depreciated, Net	28,337,363	(1,127,955)	-	94,479	27,303,887
Total Capital Assets, Net	\$ 29,085,919	\$ (327,460)	\$ -	\$ -	\$ 28,758,459

Depreciation expense for the fiscal year ended June 30, 2019, was \$3,549,062.

	Balance July 1, 2017	Additions	Deletions	Transfers	Balance June 30, 2018
Nondepreciable:					
Work in progress	\$ 3,610,173	\$ 558,648	\$ -	\$ (3,420,265)	\$ 748,556
Capital Assets, Being Depreciated:					
Revenue vehicles	19,108,821	7,862,632	(30,766)	17,196	26,957,883
Facilities and stops	2,943,526	2,189,163	-	3,338,486	8,471,175
Communication and data equipment	1,634,293	146,966	-	40,108	1,821,367
Fare revenue collection equipment	459,532	14,485	(9,155)	-	464,862
Furniture and fixtures	88,351	-	-	-	88,351
Non-revenue vehicles	6,300	372,269	-	24,475	403,044
Total Capital Assets, Being Depreciated	24,240,823	10,585,515	(39,921)	3,420,265	38,206,682
Less Accumulated Depreciation:					
Revenue vehicles	(5,186,369)	(2,372,566)	30,766	-	(7,528,169)
Facilities and stops	(293,581)	(259,905)	-	-	(553,486)
Communication and data equipment	(1,112,229)	(210,460)	-	-	(1,322,689)
Fare revenue collection equipment	(324,651)	(43,747)	9,155	-	(359,243)
Furniture and fixtures	(77,945)	(3,202)	-	-	(81,147)
Non-revenue vehicles	(6,300)	(18,285)	-	-	(24,585)
Total Accumulated Depreciation	(7,001,075)	(2,908,165)	39,921	-	(9,869,319)
Total Capital Assets, Being Depreciated, Net	17,239,748	7,677,350	-	3,420,265	28,337,363
Total Capital Assets, Net	\$ 20,849,921	\$ 8,235,998	\$ -	\$ -	\$ 29,085,919

Depreciation expense for the fiscal year ended June 30, 2018, was \$2,908,165.

NOTE 4 – COMPENSATED ABSENCES

Compensated absences activity was as follows for the fiscal years ended June 30, 2019 and 2018:

	<u>Balance at July 1, 2018</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance at June 30, 2019</u>	<u>Due Within One Year</u>
Compensated absences	<u>\$ 99,327</u>	<u>\$ 104,537</u>	<u>\$ (96,978)</u>	<u>\$ 106,886</u>	<u>\$ 77,795</u>

	<u>Balance at July 1, 2017</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance at June 30, 2018</u>	<u>Due Within One Year</u>
Compensated absences	<u>\$ 99,699</u>	<u>\$ 83,216</u>	<u>\$ (83,588)</u>	<u>\$ 99,327</u>	<u>\$ 60,232</u>

NOTE 5 – INTERGOVERNMENTAL REVENUE

The following is the detail of intergovernmental revenues for the fiscal years ended June 30:

	2019		
	Non-Operating	Capital	Total
Federal revenue:			
FTA			
Section 5307 (ADA Set-Aside)	\$ 715,573	\$ -	\$ 715,573
Section 5307 (Vehicle/Equipment purchase)	-	1,031,967	1,031,967
Section 5309 (State of Good Repair)	-	418,378	418,378
Section 5310 (On-Demand Pilot)	350,000	-	350,000
Section 5310 (Mobility Management)	136,487	-	136,487
Section 5311 grant (Stagecoach operating)	215,088	-	215,088
Section 5316 Job Access and Reverse Commute (JARC) (Mobility Tech)	4,000	56,938	60,938
Section 5320 (Transit in the Parks)	-	56,856	56,856
United States Department of the Interior			
National Park Service	323,371	-	323,371
National Park Service - Fare Revenue	406,475	-	406,475
Total federal revenue	2,150,994	1,564,139	3,715,133
State revenue:			
TDA	5,109,399	-	5,109,399
State Transit Assistance (STA)			
STA (Operations - Revenue Based)	598,064	780,911	1,378,975
STA (Operations - Population Based)	1,140,266	-	1,140,266
Paratransit	103,372	-	103,372
State of Good Repair (SGR)	-	104,643	104,643
Bay Area Air Quality Funds	67,500	-	67,500
State Transportation Improvement Program (STIP)	-	-	-
Active Transportation Program	-	-	-
Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA)	-	112,092	112,092
Home Owner Property Tax Relief	18,779	-	18,779
Low Carbon Transit Operations Program (LCTOP)	335,795	-	335,795
California Department of Transportation (Caltrans)	284	-	284
Total state revenue	7,373,459	997,646	8,371,105
Local revenue:			
Measure A			
Strategy 1.1 (Local)	10,083,682	-	10,083,682
Strategy 1.2 (Rural)	990,000	-	990,000
Strategy 1.3 (Special)	2,386,318	-	2,386,318
Strategy 1.4 (Capital)	279,881	507,514	787,395
Interest	85,000	-	85,000
Measure B	991,415	(17,800)	973,615
Measure B (TAM)	-	75,000	75,000
Total local revenue	14,816,296	564,714	15,381,010
Total intergovernmental revenue	\$ 24,340,749	\$ 3,126,499	\$ 27,467,248

NOTE 5 – INTERGOVERNMENTAL REVENUE (Continued)

	2018		
	Non-Operating	Capital	Total
Federal revenue:			
FTA			
Section 5303 (State Planning)	\$ 20,000	\$ -	\$ 20,000
Section 5307 (ADA Set-Aside)	701,236	-	701,236
Section 5307 (Vehicle/Equipment purchase)	-	6,391,631	6,391,631
Section 5307 (Lifeline Operations)	222,210	-	222,210
Section 5307 (STIP)	-	69,699	69,699
Section 5309 (State of Good Repair)	-	86,702	86,702
Section 5311 grant (Stagecoach operating)	207,225	-	207,225
Section 5311 grant (Rural Transportation Assistance Program (RTAP) scholarship)	1,168	-	1,168
Section 5316 JARC (Mobility Tech)	-	178,706	178,706
Section 5320 (Transit in the Parks)	-	330,181	330,181
United States Department of the Interior			
National Park Service	154,736	-	154,736
National Park Service - Fare Revenue	187,050	-	187,050
	<u>1,493,625</u>	<u>7,056,919</u>	<u>8,550,544</u>
Total federal revenue			
	<u>1,493,625</u>	<u>7,056,919</u>	<u>8,550,544</u>
State revenue:			
TDA	4,614,306	-	4,614,306
STA			
STA (Operations - Revenue Based)	900,000	-	900,000
STA (Operations - Population Based)	324,816	-	324,816
Paratransit	60,404	-	60,404
Active Transportation Program	-	259,693	259,693
Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA)	-	177,963	177,963
Home Owner Property Tax Relief	18,940	-	18,940
LCTOP	128,676	-	128,676
Caltrans	334	-	334
	<u>6,047,476</u>	<u>437,656</u>	<u>6,485,132</u>
Total state revenue			
	<u>6,047,476</u>	<u>437,656</u>	<u>6,485,132</u>
Local revenue:			
Measure A			
Strategy 1.1 (Local)	9,960,852	-	9,960,852
Strategy 1.2 (Rural)	1,139,691	-	1,139,691
Strategy 1.3 (Special)	2,154,534	-	2,154,534
Strategy 1.4 (Capital)	286,508	2,053,481	2,339,989
Reserve Fund	-	1,120,000	1,120,000
Interest	85,000	-	85,000
Measure B	974,816	-	974,816
Miscellaneous	-	311,000	311,000
	<u>14,601,401</u>	<u>3,484,481</u>	<u>18,085,882</u>
Total local revenue			
	<u>14,601,401</u>	<u>3,484,481</u>	<u>18,085,882</u>
Total intergovernmental revenue	<u>\$ 22,142,502</u>	<u>\$ 10,979,056</u>	<u>\$ 33,121,558</u>

NOTE 6 – OPERATING LEASE

The District leases its office space under a non-cancellable operating lease. In July 2012, the District entered into a three-year lease, with one three-year option to renew at market rates. In June 2015, the District exercised its option to renew the lease for three additional years to October 31, 2018. In March 2018, the District added 923 square feet of additional square footage and extended the lease term by five year from the date of delivery of the additional square footage. The additional square footage was delivered October 1, 2018, and the five-year lease extends to September 31, 2023. As of June 30, 2019, future minimum lease payments under the operating lease were as follows:

Fiscal Year Ending June 30:	
2020	\$ 137,817
2021	140,532
2022	143,248
2023	145,963
2024	36,660
Total minimum lease commitments	<u>\$ 604,220</u>

Lease expense for the fiscal years ended June 30, 2019 and 2018, totaled \$126,723 and \$98,832, respectively.

NOTE 7 – RETIREMENT AND OTHER POSTEMPLOYMENT BENEFITS

The District contributes to the Marin County Transit District Governmental 401(a) single employer defined contribution pension plan (the Plan) for its employees who have attained twenty-one years of age and have more than 1,000 hours of service. The Plan is administered by the District.

Benefit terms, including contribution requirements, for the Plan are established and may be amended by the District's Board. For each employee in the Plan at the end of the Plan year, the District is required to contribute 10% to 15% of annual salary, exclusive of overtime, to individual employee accounts. Employees are not permitted to make contributions to the Plan. For the fiscal years ended June 30, 2019 and 2018, the District recognized pension expense of \$217,914 and \$185,692, respectively.

Employees are fully vested in employer contributions after six months of service. Non-vested District contributions are forfeited upon termination. Such forfeitures are first used to pay Plan administrative expenses and any remaining forfeitures are used to reduce the required future employer contribution. There were forfeitures of \$0 during the fiscal year ended June 30, 2019, and forfeitures of \$2,151 during the fiscal year ended June 30, 2018.

The District provides a Section 457 deferred compensation plan (Section 457 Plan) to its employees. Employees are allowed to contribute to the Section 457 Plan, but the District does not contribute to the Section 457 Plan. The District does not currently provide other postemployment benefits (OPEB) to employees.

The District also contracted with the County and an independent entity called Local Government Services (LGS) for staffing until all contract employees were hired by the District during the fiscal year ended June 30, 2014. Pension and OPEB benefits were available to County and LGS contract employees. The District does not currently have a contract with the County that defines responsibility for any unfunded retirement and OPEB benefits for County employees used by the District that may be payable upon separation. However, all former County employees retired or left the County's and District's service and the District does not believe a separation liability is applicable to the District. The contract with LGS stated that LGS is responsible for retirement and OPEB benefits for its employees used by the District.

NOTE 8 – COMMITMENTS AND CONTINGENCIES

Commitments

The District has the following commitments as of June 30:

<u>Contractor</u>	<u>Purpose</u>	<u>2019</u>	<u>2018</u>
Golden Gate	Local fixed route service	\$ 6,416,966	\$ 12,717,289
Whistlestop	Paratransit service	5,421,442	11,252,374
Gillig	Hybrid buses	8,906,040	-
Marin Airporter	Shuttle and fixed route services	12,011,379	17,817,611
MV Transportation, Inc.	Rural and seasonal transit service	6,315,828	9,381,767
BYD	Electric buses	684,294	1,368,590
Michael's Transportation Services	Yellow bus service	1,305,223	1,929,463
Whistlestop	Travel Navigator, Volunteer Driver	449,957	871,194
Creative Bus Sales	Paratransit and stage replacements	1,656,421	1,178,000
Syncromatics	Hardware replacement	-	143,024
		<u>\$ 43,167,550</u>	<u>\$ 56,659,312</u>

Contingencies

The District receives grants from federal and state agencies that are subject to compliance audits by the awarding agency. No such audits occurred during the fiscal year and the District's management does not believe that any such audits would result in material disallowed costs. However, it is possible that ineligible costs could be identified during any such audits in the future.

The District contracted with LGS (LGS, a Joint Powers Authority) for employees from May 1, 2010, through October 15, 2013. The contract required LGS to take responsibility for any pension benefits of LGS employees used by the District and LGS made contributions to the California Public Employees Retirement System (CalPERS) on their behalf. In June 2017, the District was made aware that CalPERS found that LGS incorrectly enrolled six of the individuals employed by LGS and used by the District into CalPERS membership. Due to this determination, it is unknown whether the employees will be allowed to retain CalPERS service credits and the status of previously made pension contributions/responsibility for any unfunded pension liability for the employees is in question. The District is working with LGS and CalPERS to explore options for retaining CalPERS service credits and other alternatives for the six current and/or former employees. The ultimate resolution of this matter is currently unknown.

The District is a party to claims arising in the normal course of business. The District's management and legal counsel are of the opinion that the ultimate liability, if any, arising from these claims will not have a material adverse impact of the financial position of the District.

Concentrations

A significant portion of the District's contracted transit services are provided by three transit contractors. A change in these relationships could have a significant impact on the District.

The District receives a substantial percentage of its revenue from sales tax, fuel tax, and property tax, including TDA, STA, and Measure A revenue. A significant change in these revenue sources could have a significant impact on the District's operations.

NOTE 9 – OTHER STATE GRANTS

PTMISEA

In November 2006, California voters passed a bond measure enacting the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006. Of the \$19.25 billion of State general obligation bonds authorized, \$4 billion was set aside by the State as instructed by the statute as the Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA). These funds are available to the California Department of Transportation for intercity rail projects and to transit operators in California for rehabilitation, safety, or modernization improvements; capital service enhancements or expansions; new capital projects; bus rapid transit improvements; or for rolling stock procurement, rehabilitation, or replacement.

For the fiscal years ended June 30, 2019 and 2018, the District was awarded \$400,000 and \$2,421,363, respectively, from the State’s PTMISEA account for the projects listed in the tables below. The tables below disclose the PTMISEA amounts received, expended, and unexpended for each approved project that was verified during the course of the audit as of June 30:

<u>Project Name</u>	<u>Grant Amount</u>	<u>Received through June 30, 2019</u>	<u>Expended through June 30, 2019</u>	<u>Unexpended at June 30, 2019</u>
Local bus stop revitalization	\$ 400,000	\$ 269,567	\$ 377,002	\$ 22,998
Total	<u>\$ 400,000</u>	<u>\$ 269,567</u>	<u>\$ 377,002</u>	<u>\$ 22,998</u>

<u>Project Name</u>	<u>Grant Amount</u>	<u>Received through June 30, 2018</u>	<u>Expended through June 30, 2018</u>	<u>Unexpended at June 30, 2018</u>
Local bus stop revitalization	\$ 400,000	\$ 254,437	\$ 264,910	\$ 135,090
Bus stop improvements	2,021,363	2,021,363	2,021,363	-
Total	<u>\$ 2,421,363</u>	<u>\$ 2,275,800</u>	<u>\$ 2,286,273</u>	<u>\$ 135,090</u>

LCTOP

The LCTOP was established by the California Legislature in 2014 by Senate Bill 862. The LCTOP provides funds to transit agencies to reduce greenhouse gas emission and improve mobility through operating and capital grants. Projects approved for LCTOP will support bus or rail services, or expand intermodal transit facilities, and may include equipment acquisition, fueling, maintenance, and other costs to operate those services or facilities, with each project reducing greenhouse gas emissions.

As of June 30, 2019, LCTOP funds of \$335,795 were allocated to the District. All this amount, was received for transit operations on Route 23 and was spent during the fiscal year ended June 30, 2019.

As of June 30, 2018, LCTOP funds of \$128,676 were allocated to the District. All this amount, was received for transit operations on Route 23 and was spent during the fiscal year ended June 30, 2018.

NOTE 10 – RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; injuries to employees; errors and omissions; and natural disasters. The risk of loss is managed by requiring contract operators to indemnify and hold harmless the District as well as maintain minimum specified levels of coverage. Additional coverage is provided by the County for errors and omissions, injuries to employees, and natural disaster. The District's insurance coverage is carried through CSAC (California State Association of Counties) Excess Insurance Authority (CSAC) in pooled programs and through a commercial insurance carrier.

CSAC is a public entity risk pool currently operating as a common risk management and insurance program for counties located throughout California. The purpose of CSAC is to spread the adverse effects of losses among the member entities and to purchase excess insurance as a group. The District's general liability insurance limit through CSAC was \$25,000,000 with a \$25,000 deductible at both June 30, 2019 and 2018. The District's claims have not exceeded the maximum insurance coverage, and there have been no reductions in insurance limits during the past three fiscal years.

The District is not directly responsible for liabilities of CSAC and only has a residual equity interest in CSAC that would result in the District's proportional share of residual assets being distributed to the District or its proportional share of additional premiums being required to be paid to CSAC if assets are not adequate to satisfy liabilities, if any, if the members vote to terminate CSAC. The financial statements of CSAC are available at CSAC's office at: 75 Iron Point Circle, Folsom, California 95630 or at www.csac-eia.org.

NOTE 11 – TRANSPORTATION DEVELOPMENT ACT COMPLIANCE REQUIREMENTS

Transit operators are required to either meet a TDA funding limit of 50% of total expenses or maintain a minimum required fare revenue to operating expenses ratio in order to be eligible for TDA funding. The District's direct allocation of STA revenue meets the 50% expenditure limitation under TDA Section 99268, thereby making the District exempt from fare revenue ratio requirements.

NOTE 12 – RELATED PARTY TRANSACTIONS

The District's Board includes members of the governing bodies of the County, the City of Novato, the City of Mill Valley, and City of San Rafael (the Cities). The District has various transactions with the County, Cities, and other agencies that have City and County governing body representatives on their governing bodies.

Receivables from Golden Gate and TAM are listed on the face of the Statement of Net Position. TDA and STA revenues listed in Note 5 are received from Golden Gate as well as various FTA and state grants. Measure A and Measure B revenues listed in Note 5 are received from TAM.

NOTE 12 – RELATED PARTY TRANSACTIONS (Continued)

The following table represents revenues, expenses, accounts payable, and unearned revenue to related agencies not separately reported in the Statements of Net Position and Statements of Activities and Changes in Net Position or Note 5:

	<u>2019</u>	<u>2018</u>
Revenues from related parties:		
Golden Gate:		
Fares	\$ 1,464,740	\$ 1,511,170
Paratransit contribution	1,059,560	1,044,481
Advertising	212,791	250,152
Other revenues	<u>177,302</u>	<u>174,622</u>
Total revenues from related parties not separately reported	<u>\$ 2,914,393</u>	<u>\$ 2,980,425</u>
Expenses to related parties:		
Golden Gate - transit contract		
Local transit service operations	\$ 10,760,016	\$ 10,554,872
Vehicle repairs	198,061	130,266
Capital costs	17,892	19,194
County of Marin - fuel	1,309,318	890,683
Marin Emergency Radio Authority - emergency radio system payments	50,069	46,474
County of Marin - other expenses	42,329	46,306
Metropolitan Transportation Commission - clipper	<u>15,785</u>	<u>16,595</u>
Total expenses to related parties	<u>\$ 12,393,470</u>	<u>\$ 11,704,390</u>
Accounts payable to related parties:		
Golden Gate:		
Transit contract	\$ 1,594,528	\$ 737,398
County of Marin - miscellaneous	<u>246,143</u>	<u>186,398</u>
Total accounts payable to related parties	<u>\$ 1,840,671</u>	<u>\$ 923,796</u>
Unearned revenue from related parties:		
TAM - Measure A	<u>\$ -</u>	<u>\$ 3,824</u>
Total unearned revenue from related parties	<u>\$ -</u>	<u>\$ 3,824</u>

NOTE 13 – SUBSEQUENT EVENTS

Subsequent events have been evaluated through November 22, 2019, the date these financial statements were available to be issued.

SUPPLEMENTARY INFORMATION

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**MARIN COUNTY TRANSIT DISTRICT
SUPPLEMENTARY INFORMATION
FOR THE FISCAL YEARS ENDED JUNE 30, 2019 AND 2018**

STATEMENTS OF FIDUCIARY NET POSITION – RETIREMENT PLAN

	<u>2019</u>	<u>2018</u>
ASSETS		
Cash	\$ 26,352	\$ 23,072
Contributions receivable	8,476	13,456
Investments		
Fixed income	66,272	51,271
Target date funds	769,018	576,797
Stock mutual funds	<u>288,836</u>	<u>221,980</u>
Total Investments	<u>1,158,954</u>	<u>850,048</u>
TOTAL ASSETS	<u>1,158,954</u>	<u>886,576</u>
TOTAL NET POSITION RESTRICTED FOR RETIREMENT BENEFITS	<u>\$ 1,158,954</u>	<u>\$ 886,576</u>

STATEMENTS OF CHANGES IN FIDUCIARY NET POSITION – RETIREMENT PLAN

	<u>2019</u>	<u>2018</u>
ADDITIONS		
Contributions - employer	\$ 217,914	\$ 187,842
Increase in investments*	<u>54,463</u>	<u>55,411</u>
TOTAL ADDITIONS	<u>272,377</u>	<u>243,253</u>
DEDUCTIONS		
Forfeitures	-	2,151
Withdrawals	<u>-</u>	<u>22,946</u>
TOTAL DEDUCTIONS	<u>-</u>	<u>25,097</u>
NET INCREASE IN NET POSITION	272,377	218,156
Net position restricted for retirement benefits - beginning of year	<u>886,576</u>	<u>668,420</u>
NET POSITION RESTRICTED FOR RETIREMENT BENEFITS - END OF YEAR	<u>\$ 1,158,953</u>	<u>\$ 886,576</u>
Number of Participants in Retirement Plan:		
Active	15	17
Retiree	-	1
Terminated	7	6

* Includes plan administrative fee of 0.70% and 0.95% for mutual funds

**MARIN COUNTY TRANSIT DISTRICT
BUDGETARY COMPARISON SCHEDULE – OPERATIONS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

	Original Budget	Final Budget	Actual	Variance with Final Budget
REVENUES				
Fares	\$ 4,227,620	\$ 4,227,620	\$ 4,024,378	\$ (203,242)
Advertising and other revenues	412,206	412,206	390,093	(22,113)
Fees for service	2,026,564	2,026,564	1,934,612	(91,952)
Interest	70,250	70,250	198,693	128,443
Measure A	14,046,064	14,046,065	13,460,000	(586,065)
Measure A interest	85,000	85,000	85,000	-
Measure B	1,120,000	1,120,000	991,415	(128,585)
Property taxes	4,436,683	4,436,683	4,557,957	121,274
Redevelopment area (RDA) fees	58,200	58,200	48,787	(9,413)
State Transit Assistance (STA)	1,841,702	1,841,702	1,841,702	-
Transportation Development Act (TDA)	5,109,399	5,109,399	5,109,399	-
Other state revenue	354,524	354,524	354,858	334
Federal Transit Administration (FTA) funds	1,351,823	1,351,823	1,417,148	65,325
National Park Service grant	458,000	458,000	323,523	(134,477)
Cost center transfers	(45,713)	(39,360)	(76,621)	(37,261)
Total revenues	35,552,322	35,558,676	34,660,944	(897,732)
EXPENDITURES				
Salaries and benefits	2,556,016	2,556,016	2,375,473	180,543
Consultant services	558,531	558,531	319,489	239,042
Professional services - legal	150,000	150,000	74,552	75,448
Security and maintenance	297,548	297,548	260,405	37,143
Customer service	783,263	783,263	596,949	186,314
Indirect county overhead	2,575	2,575	-	2,575
Mobility management support programs	24,835	24,835	7,344	17,491
Office supplies	217,536	223,888	155,769	68,119
General insurance	29,870	29,870	31,798	(1,928)
Contract service operation	25,119,706	25,119,706	24,244,753	874,953
Membership and professional development	61,800	61,800	23,222	38,578
Mileage and travel	23,690	23,690	12,643	11,047
Marketing	243,881	243,881	116,677	127,204
Communication	198,436	198,436	89,781	108,655
Fuel	2,431,546	2,431,546	2,521,502	(89,956)
Miscellaneous services	-	-	-	-
Vehicle leases and vehicle parking	23,980	23,980	26,378	(2,398)
Office - rental and overhead	137,000	137,000	126,723	10,277
Partner agency pass through	85,000	85,000	85,000	-
Cost center transfers	(480,538)	(480,538)	(504,792)	24,254
Total expenditures	32,464,675	32,471,027	30,563,666	1,907,361
Excess of revenues over expenditures	\$ 3,087,647	\$ 3,087,649	\$ 4,097,278	\$ 1,009,629

**MARIN COUNTY TRANSIT DISTRICT
BUDGETARY COMPARISON SCHEDULE – CAPITAL PROGRAM
FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

	Original Budget	Final Budget	Actual	Variance with Final Budget
REVENUES				
Fees for service	\$ -	\$ -	\$ -	\$ -
Other local	-	-	22,885	22,885
Measure A sales tax	247,000	247,000	279,881	32,881
Measure A sales tax - capitalized	3,750,685	3,406,990	507,514	(2,899,476)
Measure B	-	-	57,200	57,200
STA	995,113	1,336,651	885,554	(451,097)
Proposition 1B	108,270	270,112	179,592	(90,520)
FTA 5309 State of Good Repair	433,081	418,379	418,378	(1)
FTA 5307 Urbanized Area Formula	5,411,455	6,861,356	1,059,704	(5,801,652)
FTA 5316 JARC	124,255	89,496	60,938	(28,558)
FTA 5339 Discretionary	-	-	-	-
FTA 5320 Transit in the Parks	217,729	228,495	29,119	(199,376)
Golden Gate payment for local paratransit	-	-	5,517	5,517
Golden Gate payment for regional paratransit	-	-	4,784	4,784
Property tax transfer	45,712	31,622	76,621	44,999
Total revenues	11,333,300	12,890,101	3,587,687	(9,302,414)
EXPENDITURES				
<i>Vehicles</i>				
Purchase two electric vehicles (replacements)	163,633	1,598,378	738,133	(860,245)
Hybrid mid life battery replacements	400,000	400,000	196,687	(203,313)
Purchase three paratransit vehicles (replacements)	5,000	265,671	266,542	871
Purchase one shuttle vehicle	4,999	130,000	104,643	(25,357)
2018 one shuttle (replacement)	125,000	125,000	103,125	(21,875)
Purchase two 35ft XHF vehicles	920,000	925,000	780,911	(144,089)
2018 upgrade four rural vehicles to XHF (replacements)	1,600,000	1,600,000	5,403	(1,594,597)
<i>Facilities and Stops</i>				
Bus stop improvements State of Good Repair (SGR)	691,796	683,419	549,841	(133,578)
Bus stop assessment update	14,982	33,864	34,097	233
Muir Woods infrastructure improvements	217,729	77,000	56,852	(20,148)
San Rafael transit center relocation	100,000	100,000	-	(100,000)
<i>Facility</i>				
Facility preliminary design and env	18,398	-	-	-
Facility ROW purchase and capital improvements	5,500,000	5,439,192	151,350	-
Yellow bus parking/facility	3,000,000	3,000,000	-	(3,000,000)
Office furniture	45,000	30,910	21,466	(9,444)
<i>Technology Projects</i>				
AVL equipment replacement	180,000	180,000	169	(179,831)
Clipper independence	300,000	300,000	-	(300,000)
Marin Emergency Radio Authority (MERA)	29,000	29,000	27,325	(1,675)
On board equipment - 2016	65,956	65,956	26,650	-
Radio communication upgrade	121,695	121,695	5,320	-
Scheduling software	-	-	3,824	3,824
Mobility technology backbone	155,319	155,319	76,172	(79,147)
<i>Ongoing Capital Expenses</i>				
Bus stop maintenance	100,000	100,000	94,112	(5,888)
Golden Gate capital costs	18,000	18,000	17,892	(108)
Infrastructure support	356,794	356,794	256,840	(99,954)
Major vehicle repairs	200,000	200,000	69,808	(130,192)
Total expenditures	14,333,300	15,935,198	3,587,162	(6,904,513)
Excess (Deficiency) of revenues over (under) expenditures	\$ (3,000,000)	\$ (3,045,097)	\$ 525	\$ (2,397,901)

**MARIN COUNTY TRANSIT DISTRICT
 BUDGETARY COMPARISON SCHEDULE –
 RECONCILIATION TO STATEMENT OF ACTIVITIES,
 AND CHANGES IN NET POSITION
 FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

Excess of revenues over expenditures - budgetary basis (operations)	\$ 4,097,278
Excess of revenues over expenditures - budgetary basis (capital program)	525
Amounts not budgeted:	
Capital asset additions	3,221,602
Net book value of capital asset disposals	-
Depreciation expense	<u>(3,549,062)</u>
Increase in net position	<u><u>\$ 3,770,343</u></u>

STATISTICAL SECTION

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STATISTICAL SECTION

This section of the District's Comprehensive Annual Financial Report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the District's overall health.

Contents	<u>Pages</u>
<u>Financial Trends</u>	
This segment contains trend information to help the reader understand how the District's financial performance and well-being have changed over time.....	35-37
<u>Revenue Capacity</u>	
This segment includes information to help the reader assess the District's most significant own-source revenues: passenger fares and property taxes.....	38-43
<u>Debt Capacity</u>	
This segment presents information intended to assist the reader in understanding and assessing the District's current level of outstanding debt and its ability to issue additional debt in the future.	44
<u>Economic and Demographic Information</u>	
This segment depicts county-wide demographic and economic indicators to help the reader understand the environment within which the District's financial activities take place.	45-46
<u>Operating Information</u>	
These schedules contain information about the District's operations and resources to help the reader understand how the District's financial information relates to the services the District provides and the activities it performs.....	47-51

**MARIN COUNTY TRANSIT DISTRICT
STATISTICAL SECTION
FINANCIAL TRENDS
SCHEDULE OF NET POSITION
LAST TEN FISCAL YEARS**

	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Net investment in capital assets	\$ 2,520,630	\$ 2,249,366	\$ 3,595,152	\$ 6,113,707	\$ 7,201,252	\$ 8,665,148	\$ 19,166,232	\$ 20,849,921	\$ 29,085,919	\$ 28,758,459
Restricted net position	-	-	-	-	-	-	307,027	31,624	-	-
Unrestricted net position	<u>7,821,246</u>	<u>7,376,283</u>	<u>5,794,532</u>	<u>7,341,199</u>	<u>9,236,575</u>	<u>11,847,226</u>	<u>15,421,852</u>	<u>19,402,481</u>	<u>23,136,349</u>	<u>27,234,152</u>
Total net position	<u>\$ 10,341,876</u>	<u>\$ 9,625,649</u>	<u>\$ 9,389,684</u>	<u>\$ 13,454,906</u>	<u>\$ 16,437,827</u>	<u>\$ 20,512,374</u>	<u>\$ 34,895,111</u>	<u>\$ 40,284,026</u>	<u>\$ 52,222,268</u>	<u>\$ 55,992,611</u>

Source: MCTD Audited Financial Statements

**MARIN COUNTY TRANSIT DISTRICT
STATISTICAL SECTION
FINANCIAL TRENDS
STATEMENTS OF ACTIVITIES AND CHANGES IN NET POSITION
LAST TEN FISCAL YEARS**

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
OPERATING REVENUES										
Transit fares	\$ 3,643,582	\$ 3,640,913	\$ 3,610,175	\$ 3,720,004	\$ 3,731,205	\$ 3,669,514	\$ 3,586,587	\$ 3,528,289	\$ 3,570,143	\$ 3,303,234
Contractual compensation	1,590,378	1,760,645	1,779,524	1,734,847	1,906,714	1,950,099	2,028,796	1,765,230	1,830,716	1,834,761
Special fares	-	-	-	-	20,000	-	250,798	269,244	265,509	279,819
School bus revenues	-	-	-	-	-	-	130,000	145,000	145,000	145,000
Advertising ¹	505,672	452,219	464,309	-	-	-	-	-	-	-
Miscellaneous	-	45,637	-	-	-	-	-	-	-	-
TOTAL OPERATING REVENUES	5,739,632	5,899,414	5,854,008	5,454,851	5,657,919	5,619,613	5,996,181	5,707,763	5,811,368	5,562,814
OPERATING EXPENSES										
Purchased transportation services	21,871,971	20,826,032	21,839,008	20,517,322	21,720,736	21,888,029	20,461,632	21,422,651	22,698,220	24,245,772
Depreciation	496,948	511,521	651,343	715,867	937,139	917,002	1,753,960	2,387,889	2,908,165	3,549,062
Salaries and benefits	-	-	-	143,364	964,311	1,327,913	1,631,669	1,973,470	1,881,194	2,099,316
Fuel	575,873	567,028	704,196	953,177	1,355,476	1,291,857	1,619,444	1,818,940	2,161,545	2,521,502
Professional services	171,180	368,026	354,714	351,732	486,242	554,304	1,003,065	1,177,446	1,440,732	1,340,332
General and administrative	420,216	262,693	285,601	188,549	165,775	129,360	179,181	199,985	244,554	223,930
Utilities	-	30,326	30,703	43,021	73,940	91,016	106,949	116,578	98,832	64,639
Marketing	92,336	91,248	121,743	72,424	136,455	114,660	127,154	114,823	150,501	116,677
Leases and rentals	-	523,283	539,051	155,728	100,975	92,236	94,469	96,668	47,873	126,723
Other services	-	10,638	26,626	70,615	66,750	66,654	61,792	51,035	26,214	50,069
Casualty and liability costs	-	15,491	17,819	25,433	25,738	29,444	29,580	18,083	31,526	31,798
Maintenance costs	-	33,979	72,752	734	53,439	89,988	15,961	10,448	19,195	5,575
Capital costs	-	58,140	2,250	197,002	383,848	330,949	109,393	9,085	98,034	17,893
Contract labor ²	1,014,604	1,013,098	1,358,638	1,324,074	469,169	-	-	-	-	-
Interest expense	-	-	-	-	-	-	-	-	-	-
TOTAL OPERATING EXPENSES	24,643,128	24,311,503	26,004,444	24,759,042	26,939,993	26,923,412	27,194,249	29,397,101	31,806,585	34,393,288
OPERATING LOSS	\$ (18,903,496)	\$ (18,412,089)	\$ (20,150,436)	\$ (19,304,191)	\$ (21,282,074)	\$ (21,303,799)	\$ (21,198,068)	\$ (23,689,338)	\$ (25,995,217)	\$ (28,830,474)

**MARIN COUNTY TRANSIT DISTRICT
STATISTICAL SECTION
FINANCIAL TRENDS
STATEMENTS OF ACTIVITIES AND CHANGES IN NET POSITION (Continued)
LAST TEN FISCAL YEARS**

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
NONOPERATING REVENUES (EXPENSES)										
Intergovernmental revenue	\$ 13,186,223	\$ 14,289,797	\$ 15,113,612	\$ 16,623,069	\$ 18,559,479	\$ 19,097,503	\$ 19,069,595	\$ 20,529,158	\$ 22,142,502	\$ 24,340,749
Property tax revenue	3,258,947	3,141,177	3,164,121	3,229,758	3,447,835	3,611,357	3,848,219	4,111,657	4,321,194	4,561,268
Advertising ¹	-	-	-	334,864	344,516	283,443	229,202	245,018	280,788	240,960
Rental income	-	-	-	-	-	-	157,712	152,772	158,256	172,018
Interest income	70,762	23,628	6,472	2,575	5,399	9,816	14,044	51,968	118,552	198,695
Miscellaneous income	-	-	-	-	-	2,134	-	-	-	-
Marin Community Foundation	-	-	-	-	-	-	-	-	-	-
Other revenues/gain (loss) on disposal of capital assets	-	-	2,844	(21,696)	30,171	-	88,571	1,102	2,093	-
Pass through of Measure A to Golden Gate	-	-	-	-	(85,000)	-	(85,000)	(85,000)	(85,000)	(85,000)
TOTAL NONOPERATING REVENUES (EXPENSES)	16,515,932	17,454,602	18,287,049	20,168,570	22,302,400	23,004,253	23,322,343	25,006,675	26,938,385	29,428,690
INCOME (LOSS) BEFORE CAPITAL CONTRIBUTIONS	(2,387,564)	(956,487)	(1,863,387)	864,379	1,020,326	1,700,454	2,124,275	1,317,337	943,168	598,216
CAPITAL CONTRIBUTIONS										
Intergovernmental revenue	1,550,020	240,260	1,627,422	3,200,843	1,962,595	2,374,093	12,250,751	4,038,739	10,979,056	3,126,499
Other revenue	-	-	-	-	-	-	7,711	32,839	16,018	45,628
TOTAL CAPITAL CONTRIBUTIONS	1,550,020	240,260	1,627,422	3,200,843	1,962,595	2,374,093	12,258,462	4,071,578	10,995,074	3,172,127
CHANGE IN NET POSITION	(837,544)	(716,227)	(235,965)	4,065,222	2,982,921	4,074,547	14,382,737	5,388,915	11,938,242	3,770,343
Net position at beginning of year	11,179,420	10,341,876	9,625,649	9,389,684	13,454,906	16,437,827	20,512,374	34,895,111	40,284,026	52,222,268
Prior period adjustment	-	-	-	-	-	-	-	-	-	-
Net position at beginning of year, as restated	11,179,420	10,341,876	9,625,649	9,389,684	13,454,906	16,437,827	20,512,374	34,895,111	40,284,026	52,222,268
NET POSITION AT END OF YEAR	\$ 10,341,876	\$ 9,625,649	\$ 9,389,684	\$ 13,454,906	\$ 16,437,827	\$ 20,512,374	\$ 34,895,111	\$ 40,284,026	\$ 52,222,268	\$ 55,992,611

¹ Advertising revenue re-classified from Operating to Nonoperating revenue beginning FY 13.

² Labeled "Staff Compensation" from FY09 to FY12.

Source: MCTD Audited Financial Statements

**MARIN COUNTY TRANSIT DISTRICT
 STATISTICAL SECTION
 REVENUE CAPACITY
 PASSENGER AND FARE DATA
 LAST TEN FISCAL YEARS**

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Fare revenue ^{1,3}	\$ 3,643,582	\$ 3,640,913	\$ 3,610,175	\$ 3,720,004	\$ 3,751,205	\$ 3,669,514	\$ 3,837,385	\$ 3,797,533	\$ 4,044,536	\$ 4,024,376
Passengers ²	3,299,287	3,382,802	3,426,845	3,432,469	3,546,112	3,464,628	3,332,265	3,216,894	3,293,385	3,263,451
Average fare per passenger	\$ 1.10	\$ 1.08	\$ 1.05	\$ 1.08	\$ 1.06	\$ 1.06	\$ 1.15	\$ 1.18	\$ 1.23	\$ 1.23

¹ Source: Marin Transit Audited Financial Statements. Includes Fares and Special Fares

² Sources: Marin Transit Short Range Transit Plans, Monthly Monitoring & Performance Statistic Reports

³ Includes National Park fare payments in 2018

**MARIN COUNTY TRANSIT DISTRICT
STATISTICAL SECTION
REVENUE CAPACITY
FARE STRUCTURE
AS OF JUNE 30, 2019**

<u>Category</u>	<u>Cash Price</u>	<u>Clipper</u>	<u>6 Month Pass</u> ¹	<u>1-Day Pass</u>	<u>7-Day Pass</u>	<u>31-Day Pass</u>
Adult	\$2.00	\$1.80	-	\$5.00	\$20.00	\$80.00
Youth (5-18)	\$1.00	\$1.00	\$175.00 ¹	\$2.50	\$10.00	\$40.00
Children Under 5			Free when accompanied by an adult			
Seniors (65+)	\$1.00	\$1.00	-	\$2.50	\$10.00	\$25.00
Persons with Disabilities	\$1.00	\$1.00	-	\$2.50	\$10.00	\$25.00
ASA Mandated Service ²	\$2.00	-	-	-	-	-
ADA Non-Mandated Service ³	\$2.50	-	-	-	-	-

¹ Free to low income youth. \$325 for a year.

² ADA Regulations permit fares for ADA Mandated trips to be as high as \$4.00.

³ ADA Regulations set no maximum for Non-Mandated ADA trips.

<u>Muir Woods Fare Category</u> ¹	<u>Current Fare</u>
Adult	\$3.00
Youth (16-18)	\$3.00
Youth (under 16)	Free
Senior/Disabled (without NPS Pass)	\$3.00
Senior/Disabled and up to three party members (with NPS Pass)	Free

¹ NPS pays additional \$2 per passenger

Source: Marin Transit 2018-2027 Short Range Transit Plan

**MARIN COUNTY TRANSIT DISTRICT
STATISTICAL SECTION
REVENUE CAPACITY
COUNTY SALES TAX REVENUE
LAST TEN FISCAL YEARS**

	2010	2011	2012	2013	2014	2015	2016	2017	2018 ²	2019 ²
Local Measure A half cent sales tax revenue	\$ 18,984,492	\$ 20,259,801	\$ 21,265,462	\$ 23,619,507	\$ 24,086,678	\$ 25,265,790	\$ 25,702,937	\$ 25,755,761	\$ 27,507,852	\$ 22,547,104
Local Measure AA half cent sales tax Annual growth	-1.7%	6.7%	5.0%	11.1%	2.0%	4.9%	1.7%	0.2%	6.8%	6,446,499 5.4%
Sales tax revenue available to Marin Transit ¹	\$ 8,761,972	\$ 10,043,678	\$ 10,614,815	\$ 11,944,532	\$ 12,208,421	\$ 12,874,175	\$ 13,117,917	\$ 13,144,538	\$ 13,215,609	\$ 14,016,164
Percent of Measure A revenue	46%	50%	50%	51%	51%	51%	51%	51%	50%	48%
Annual growth	-1.8%	14.6%	5.7%	12.5%	2.2%	5.5%	1.9%	0.2%	0.5%	6.1%
Sales tax reserve funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200,000	\$ -

¹ 55% of Sales Tax Receipts after administrative reductions

² Preliminary numbers

Source: Transportation Authority of Marin (TAM) Annual Financial Report, TAM Measure A Programming Workbook

**MARIN COUNTY TRANSIT DISTRICT
STATISTICAL SECTION
REVENUE CAPACITY
PROPERTY TAX REVENUE
LAST TEN FISCAL YEARS**

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Property tax and development fee revenue	\$ 3,258,947	\$ 3,141,177	\$ 3,164,121	\$ 3,229,758	\$ 3,447,835	\$ 3,611,357	\$ 3,855,930	\$ 4,144,496	\$ 4,337,212	\$ 4,606,896
Expended on operations	3,258,947	3,141,177	3,164,121	3,229,758	3,447,835	3,611,357	3,848,219	4,111,657	4,321,194	4,561,268
Expended on capital	-	-	-	-	-	-	1,556,521	32,839	16,018	45,628
Annual growth	1.0%	-3.6%	0.7%	2.1%	6.8%	4.7%	6.8%	7.5%	4.6%	6.2%

Source: MCTD Audited Financial Statements, Budgetary Comparison Schedule

**MARIN COUNTY TRANSIT DISTRICT
STATISTICAL SECTION
REVENUE CAPACITY
ASSESSED VALUATION OF TAXABLE PROPERTY IN MARIN COUNTY
LAST TEN FISCAL YEARS (IN THOUSANDS)**

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Secured ¹	\$ 56,421,874	\$ 55,762,678	\$ 56,212,206	\$ 56,725,179	\$ 58,938,343	\$ 62,341,701	\$ 66,718,112	\$ 70,952,207	\$ 74,715,394	*
Unsecured ²	1,488,475	1,467,396	1,462,190	1,470,366	1,480,668	1,530,991	1,556,521	1,566,336	1,610,799	*
Exempt ³	1,825,610	1,850,867	1,906,079	1,958,091	2,013,902	2,037,580	2,067,204	2,079,024	2,157,806	*
Total Taxable Assessed Value	<u>\$ 56,084,739</u>	<u>\$ 55,379,207</u>	<u>\$ 55,768,317</u>	<u>\$ 56,237,454</u>	<u>\$ 58,405,109</u>	<u>\$ 61,835,112</u>	<u>\$ 66,207,429</u>	<u>\$ 70,439,519</u>	<u>\$ 74,168,387</u>	<u>\$ -</u>
Total Direct Tax Rate	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	*
Growth Rate	1.7%	-1.3%	0.7%	0.8%	3.9%	5.9%	7.1%	6.4%	5.3%	*

¹ Secured property is generally real property, defined as land, mines, minerals, timber, and improvements such as buildings, structures, crops, trees, and vines.

² Unsecured property is generally personal property including machinery, equipment, office tools, and supplies.

³ Exempt properties include numerous full and partial exclusions/exemptions provided by the State Constitution and the legislature that relieve certain tax payers from the burden of paying property taxes.

* Unavailable

Source: Department of Finance – County of Marin, California

**MARIN COUNTY TRANSIT DISTRICT
STATISTICAL SECTION
REVENUE CAPACITY
DIRECT AND OVERLAPPING PROPERTY TAX RATES ¹ IN MARIN COUNTY
LAST TEN FISCAL YEARS (RATE PER \$100 OF ASSESSED VALUE)**

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
County Direct Rate	1.0000%	1.0000%	1.0000%	1.0000%	1.0000%	1.0000%	1.0000%	1.0000%	1.0000%	1.0000%
Local Special Districts	0.6741%	0.7677%	0.8093%	0.7721%	0.2876%	0.8156%	0.8200%	0.9221%	0.9041%	1.1128%
Schools	<u>0.6468%</u>	<u>0.7423%</u>	<u>0.7808%</u>	<u>0.7884%</u>	<u>0.7775%</u>	<u>0.8000%</u>	<u>0.8114%</u>	<u>0.8506%</u>	<u>0.8381%</u>	<u>0.9108%</u>
Cities	<u>0.2757%</u>	<u>0.2860%</u>	<u>0.2523%</u>	<u>0.2522%</u>	<u>0.2601%</u>	<u>0.2519%</u>	<u>0.2510%</u>	<u>0.2394%</u>	<u>0.2353%</u>	<u>0.2357%</u>
Total Direct and Overlapping ²	<u>2.5966%</u>	<u>2.7960%</u>	<u>2.8424%</u>	<u>2.8127%</u>	<u>2.3252%</u>	<u>2.8675%</u>	<u>2.8824%</u>	<u>3.0121%</u>	<u>2.9775%</u>	<u>3.2593%</u>

¹ On June 6, 1978, California voters approved a constitutional amendment to Article XIII A of the California Constitution, commonly known as Proposition 13, which limits the taxing power of California public agencies. Legislation enacted by the California Legislature to implement Article XIII A (Statutes of 1978, Chapter 292, as amended) provides that notwithstanding any other law, local agencies may not levy property tax except to pay debt service on indebtedness approved by votes prior to July 1, 1978, and that each County will levy the maximum tax permitted by Article XIII A of \$1 per \$100 of full cash value. Full cash value is equivalent to assessed value, pursuant to Senate Bill 1656, Statutes of 1978. The rates shown above are percentages of assessed value.

² These rates represent the maximum rate charged to taxpayers if all rates applied to them. In reality, the rates applicable to tax rate areas will vary at amounts lower than these totals.

* Unavailable

Source: Department of Finance – County of Marin, California

**MARIN COUNTY TRANSIT DISTRICT
 STATISTICAL SECTION
 DEBT CAPACITY
 OUTSTANDING DEBT BALANCES
 LAST TEN FISCAL YEARS**

<u>Lender</u>	<u>Original Loan Amount</u>	<u>Date of Loan</u>	<u>Purpose</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
N/A	N/A	N/A	N/A	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Source: MCTD Audited Financial Statements

**MARIN COUNTY TRANSIT DISTRICT
STATISTICAL SECTION
ECONOMIC AND DEMOGRAPHIC INFORMATION
ECONOMIC AND DEMOGRAPHIC STATISTICS
LAST TEN FISCAL YEARS**

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Population ¹	252,946	255,457	256,064	258,506	260,516	261,054	260,651	260,955	*	*
Personal income (in thousands) ¹	\$ 21,049,598	\$ 23,009,440	\$ 24,619,594	\$ 25,045,431	\$ 27,176,774	\$ 29,227,230	\$ 30,222,883	\$ 32,502,500	*	*
Per capita personal income ¹	\$ 83,218	\$ 90,072	\$ 96,146	\$ 96,885	\$ 104,319	\$ 111,959	\$ 1,556,521	\$ 124,552	*	*
School enrollment ²	30,140	30,574	31,107	31,868	32,793	33,207	33,638	33,633	33,741	*
Unemployment rate ³	7.80%	7.50%	6.60%	5.50%	4.30%	3.60%	3.40%	3.00%	2.60%	2.40%

* Unavailable

Sources:

¹ US Department of Commerce, Bureau of Economic Analysis – www.bea.gov

² California Department of Education, Educational Demographics Office – www.ed-data.org/county/Marin

³ Employment Development Department, Labor Market Information – www.labormarketinfo.edd.ca.gov

**MARIN COUNTY TRANSIT DISTRICT
STATISTICAL SECTION
ECONOMIC AND DEMOGRAPHIC INFORMATION
PRINCIPAL EMPLOYERS
CURRENT YEAR AND NINE YEARS AGO**

2019			2010		
Employer	Employees	Percentage of Total County Employment	Employer	Employees	Percentage of Total County Employment
County of Marin	2,305	1.68% *	County of Marin	2,215 *	1.74%
Kaiser Permanente Medical Center	2,014	1.47%	San Quentin State Prison	1,822 *	1.43%
BioMarin	1,700	1.24% *	Kaiser Permanente Medical Center	1,456	1.15%
San Quentin State Prison	1,600	1.17%	Fireman's Fund Insurance Co.	1,125	0.89%
Marin Health Medical Center	1,279	0.93% *	Autodesk, Inc	1,081	0.85%
Novato Unified School District	850	0.62% *	Marin General Hospital	881	0.69%
Glassdoor	750	0.55%	Novato Unified School District	850	0.67%
San Rafael City Schools	700	0.51%	Safeway, Inc.	611	0.48%
Office of Education	600	0.44% *	Macy's	605	0.48%
Dominican University	421	0.31%	BioMarin	557	0.44%
Total	<u>12,219</u>	<u>8.92%</u>		<u>11,203</u>	<u>8.81%</u>
Total County Employment	<u>137,000</u>			<u>127,100</u>	

Note: When information is not available, periods that are available are provided as an alternative.

*Based on 2016 data

Sources:

Community Profile, County of Marin

Employment Development Department, Labor Market Information - www.Labormarketinfo.edd.ca.gov

North Bay Business Journal - Book of Lists 2018

**MARIN COUNTY TRANSIT DISTRICT
 STATISTICAL SECTION
 OPERATING INFORMATION
 DISTRICT PROFILE
 AS OF JUNE 30, 2019**

Date the District was Formed	1964
Form of Governance	Board of Directors, with General Manager
Total Employees	16.1
Service Area	All of Marin County
Area of District (in square miles)	Approximately 520
Population of Service Area ¹	260,955
Local Financial Support	Measure A Sales Tax Revenue
Number of Fixed Route Bus Routes	28
Revenue Service Hours	251,182
Average Passenger Trips per Revenue Hour	12.9
Number of Vehicles in Service	113
Bus Stops	600+

¹As of 2017

Source: MCTD Finance Department, FY 2018 System Performance Report

**MARIN COUNTY TRANSIT DISTRICT
STATISTICAL SECTION
OPERATING INFORMATION
NON-OPERATING INTERGOVERNMENTAL REVENUE BY SOURCE
LAST TEN FISCAL YEARS**

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Federal Revenue										
Federal Transit Administration United States Department of the Interior - National Park Service	\$ 1,020,762	\$ 652,055	\$ 741,773	\$ 1,070,210	\$ 1,375,087	\$ 1,317,128	\$ 901,433	\$ 1,065,347	\$ 1,151,839	\$ 1,421,148
United States Department of the Interior - NPS Fare Reimbursement	-	133,852	152,465	126,276	159,028	168,665	150,865	89,009	154,736	323,371
	-	-	-	-	-	-	-	-	187,050	406,475
Total Federal Revenue	1,020,762	785,907	894,238	1,196,486	1,534,115	1,485,793	1,052,298	1,154,356	1,493,625	2,150,994
State Revenue										
Transportation Development Act	3,236,081	3,293,393	3,451,219	3,591,333	4,015,345	4,542,050	4,562,778	4,440,516	4,614,306	5,109,399
State Transit Assistance	184,275	1,324,574	1,390,390	1,602,754	1,360,737	1,310,912	1,316,134	1,576,690	1,285,220	1,909,202
Public Transportation Modernization Improvement and Service Enhancement Account	600,526	-	-	-	-	-	-	-	-	-
State Transportation Improvement Program (STIP)	60,259	-	-	-	-	-	-	-	-	-
Home Owner Property Tax Relief Low Carbon Transit Operations Program	20,054	19,951	19,999	19,661	19,500	19,326	19,138	18,953	18,940	18,779
Caltrans	-	-	-	-	-	-	275,413	-	128,676	335,795
	263	252	207	232	253	208	283	320	334	284
Total State Revenue	4,101,458	4,638,170	4,861,815	5,213,980	5,395,835	5,872,496	6,173,746	6,036,479	6,047,476	7,373,459
Local Revenue										
Measure A	8,063,215	8,865,720	9,063,903	9,671,912	10,849,462	10,860,313	10,998,120	12,542,551	13,541,585	13,739,881
Measure A Interest	-	-	-	-	85,000	-	85,000	85,000	85,000	85,000
Measure B	-	-	276,677	534,025	671,308	863,617	730,335	627,198	974,816	991,415
Metropolitan Transportation Commission	-	-	13,334	6,666	-	-	-	-	-	-
Golden Gate Bridge Highway and Transportation District	-	-	-	-	-	-	-	-	-	-
County of Marin	788	-	-	-	-	-	-	-	-	-
Miscellaneous	-	-	3,645	-	23,759	15,284	30,096	83,574	-	-
Total Local Revenue	8,064,003	8,865,720	9,357,559	10,212,603	11,629,529	11,739,214	11,843,551	13,338,323	14,601,401	14,816,296
Total Intergovernmental Revenue	\$ 13,186,223	\$ 14,289,797	\$ 15,113,612	\$ 16,623,069	\$ 18,559,479	\$ 19,097,503	\$ 19,069,595	\$ 20,529,158	\$ 22,142,502	\$ 24,340,749

Source: MCTD Audited Financial Statements

Source: MCTD Audited Financial Statements

**MARIN COUNTY TRANSIT DISTRICT
 STATISTICAL SECTION
 OPERATING INFORMATION
 SUMMARY OF SERVICE PROVIDER CONTRACTS
 AS OF JUNE 30, 2019**

Contract Type	Services Provided	Contractor	Current Term
Intergovernmental agreement	Local Fixed Route	Golden Gate Transit	July 1, 2015 – June 30, 2020
Competitively bid	Community Shuttles and Fixed Route Service	Marin Airporter	July 1, 2018 – June 30, 2021
Competitively bid	Rural and Seasonal Services	MV Transportation	July 1, 2018 – June 30, 2021
Competitively bid	Local Paratransit and Novato Dial-A-Ride	Marin Senior Coordinating Council	January 1, 2016 – June 30, 2020
Competitively bid	Travel Navigator	Marin Senior Coordinating Council	July 1, 2016 – June 30, 2020
Competitively bid	Catch-A-Ride	MV Transportation	July 1, 2013 – June 30, 2020
Competitively bid	Volunteer Driver and Travel Navigators	Marin Senior Coordinating Council	July 1, 2018 – June 30, 2019
Competitively bid	Volunteer Driver	West Marin Senior Services	July 1, 2018 – June 30, 2019
Competitively bid	Yellow Bus Service	Michael's Transportation	July 1, 2018 – June 30, 2021

Source: Finance Department

**MARIN COUNTY TRANSIT DISTRICT
STATISTICAL SECTION
OPERATING INFORMATION
SUMMARY OF CAPITAL ASSETS
LAST TEN FISCAL YEARS**

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Number of buses owned	49	50	51	55	58	66	90	95	105	109
Cost of assets:										
Work in progress	\$ -	\$ 196,851	\$ 515,919	\$ 701,902	\$ 1,024,112	\$ 2,176,497	\$ 1,746,405	\$ 3,610,173	\$ 748,556	\$ 1,454,572
Revenue vehicles	3,206,347	3,292,294	4,600,270	6,987,949	6,758,552	7,597,033	17,466,010	19,108,821	26,957,885	29,173,879
Facilities and stops	-	-	-	-	1,495,243	1,553,706	2,913,267	70,439,519	8,471,174	8,583,219
Communication and data equipment	674,407	631,867	680,264	984,560	1,065,948	1,251,626	1,251,626	1,634,293	1,821,367	1,881,522
Fare revenue collection equipment	193,708	193,708	193,708	257,913	266,465	412,356	412,356	459,532	464,862	464,862
Furniture and fixtures	62,735	62,735	62,735	88,351	88,351	88,351	88,351	88,351	88,351	148,382
Non-revenue vehicles	-	-	-	6,300	6,300	6,300	6,300	6,300	403,044	378,569
Total cost of assets	<u>4,137,197</u>	<u>4,377,455</u>	<u>6,052,896</u>	<u>9,026,975</u>	<u>10,704,971</u>	<u>13,085,869</u>	<u>23,884,315</u>	<u>95,346,989</u>	<u>38,955,239</u>	<u>42,085,005</u>
Less: accumulated depreciation	<u>1,616,567</u>	<u>2,128,089</u>	<u>2,457,744</u>	<u>2,913,268</u>	<u>3,503,719</u>	<u>4,420,721</u>	<u>4,718,083</u>	<u>7,001,075</u>	<u>9,869,320</u>	<u>13,326,546</u>
Net capital assets	<u>\$ 2,520,630</u>	<u>\$ 2,249,366</u>	<u>\$ 3,595,152</u>	<u>\$ 6,113,707</u>	<u>\$ 7,201,252</u>	<u>\$ 8,665,148</u>	<u>\$ 19,166,232</u>	<u>\$ 88,345,914</u>	<u>\$ 29,085,919</u>	<u>\$ 28,758,459</u>

Source: MCTD Audited Financial Statements

**MARIN COUNTY TRANSIT DISTRICT
STATISTICAL SECTION
OPERATING INFORMATION
VEHICLE OPERATING STATISTICS
LAST FIVE FISCAL YEARS**

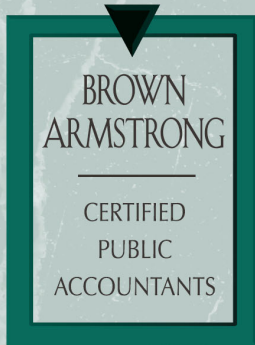
	2015	2016	2017	2018	2019
Motorbus:					
Vehicles Operated in Annual Maximum Service (VOMS)	69	53	55	54	54
Vehicles Available for Annual Maximum Service	85	82	74	71	71
Total Actual Vehicle Revenue Miles	2,133,375	2,166,258	2,307,555	2,300,458	2,317,639
Total Actual Vehicle Revenue Hours	152,799	156,803	178,049	180,238	180,036
Unlinked Passenger Trips	3,252,116	3,031,450	2,926	3,001,619	2,978,991
Passenger Miles Traveled (PMT)	13,209,269	12,312,979	11,970,345	12,281,711	12,189,124
Days Operated	365	366	365	365	365
Demand Response:					
Vehicles Operated in Annual Maximum Service (VOMS)	38	27	26	31	33
Vehicles Available for Annual Maximum Service	39	34	46	39	42
Total Actual Vehicle Revenue Miles	927,058	688,072	617,199	704,224	753,794
Total Actual Vehicle Revenue Hours	60,417	44,764	42,806	47,569	55,083
Unlinked Passenger Trips	137,131	98,483	93,410	98,068	108,076
ADA Unlinked Passenger Trips (UPT)	132,138	98,236	93,174	97,832	106,918
Passenger Miles Traveled (PMT)	1,039,975	811,798	757,048	772,059	717,078
Days Operated	365	366	365	365	365

Note: Fiscal year 2015 was the first year the District reported its own information to the National Transit Database (NTD). Information will be added prospectively until ten years is available.

Source: National Transit Database Reports

OTHER REPORTS

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BROWN ARMSTRONG

Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors
Marin County Transit District
San Rafael, California

BAKERSFIELD OFFICE (MAIN OFFICE)

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TEL 661.324.4971
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We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the Marin County Transit District (the District), a component unit of the County of Marin, California, as of and for the fiscal year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated November 22, 2019.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

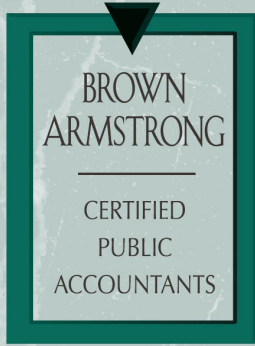
The purpose of this report is solely to describe the scope of our testing of the District's internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. Accordingly, this report is not suitable for any other purpose.

The report is intended for the information of management, the Board of Directors, the State Controller's Office, the U.S. Department of Transportation, and officials of applicable grantor agencies. However, this report is a matter of public record and its distribution is not limited.

BROWN ARMSTRONG
ACCOUNTANCY CORPORATION

Brown Armstrong
Accountancy Corporation

Bakersfield, California
November 22, 2019



BROWN ARMSTRONG

Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT ON STATE COMPLIANCE

To the Board of Directors
Marin County Transit District
San Rafael, California

Report on Compliance with Transportation Development Act Requirements

We have audited the Marin County Transit District's (the District), a component unit of the County of Marin, California, compliance with Transportation Development Act (TDA) requirements that funds allocated to and received by the District were expended in conformance with applicable statutes, rules, and regulations of the TDA and the allocation instructions and resolutions of the Metropolitan Transportation Commission as required by Section 6667 of Title 21, Division 3, Chapter 2, Article 5.5 of the California Code of Regulations during the fiscal year ended June 30, 2019.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to the applicable statutes, rules, and regulations of the TDA.

Auditor's Responsibility

Our responsibility is to express an opinion on each of the District's compliance requirements referred to in Section 6667, which requires that for a transit claimant, the independent auditor will perform at least the following tasks:

- (a) Determine whether the claimant was an entity eligible to receive the funds allocated to it,
- (b) Determine whether the claimant is maintaining its accounts and records on an enterprise fund basis and is otherwise in compliance with the uniform system of accounts and records adopted by the State Controller, pursuant to Public Utilities Code Section 99234,
- (c) Determine whether the funds received by the claimant pursuant to the TDA were expended in conformance with those sections of the TDA specifying the qualifying purposes, including Public Utilities Code Sections 99262 and 99263 for operators receiving funds under Article 4; Sections 99275, 99275.5, and 99277 for Article 4.5 claimants; and Section 99400(c), (d), and (e) for Article 8 claimants for service provided under contract and Section 99405(d) for transportation services provided by cities and counties with populations of less than 5,000,
- (d) Determine whether the funds received by the claimants pursuant to the TDA were expended in conformance with the applicable rules, regulations, and procedures of the transportation planning agency and in compliance with the allocation instructions and resolutions,
- (e) Determine whether interest earned on funds received by the claimant, pursuant to the TDA, were expended only for those purposes for which the funds were allocated in accordance with Public Utilities Code Sections 99234.1, 99301, 99301.5, and 99301.6,

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- (f) Verify the amount of the claimant's operating cost for the fiscal year, the amount of fare revenues required to meet the ratios specified in Sections 6633.2 and 6633.5, and the amount of the sum of fare revenues and local support required to meet the ratios specified in the Section 6633.2,
- (g) Verify the amount of the claimant's actual fare revenues for the fiscal year,
- (h) Verify the amount of the claimant's actual local support for the fiscal year,
- (i) Verify the amount the claimant was eligible to receive under the TDA during the fiscal year in accordance with Sections 6634 and 6649,
- (j) Verify, if applicable, the amount of the operator's expenditure limitation in accordance with Section 6633.1,
- (k) In the case of an operator, determine whether the operator's employee retirement system or private pension plan is in conformance with the provisions of Public Utilities Code Sections 99271, 99272, and 99273,
- (l) In the case of an operator, determine whether the operator has had a certification by the Department of the California Highway Patrol verifying that the operator is in compliance with Section 1808.1 of the Vehicle Code, as required in Public Utilities Code Section 99251,
- (m) In the case of an operator, verify, if applicable, its State Transit Assistance eligibility pursuant to Public Utilities Code Section 99314.6 or 99314.7, and
- (n) In the case of a claimant for community transit services, determine whether it is in compliance with Public Utilities Code Sections 99155 and 99155.5.

Report on Public Transportation Modernization, Improvement, and Service Enhancement Account

Also, as part of our audit, we performed tests of compliance to determine whether certain state funds, were received and expended in accordance with the applicable bond act and state accounting requirements.

In November 2006, California voters passed a bond measure enacting the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006 (Proposition 1B). Of the \$19.925 billion of state general obligation bonds authorized, \$4 billion was set aside by the State as instructed by the statute as the Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA).

Additionally, Section 8879.23 (h) directs that \$1 billion dollars be deposited in the Transit System Safety, Security, and Disaster Response Account. This section further directs that \$100 million dollars be made available upon appropriation by the legislature to entities for eligible transit system safety, security, and disaster response projects (Office of Homeland Security (OHS)). These funds are available to the California Department of Transportation for intercity rail projects and to transit operations in California for rehabilitation, safety, or modernization improvements; capital service enhancements or expansions; new capital projects; bus rapid transit improvements; or for rolling stock procurement, rehabilitation, or replacement.

As of June 30, 2019, all Proposition 1B funds received and expended were verified in the course of our audit as follows:

	Proposition 1B Grant Fund		Total
	PTMISEA	LCTOP	
Unexpended proceeds - July 1, 2018	\$ 135,090	\$ -	\$ 135,090
Proceeds received	-	335,795	335,795
Interest earned	-	1,492	1,492
Expenditures			
Local bus stop revitalization	-	337,287	337,287
Bus stop improvements	112,092	-	112,092
Unexpended proceeds - June 30, 2019	<u>\$ 22,998</u>	<u>\$ -</u>	<u>\$ 22,998</u>

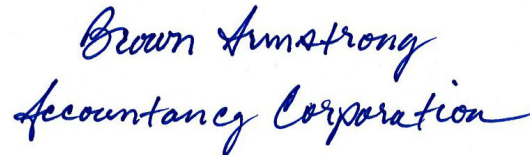
Opinion on Compliance

In our opinion, the District complied, in all material respects, with the compliance requirements referred to above that are applicable to the District for the fiscal year ended June 30, 2019.

Purpose of this Report

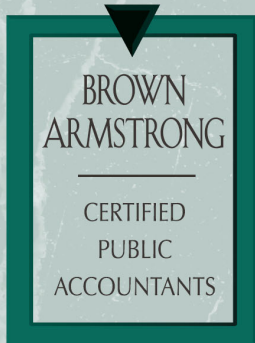
The purpose of this report on compliance is solely to describe the scope of our testing of compliance and the results of that testing. Accordingly, this report is not suitable for any other purpose.

BROWN ARMSTRONG
ACCOUNTANCY CORPORATION



Bakersfield, California
November 22, 2019

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BROWN ARMSTRONG

Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Directors
Marin County Transit District
San Rafael, California

Report on Compliance for Each Major Federal Program

We have audited the Marin County Transit District's (the District), a component unit of the County of Marin, California, compliance with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Compliance Supplement* that could have a direct and material effect on each of the District's major federal programs for year ended June 30, 2019. The District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the District's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the District's compliance.

Opinion on Each Major Federal Program

In our opinion, the District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the fiscal year ended June 30, 2019.

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Report on Internal Control Over Compliance

Management of the District is responsible for establishing and maintaining effective internal control over compliance with the type of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented and, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Purpose of Report

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

BROWN ARMSTRONG
ACCOUNTANCY CORPORATION

Brown Armstrong
Accountancy Corporation

Bakersfield, California
November 22, 2019

**MARIN COUNTY TRANSIT DISTRICT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

A. SUMMARY OF AUDITOR'S RESULTS

Financial Statements

- | | |
|---|------------|
| 1. Type of auditor's report issued | Unmodified |
| 2. Internal controls over financial reporting: | No |
| a. Material weakness identified | No |
| b. Significant deficiencies identified not to be considered material weaknesses? | No |
| 3. Noncompliance material to financial statements under <i>Government Auditing Standards</i> noted? | No |

Federal Awards

- | | |
|---|------------|
| 1. Internal control over major programs: | |
| a. Material weaknesses identified? | No |
| b. Significant deficiencies identified not to be considered material weaknesses? | No |
| 2. Type of auditor's report issued on compliance for major programs: | Unmodified |
| 3. Any audit findings disclosed that were are required to be reported in accordance with the Uniform Guidance | No |

4. Identification of major programs:

<u>CFDA Number</u>	<u>Name of Federal Program</u>
20.500 and 20.507	U.S. Department of Transportation, Federal Transit Administration Federal Transit Cluster: Federal Transit Capital Investment Grants, 20.500, Federal Transit Formula Grants, 20.507

- | | |
|---|-----------|
| 5. Dollar threshold used to distinguish between Type A and Type B Programs? | \$750,000 |
| 6. Auditee qualified as a low-risk auditee under 2 CFR Section 200.516(a) | Yes |

**MARIN COUNTY TRANSIT DISTRICT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (Continued)
FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

B. CURRENT YEAR FINDINGS – FINANCIAL STATEMENTS

None.

C. CURRENT YEAR FINDINGS AND QUESTIONED COSTS – FEDERAL AWARDS PROGRAMS

None.

D. PRIOR YEAR FINDINGS – FINANCIAL STATEMENTS

None

E. PRIOR YEAR FINDINGS AND QUESTIONED COSTS – FEDERAL AWARD PROGRAMS

None.

**MARIN COUNTY TRANSIT DISTRICT
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

Federal Grantor/Pass-Through Grantor, if Applicable/ Program Title/Grant or Pass-Through Number	Federal CFDA Number	Pass-Through Entity Identifying Number	Passed Through to Subrecipients	Expenditures
U.S. Department of the Interior, National Park Service				
National Resource Stewardship - Direct Program (Muir Woods Shuttle)	15.954	P12AC10481	\$ -	\$ -
National Park Service Conservation, Protection, Outreach, and Education - Direct Program (Marin Headlands)	15.954	P18AC00483	-	485,961
Total U.S. Department of the Interior Direct Programs			-	485,961
U.S. Department of Transportation, Federal Transit Administration				
Federal Transit Cluster - 20.500 and 20.507				
Passed-Through Golden Gate Bridge Highway and Transportation District Federal Transit Capital Investment Grants (State of Good Repair Bus Stop Improvement)				
	20.500	CA-04-0187	-	418,379
Federal Transit Formula Grants - Direct Program				
(5307 - Equipment)	20.507	CA-2016-055	-	183,275
(5307 - Emergency Radio System)	20.507	CA-2016-055	-	3,808
(5307 - Electric Vehicles)	20.507	CA-2016-055	-	537,769
(5307 - Paratransit Vehicles)	20.507	CA-2017-069	-	218,122
(5307 - Replace 4 Rural Cutaway)	20.507	CA-2018-091	-	4,430
(5307 - Replace 1 Shuttle)	20.507	CA-2018-091	-	84,563
(5307 - Americans with Disabilities Act - Set-Aside)	20.507	CA-2018-091	-	715,573
Total Federal Transit Formula Grants			-	1,747,540
Total Federal Transit Cluster - 20.500 and 20.507			-	2,165,919
Passed-Through California State Transportation Agency, Department of Transportation				
Formula Grants for Rural Areas (5311 - Stagecoach Rural Operating Service)				
	20.509	Pending	-	215,088
Enhanced Mobility of Seniors and Individuals with Disabilities				
(5310 - On Demand Pilot)	20.513	64AO18-00785	-	350,000
(5310 - Mobility Management/Travel Navigators)	20.513	64AM18-00756	-	136,487
Total Enhanced Mobility of Seniors and Individuals with Disabilities			-	486,487
Total Passed-Through California State Transportation Agency, Department of Transportation			-	701,575

The accompanying notes to the schedule of expenditures of
federal awards are an integral part of this schedule.

**MARIN COUNTY TRANSIT DISTRICT
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (Continued)
FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

Federal Grantor/Pass-Through Grantor, if Applicable/ Program Title/Grant or Pass-Through Number	Federal CFDA Number	Pass-Through Entity Identifying Number	Passed Through to Subrecipients	Expenditures
Passed-Through the Metropolitan Transportation Commission Job Access Reverse Commute Program (Mobility Management Technology)	20.516	CA-37-X164-00	-	60,938
Paul S. Sarbanes Transit in the Parks - Direct Program (Muir Woods Vehicle/Infrastructure)	20.520	CA-20-X013-00	-	56,856
Total U.S. Department of Transportation, Federal Transit Administration			-	2,985,288
TOTAL FEDERAL AWARDS			<u>\$ -</u>	<u>\$ 3,471,249</u>

The accompanying notes to the schedule of expenditures of federal awards are an integral part of this schedule.

The accompanying notes to the schedule of expenditures of
federal awards are an integral part of this schedule.

**MARIN COUNTY TRANSIT DISTRICT
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

NOTE 1 – BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal grant activity of the Marin County Transit District (the District) under programs of the federal government for the fiscal year ended June 30, 2019. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the District's operations, it is not intended to be and does not present the financial position, changes in net position, or cash flows of the District.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenses reported on the Schedule are reported on the accrual basis of accounting. Such expenses are recognized following the cost principles contained in the Uniform Guidance and/or U.S. Office of Management and Budget (OMB) Circular A-87, *Cost Principles for State, Local, and Indian Tribal Governments*, wherein certain types of expenses are not allowable or are limited as to reimbursement.

NOTE 3 – INDIRECT COST ALLOCATION PLAN

The District has an indirect cost allocation plan (ICAP) approved by the United States Department of Transportation, Federal Transit Administration (FTA) that is charged to programs where allowed under the related agreements. The ICAP during the fiscal year ended June 30, 2019, included an ICAP rate of 21.20% and a fringe benefit rate of 56.04% of total direct salaries and wages.

The District has elected not to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance.

NOTE 4 – SUBRECIPIENTS

There were no subrecipients of the District's programs during the fiscal year ended June 30, 2019.

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