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June 7, 2021

Honorable Board of Directors
Marin County Transit District
3501 Civic Center Drive
San Rafael, CA 94903

**SUBJECT: Marin County Transit District Third Quarter FY 2020/21
Financial Report**

board of directors

Dear Board Members:

kate colin
president
city of san rafael

RECOMMENDATION: Accept report.

judy arnold
vice president
supervisor district 5

SUMMARY: The quarterly report is an opportunity for your Board to review the District's financial status and to provide fiscal and operational accountability. This report represents all financial transactions for the District through the third quarter of Fiscal Year 2020/21.

stephanie moulton-peters
2nd vice president
supervisor district 3

Unaudited revenues and expenditures are shown on a full accrual basis consistent with Generally Accepted Accounting Principles (GAAP) for special districts. All known revenues and expenditures for the period are reported even if they have not been received or are awaiting payment. These include recorded estimates for property tax and other significant transactions.

damon connolly
director
supervisor district 1

Third quarter operations and capital expenses and revenues were consistent with the Board-adopted budget (Attachment A).

eric lucan
director
city of novato

Transit Operating Expenses

FY 2020/21 transit operating expenditures through the third quarter (Attachment A, Page 1) are \$22.3 million, which is 64 percent of the annual budget of \$34.9 million. With these expenditures, Marin Transit delivered 71 percent of budget fixed route service hours and 27 percent of budgeted demand response service hours as identified in Table 1.

katie rice
director
supervisor district 2

Transit Operating Revenue

Marin Transit's FY2020/21 operating revenues through the third quarter (Attachment A, Page 1) are \$25.4 million or 74 percent of the annual budget of \$34.3 million.

dennis rodoni
director
supervisor district 4

Capital Budget

Through the third quarter, Marin Transit's expenditures in the Capital Budget (Attachment A, Page 1) were \$5.1 million or 35 percent of the \$14.5 million budget. Capital revenues typically tie closely to expenditures as they tend to be on a reimbursement basis. The primary expenditures were for the purchase of vehicles. These included 16

brian colbert
alternate
town of san anselmo

paratransit vehicles, nine shuttle replacements, and four rural XHF transit vehicles. Attachment C includes a complete Capital Report for all major Marin Transit capital projects for the current period.

Facility Operations Budget

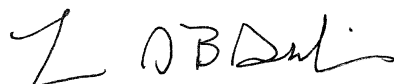
The facility operations expense and revenue tracked closely to the budget and were 66 percent and 73 percent of budget respectively (Attachment A page 1 and page 3).

Table 1: FY 2020/21 Year to Date (YTD) thru Third Quarter Service Operations

Service	Budgeted Annual Revenue Hours	Revised - Budgeted Annual Revenue Hours	YTD thru Q3 Actual Revenue Hours	% of Annual
Regular Local and Trunk Line	114,899	112,523	80,140	71%
Community Shuttle	43,700	43,700	31,358	72%
Local and School Supplemental Service ¹	6,700	23,800	16,841	71%
Muir Woods Shuttle	6,500	1,820	0	0%
West Marin Stagecoach Service	16,400	17,450	12,174	70%
<i>Fixed Route Subtotal</i>	<i>188,199</i>	<i>199,293</i>	<i>140,513</i>	<i>71%</i>
Rural Dial A Ride	400	400	324	81%
Transit Connect	8,500	8,500	5,420	64%
Novato Dial-A-Ride	2,600	2,600	623	24%
Local Paratransit Service	60,400	60,400	13,279	22%
Regional Paratransit Service	7,400	7,400	1,657	22%
Yellow School Bus Service	6 buses	6 buses	0	-
Service	Annual Estimated Trips	Revised Estimated Annual Trips	YTD thru Q3 Actual Trips	% of Annual
Catch A Ride	14,300	14,300	3,233	23%
Volunteer Driver	14,000	14,000	3,793	27%
Note: 1) Includes College of Marin service				

FISCAL/STAFFING IMPACT: None associated with this report.

Respectfully submitted,



Lauren Gradia

Director of Finance and Capital Projects
 Attachment A: FY2020/21 Third Quarter Financial Report
 Attachment B: FY2020/21 Budget Amendments
 Attachment C: Capital Project Report

Marin Transit
 FY2020/21 Q3 Budget Report
 From 7/1/2020 Through 3/31/2020

Summary

	FY20 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue					
Capital	15,853,562	8,455,992	8,694,494	5,097,368	59%
Facility Operations	124,706	173,808	173,808	127,920	74%
Vehicle Operations	35,725,681	35,124,123	34,328,178	25,395,137	74%
Total Revenue	<u>51,703,950</u>	<u>43,753,923</u>	<u>43,196,480</u>	<u>30,620,425</u>	<u>71%</u>
Expenditures					
Capital	15,858,925	10,523,834	14,487,336	5,097,368	35%
Facility Operations	28,885	90,414	90,414	59,313	66%
Vehicle Operations	31,037,461	35,117,071	34,871,908	22,303,404	64%
Total Expenditures	<u>46,925,271</u>	<u>45,731,319</u>	<u>49,449,658</u>	<u>27,460,085</u>	<u>35%</u>
Net Revenue Over Expenditures	<u>4,778,679</u>	<u>(1,977,396)</u>	<u>(6,253,178)</u>	<u>3,160,340</u>	<u>-51%</u>

Marin Transit
 FY2020/21 Q3 Budget Report
 From 7/1/2020 Through 3/31/2021

Operations Summary - Admin, Local, Rural, Marin Access, Yellow Bus

	FY20 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Fare Revenue	3,233,295	3,430,831	3,157,591	1,137,164	36%
Advertising & Other Revenue	395,462	420,240	420,240	289,674	69%
Fee for Service	1,897,214	2,074,256	2,074,256	964,087	46%
Interest	353,735	200,700	200,700	120,107	60%
Measure A	1,699,572	727,065	727,065	1,106,168	152%
Measure A Interest	85,000	0	0	0	-
Measure AA	11,212,364	11,995,237	11,995,237	4,276,161	36%
Measure B	956,701	1,075,000	1,075,000	1,121,820	104%
Property Taxes	4,755,734	4,471,001	4,471,001	3,544,309	79%
Redevelopment Area (RDA) Fees	54,204	45,500	45,500	34,574	76%
State Transit Assistance (STA)	2,047,902	1,498,871	1,498,871	1,230,078	82%
Transit Development Act (TDA)	5,225,171	3,817,097	3,817,097	2,862,823	75%
Other State	18,958	16,300	16,300	20,088	123%
FTA Funds	3,475,476	5,713,288	5,713,288	8,875,717	155%
National Park Service	370,399	538,738	16,033	0	0%
Cost Center Revenue Transfers	(55,505)	(900,000)	(900,000)	(187,633)	21%
Total Revenue	<u>35,725,681</u>	<u>35,124,123</u>	<u>34,328,178</u>	<u>25,395,137</u>	<u>74%</u>
Salaries and Benefits	2,470,182	2,675,000	2,675,000	1,881,333	70%
Consultant Services	268,196	560,508	560,508	178,472	32%
Professional Service-Legal	25,385	100,000	100,000	12,204	12%
Security and Maintenance	261,864	312,130	312,130	155,053	50%
Customer Service	637,447	659,555	659,555	505,780	77%
Mobility Management Support Program	9,812	72,000	72,000	0	0%
Grants to External Agencies	435,485	435,485	435,485	218,129	50%
Office Supplies	289,124	364,618	364,618	286,638	79%
Covid Cleaning and Supplies	70,168	375,076	375,076	171,737	
General Insurance	47,662	63,000	63,000	63,052	100%
Contract Service Operation	24,172,094	26,442,927	26,050,929	17,368,623	67%
Membership & Prof Development	22,955	52,318	52,318	32,559	62%
Mileage and Travel	16,015	25,000	25,000	225	1%
Marketing	126,142	199,042	199,042	72,260	36%
Communication	158,029	228,670	228,670	176,428	77%
Fuel	2,111,976	2,820,333	2,967,168	1,345,561	45%
Vehicle Leases	19,019	25,472	25,472	0	0%
Office - Rental and Overhead	137,817	142,000	142,000	105,230	74%
Partner Agency Pass Through	85,000	0	0	0	-
Cost Center Transfers	(326,912)	(436,063)	(436,063)	(269,878)	62%
Total Expenses	<u>31,037,460</u>	<u>35,117,071</u>	<u>34,871,908</u>	<u>22,303,406</u>	<u>64%</u>
Net Revenue Over Expenditures	<u>4,688,221</u>	<u>7,052</u>	<u>(543,730)</u>	<u>3,091,731</u>	

Marin Transit
 FY2020/21 Q3 Budget Report
 From 7/1/2020 Through 3/31/2021

Facility Operations

	FY20 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Rental Revenue	124,706	173,808	173,808	127,920	73.60%
Total Revenue	<u>124,706</u>	<u>173,808</u>	<u>173,808</u>	<u>127,920</u>	<u>73.60%</u>
Consultant Services	9,632	14,000	14,000	22,551	161.08%
Custodial Service Janitorial	0	10,000	10,000	0	0.00%
Landscaping	0	5,000	5,000	1,800	36.00%
Security Services	0	3,000	3,000	1,882	62.73%
Uttilities	12,547	34,200	34,200	21,562	63.05%
Small Furniture/Equip	0	5,000	5,000	0	0.00%
Insurance	742	5,200	5,200	3,038	58.42%
Total Expenses	<u>22,921</u>	<u>76,400</u>	<u>76,400</u>	<u>50,833</u>	<u>66.54%</u>
Sal/Ben Transfer	4,700	12,000	12,000	7,186	59.88%
Overhead Transfer	1,264	2,014	2,014	1,295	64.30%
Total Expenses	<u>28,885</u>	<u>90,414</u>	<u>90,414</u>	<u>59,314</u>	<u>65.60%</u>

Marin Transit
 FY2020/21 Q3 Budget Report
 From 7/1/2020 Through 3/31/2021

Detail:Administration

		FY20 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue						
Interest	4070400	353,735	200,700	200,700	120,107	59.84%
Redevelopment Fees	4079950	22,103	20,500	20,500	12,383	60.40%
Residual ABX 126	4079954	32,101	25,000	25,000	22,191	88.76%
PropTax-CurrntSecured	4080101	4,143,282	4,200,000	4,200,000	3,150,000	75.00%
County Fee-SV2557Admin Basic Tax	4080102	(55,828)	(66,499)	(66,499)	(31,246)	46.98%
Property Tax-Unitary	4080103	38,244	39,000	39,000	20,128	51.60%
PropTax-CurrntUnSecur	4080104	86,244	80,000	80,000	82,857	103.57%
Educ Rev Augm Fund-Redist	4080105	441,482	120,000	120,000	265,018	220.84%
PropTax-Supp CY SECR	4080106	92,303	90,000	90,000	50,775	56.41%
PropTax-Supp Unsecured	4080107	3,583	1,000	1,000	1,711	171.07%
PropTax-Redemption	4080108	3,291	2,000	2,000	2,588	129.39%
Property Tax-Prior Unsecured	4080109	3,133	5,500	5,500	2,480	45.08%
National Park Service	4089901	154	150	150	0	0.00%
Other State	4119940	239	300	300	217	72.49%
Total Revenue		5,164,066	4,717,651	4,717,651	3,699,208	78.41%
Property Tax Transfer	4700001	(467,196)	(3,495,075)	(3,495,075)	(230,938)	0.00%
Net Revenue		<u>4,696,870</u>	<u>1,222,576</u>	<u>1,222,576</u>	<u>3,468,270</u>	<u>302.57%</u>
Expense						
Salaries	5010200	1,586,784	1,710,720	1,710,720	1,357,677	79.36%
Employee Benefits	5020000	883,398	964,280	964,280	523,656	54.30%
Consultant Services	5030301	119,809	200,000	200,000	57,709	28.85%
Professional Svcs - Legal	5030303	25,385	100,000	100,000	12,204	12.20%
Prof Svcs - Accounting and Audit	5030305	28,535	35,898	35,898	0	0.00%
Office Supplies	5049901	7,784	13,000	13,000	3,316	16.65%
Small Furn/Equip	5049902	2,123	10,000	10,000	9,911	99.10%
Software	5049903	69,213	65,000	65,000	85,039	130.82%
Copier Suppl & Svc	5049904	8,784	9,725	9,725	6,220	63.95%
Postage	5049905	2,349	3,278	3,278	1,055	32.17%
Computers	5049906	10,065	21,500	21,500	3,070	14.27%
COVID- Supplies and Cleaning	5049911	3,057	0	0	561	0.00%
Communication - Phone	5050201	28,111	32,500	32,500	22,623	69.60%
Insurance - Gen Liability	5060301	47,662	63,000	63,000	63,052	100.08%
Membership & Prof Development	5090101	22,955	52,318	52,318	32,559	62.23%
Mileage and Travel	5090202	16,015	25,000	25,000	225	0.90%
Marketing	5090801	12,747	13,506	13,506	1,923	14.24%
Office Rental	5121200	<u>137,817</u>	<u>142,000</u>	<u>142,000</u>	<u>105,230</u>	<u>74.10%</u>
Total Expense		3,012,593	3,461,726	3,461,726	2,286,030	66.00%
Salary/Benefit Transfers	5100100	(2,345,658)	(2,497,265)	(2,497,265)	(1,809,176)	72.44%
Transfer Overhead	5100101	<u>(658,288)</u>	<u>(629,039)</u>	<u>(629,039)</u>	<u>(326,013)</u>	<u>51.82%</u>
Total Transfers		(3,003,945)	(3,126,304)	(3,126,304)	(2,135,189)	68.30%
Total Expense		<u>8,648</u>	<u>335,423</u>	<u>335,423</u>	<u>150,841</u>	<u>44.62%</u>

Marin Transit
 FY2020/21 Q3 Budget Report
 From 7/1/2020 Through 3/31/2021

Detail: Local

		FY20 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue						
Special Fares - Paid By Another Agency	4020000	510,430	646,250	373,010	171,176	45.89%
Advertising Revenue	4060301	237,238	265,740	265,740	165,879	62.42%
Lease of Property	4070301	158,224	154,500	154,500	123,795	80.12%
Local Government Payments	4090101	30,000	0	0	0	0.00%
Measure A Sales Tax	4092001	1,699,572	565,432	565,432	944,535	167.05%
Measure A Sales tax - Interest	4092003	85,000	0	0	0	0.00%
Measure AA - Sales Tax	4092005	7,703,546	8,899,994	8,899,994	3,477,857	39.08%
State Transit Assistance -Pop. Based	4110101	944,383	607,097	607,097	529,589	87.23%
Transit Develoment Act (TDA)	4110102	5,225,171	3,817,097	3,817,097	2,862,823	75.00%
State Transit Assistance - Lifeline	4110103	391,151	0	0	0	0.00%
State Transit Assistance - Rev Based	4110104	650,000	831,774	831,774	640,489	77.00%
SREC Credits	4119911	0	0	0	10,599	0.00%
Fed-FTA 5307 Urbanized Area Formula	4139910	0	70,520	70,520	0	0.00%
Fed-FTA 5307 CARES	4139914	1,500,608	3,000,000	3,000,000	6,760,570	225.35%
National Park Service	4139951	370,245	538,588	15,883	0	0.00%
Fare Revenue	4140100	<u>1,964,027</u>	<u>1,786,534</u>	<u>1,786,534</u>	<u>839,904</u>	<u>47.01%</u>
Total Revenue		21,469,595	21,183,525	20,387,580	16,527,216	81.07%
Property Tax Transfer	4700001	39,176	1,500,000	1,500,000	0	0.00%
Program Revenue Transfer	4700002	<u>66,604</u>	<u>80,000</u>	<u>80,000</u>	<u>0</u>	<u>0.00%</u>
Total Transfers		105,780	1,580,000	1,580,000	0	0.00%
Net Revenue		<u>21,575,375</u>	<u>22,763,525</u>	<u>21,967,580</u>	<u>16,527,216</u>	<u>75.23%</u>
Expense						
Consultant Services	5030301	45,392	210,000	210,000	66,777	31.79%
Fare Processing Charges	5030310	14,523	17,510	17,510	10,927	62.40%
Customer Service	5030320	310,030	330,000	330,000	258,613	78.36%
Custodial Service	5030602	12,133	22,613	22,613	0	0.00%
Security Services	5030701	248,254	287,560	287,560	155,053	53.92%
Fuel	5040101	1,405,450	1,852,562	1,983,935	1,038,128	52.32%
Electrical Power	5040160	28,906	60,000	60,000	27,539	45.89%
Small Furn/Equip	5049902	3,983	5,000	5,000	1,442	28.84%
Software	5049903	38,311	42,000	42,000	38,188	90.92%
COVID- Supplies and Cleaning	5049911	45,828	300,000	300,000	134,454	44.81%
Communication	5050204	59,692	114,740	114,740	107,270	93.49%
Purchased Transportation - In Report	5080101	17,191,268	18,315,607	17,770,564	13,198,733	74.27%
Marketing	5090801	72,320	98,403	98,403	42,622	43.31%
Expense Transfer - GGT Pass Through	5100404	<u>85,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00%</u>
Total Expense		19,561,090	21,655,996	21,242,326	15,079,747	70.99%
Cost Center Salary/Benefit Transfers	5100100	1,587,426	1,589,698	1,589,698	1,229,172	77.32%
Cost Center Transfer Overhead	5100101	<u>426,859</u>	<u>422,368</u>	<u>422,368</u>	<u>221,497</u>	<u>52.44%</u>
Total Transfers		2,014,285	2,012,066	2,012,066	1,450,668	72.10%
Total Expense		<u>21,575,375</u>	<u>23,668,062</u>	<u>23,254,392</u>	<u>16,530,415</u>	<u>71.08%</u>

Marin Transit
 FY2020/21 Q3 Budget Report
 From 7/1/2020 Through 3/31/2021

Detail: Rural

		FY20 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue						
Measure A Sales Tax	4092001	0	27,059	27,059	27,059	100.00%
Measure AA - Sales Tax	4092005	900,000	564,320	564,320	424,530	75.22%
Fed-FTA 5311 Rural	4139920	231,638	220,302	220,302	165,227	75.00%
Fed-FTA 5311 CARES	4139923	239,772	109,772	109,772	800,000	728.78%
Fare Revenue	4140100	<u>81,649</u>	<u>81,423</u>	<u>81,423</u>	<u>34,407</u>	<u>42.25%</u>
Total Revenue		1,453,059	1,002,875	1,002,875	1,451,223	144.71%
Property Tax Transfer	4700001	<u>362,105</u>	<u>995,407</u>	<u>995,407</u>	<u>13,174</u>	<u>1.32%</u>
Net Revenue		<u>1,815,164</u>	<u>1,998,282</u>	<u>1,998,282</u>	<u>1,464,397</u>	<u>72.62%</u>
Expense						
Consultant Services	5030301	4,472	15,450	15,450	4,087	26.45%
Fuel	5040101	199,554	241,500	256,962	122,256	47.57%
Small Furn/Equip	5049902	132	5,000	5,000	1,642	32.83%
COVID- Supplies and Cleaning	5049911	0	0	0	3,948	0.00%
Communication-AVL	5050205	13,756	17,652	17,652	12,887	73.00%
Communication-Data	5050206	831	1,093	1,093	628	57.47%
Purchased Transportation - In Report	5080101	1,457,241	1,535,051	1,688,096	1,227,493	72.71%
Marketing	5090801	<u>8,073</u>	<u>34,132</u>	<u>34,132</u>	<u>5,173</u>	<u>15.15%</u>
Total Expense		1,684,060	1,849,879	2,018,386	1,378,113	68.28%
Transfers						
Cost Center Salary/Benefit Transfers	5100100	103,321	109,503	109,503	73,109	66.76%
Cost Center Transfer Overhead	5100101	<u>27,783</u>	<u>32,205</u>	<u>32,205</u>	<u>13,174</u>	<u>40.90%</u>
Total Transfers		131,104	141,708	141,708	86,284	60.89%
Total Expense		<u>1,815,164</u>	<u>1,991,587</u>	<u>2,160,094</u>	<u>1,464,397</u>	<u>67.79%</u>

Marin Transit
FY2020/21 Q3 Budget Report
From 7/1/2020 Through 3/31/2021

Detail: Marin Access

		FY20 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue						
Measure A Sales Tax	4092001	0	134,574	134,574	134,574	100.00%
Measure AA - Sales Tax	4092005	2,137,479	1,930,923	1,930,923	368,079	19.06%
Measure B	4099950	956,701	1,075,000	1,075,000	1,121,820	104.35%
State Transit Assistance -Pop. Based	4110101	62,368	60,000	60,000	60,000	100.00%
State Prop Tx Relief HOPTR	4119910	18,719	16,000	16,000	9,271	57.94%
Fed-FTA 5307 Urbanized Area Formula	4139910	687,028	697,574	697,574	520,741	74.65%
Fed-FTA 5307 CARES	4139914	315,743	1,500,000	1,500,000	559,614	37.30%
Fed-FTA 5310 Mobility	4139915	500,687	115,120	115,120	69,566	60.42%
Fare Revenue	4140100	224,988	342,960	342,960	91,676	26.73%
GGBHTD Payment for Local Paratransit	4601003	1,036,216	1,148,187	1,148,187	534,360	46.53%
GGBHTD Payment for Regional Paratransit	4601004	<u>738,501</u>	<u>819,586</u>	<u>819,586</u>	<u>429,727</u>	<u>52.43%</u>
Total Revenue		6,678,429	7,839,924	7,839,924	3,899,428	49.74%
Property Tax Transfer	4700001	1,561	80,000	80,000	30,131	37.66%
Program Revenue Transfer	4700002	(66,604)	(80,000)	(80,000)	0	0.00%
Total Transfers		(65,043)	0	0	30,131	0.00%
Net Revenue		<u>6,613,386</u>	<u>7,839,924</u>	<u>7,839,924</u>	<u>3,929,559</u>	<u>50.12%</u>
Expense						
Consultant Services	5030301	36,094	63,000	63,000	36,655	58.18%
Fare Processing Charges	5030310	586	0	0	6	0.00%
Customer Service	5030320	327,417	329,555	329,555	247,167	75.00%
Fuel	5040101	478,066	666,271	666,271	157,638	23.65%
Small Furn/Equip	5049902	431	5,000	5,000	0	0.00%
Software	5049903	145,414	183,315	183,315	136,696	74.56%
COVID- Supplies and Cleaning	5049911	21,283	75,076	75,076	32,773	43.65%
Communication-MERA Radio	5050204	20,291	21,598	21,598	20,204	93.54%
Communication-Data	5050206	15,587	15,450	15,450	12,816	82.95%
Purchased Transportation - In Report	5080101	4,457,843	5,144,938	5,144,938	2,527,380	49.12%
Purchased Transportation - Regional	5080102	639,654	785,074	785,074	415,016	52.86%
Marketing	5090801	32,809	50,000	50,000	22,542	45.08%
Misc-Exp Transit User Training	5098001	7,242	12,000	12,000	0	0.00%
Gap Grant	5098002	<u>2,570</u>	<u>60,000</u>	<u>60,000</u>	<u>0</u>	<u>0.00%</u>
Total Expense		6,185,288	7,411,276	7,411,276	3,608,894	48.69%
Transfers						
Cost Center Salary/Benefit Transfers	5100100	337,378	312,866	312,866	271,705	86.84%
Cost Center Transfer Overhead	5100101	<u>90,721</u>	<u>92,015</u>	<u>92,015</u>	<u>48,961</u>	<u>53.21%</u>
Total Transfers		428,099	404,880	404,880	320,666	79.20%
Total Expense		<u>6,613,386</u>	<u>7,816,156</u>	<u>7,816,156</u>	<u>3,929,559</u>	<u>50.27%</u>

Detail: Yellow Bus

		FY20 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue						
Yellow Bus Fares - Paid by Another Agency	4030000	151,010	151,000	151,000	0	0.00%
Local Government Payments	4090101	92,497	106,483	106,483	0	0.00%
Measure AA - Sales Tax	4092005	471,339	600,000	600,000	5,695	0.94%
Fare Revenue - Yellow Bus	4140105	<u>301,192</u>	<u>422,665</u>	<u>422,665</u>	<u>0</u>	<u>0.00%</u>

Attachment A

Marin Transit
 FY2020/21 Q3 Budget Report
 From 7/1/2020 Through 3/31/2021

Total Revenue		1,016,038	1,280,148	1,280,148	5,695	0.44%
Transfers						
Property Tax Transfer	4700001	<u>8,849</u>	<u>19,668</u>	<u>19,668</u>	<u>0</u>	<u>0.00%</u>
Net Revenue		<u>1,024,887</u>	<u>1,299,816</u>	<u>1,299,816</u>	<u>5,695</u>	<u>0.43%</u>
Expense						
Consultant Services	5030301	5,595	0	0	1,400	0.00%
Fare Processing Charges	5030310	13,330	18,650	18,650	911	4.88%
Custodial Service	5030602	1,337	1,957	1,957	0	0.00%
Small Furn/Equip	5049902	136	1,800	1,800	0	0.00%
Software	5049903	400	0	0	59	0.00%
Communication-AVL	5050205	11,550	15,852	15,852	0	0.00%
Communication-Data	5050206	8,210	9,785	9,785	0	0.00%
Yellow Bus School Service	5080103	426,087	662,256	662,256	0	0.00%
Marketing	5090801	193	3,000	3,000	0	0.00%
Measure AA Yellow Bus Grants	5098008	435,485	435,485	435,485	218,129	50.08%
Leases and Rentals - Passenger Vehicles	5120401	<u>19,019</u>	<u>25,472</u>	<u>25,472</u>	<u>0</u>	<u>0.00%</u>
Total Expense		921,342	1,174,257	1,174,257	220,499	18.78%
Transfers						
Cost Center Salary/Benefit Transfers	5100100	81,603	101,681	101,681	6,519	6.41%
Cost Center Transfer Overhead	5100101	<u>21,943</u>	<u>29,905</u>	<u>29,905</u>	<u>1,175</u>	<u>3.92%</u>
Total Transfers		103,546	131,586	131,586	7,693	5.85%
Total Expense		<u>1,024,888</u>	<u>1,305,843</u>	<u>1,305,843</u>	<u>228,192</u>	<u>17.47%</u>

Marin Transit
 FY2020/21 Q3 Budget Report
 From 7/1/2020 Through 3/31/2021

Detail:Capital Budget

		Total Project Budget	FY2020/21 Budget	FY2020/21 Revised	FY2020/21 Actual	Total Project Expenditures
EA	Replace 2 Artics with 4 - 40ft Electric	4,366,507	1,000	1,000	5,177	7,397
PC	Purchase 16 Paratransit Replacements	1,472,000	1,471,000	1,466,234	1,411,176	1,416,942
SC	Purchase 9 Shuttle Replacements	1,161,000	1,160,000	1,155,025	987,570	993,545
XB	Purchase 4 Replacement XHF's	1,740,000	1,728,597	1,727,407	1,668,753	1,681,346
XC	Purchase 2 XHF Replacements	906,241	850,000	903,604	2,327	4,964
NR	Staff Car	49,000	49,000	49,000	0	0
Subtotal Vehicles		9,694,748	5,259,597	5,302,270	4,075,003	4,104,194
BN	Novato Bus Stop Shelters	0	0	0	0	0
Subtotal Bus Stop Improvements		0	0	0	0	0
FS	Facility - Improvements	1,187,842	1,187,842	1,187,842	114,607	114,607
FA	Facility - Maintenance Facility Purchase	3,625,000	0	3,625,000	139,889	139,889
FD	Maintenance Facility Improvements	1,100,000	0	100,000	0	0
YF	Yellow Bus Parking Facility	3,000,000	3,000,000	3,000,000	0	0
Subtotal Facility		4,187,842	4,187,842	7,912,842	254,496	254,496
AY	AVL Replacement Equipment	180,000	0	32,225	17,792	165,567
ME	MERA	29,000	29,000	29,000	2,243	2,243
RT	Realtime Signs	212,394	210,394	184,167	128,482	156,709
Subtotal Technology Projects		421,394	239,394	245,392	148,517	324,519
GG	Golden Gate Capital Costs (GG)	17,000	17,000	17,000	12,522	12,522
BM	Bus Stop Maintenance (BM)	120,000	120,000	120,000	76,982	76,982
VR	Major Vehicle Repairs (VR)	300,000	300,000	300,000	115,302	115,302
IF	Infrastructure Support (IF)	590,000	400,000	590,000	414,547	414,547
Subtotal Ongoing Capital Expenses		1,027,000	837,000	1,027,000	619,353	619,353
Total Expenditures		15,330,984	10,523,833	14,487,505	5,097,369	5,302,561

FY2020/21 Q3
Budget Amendments

Number	Board Authorization	Description	Function	Program	Project	GL	Original	Change	Final
2021-01	6/1/2020	Reduce GGT hours by 14,800 revenue (17/17x)	Operations	LCL	NA	5080104- Purchased Transportation GGT	10,237,536	(1,859,970)	8,407,566
			Operations	LCL	NA	5040150-Oil and Fuel GGT	836,927	(151,160)	685,317
		Increase Marin Airporter hours by 12,424 revenue hours (add 17/17x, and reduce 22 hours by 2,375)	Operations	LCL	NA	5080106- Purchased Transportation MA	6,196,803	656,975	6,853,778
			Operations	LCL	NA	5040151-Oil and Fuel Airporter	760,948	122,949	883,897
		Increase Stagecoach Hours by 1,050	Operations	STG	NA	5080105- Purchased Transportation	\$1,509,363	\$62,118	\$1,571,481
			Operations	STG	NA	5040152-Oil and Fuel	\$241,500	\$15,462	\$256,962
		Transfer seven 2015, 40ft Gillig Hybrids between contractors	Capital	CPT	IF	5230101 Vehicles	0	\$190,000	\$190,000
		Total Change for 2021-01							
2021-02	7/13/2020	Increase Project budget for 2- XHF Replacements	Capital	XC	NA	5230101 Vehicles	\$850,000	\$56,241	\$906,241
2021-03	8/03/2020	Add 8,500 hours of SUP service to the MV contract to address COVID impacts	Operations	SUP,01	NA	5080105 – Purchased Transportation MV	\$831,275	\$761,480	\$1,592,755
			Operations	MWS	NA	5080105 – Purchased Transportation MV	\$854,122	(\$184,135)	\$669,987
			Operations	STG	NA	5080105 – Purchased Transportation MV	\$1,571,481	(\$58,450)	\$1,513,031
			Operations	LCL	NA	5040152 – Oil and Fuel	126,846	\$140,314	\$267,160
			Operations	MWS	NA	5040152 -Oil and Fuel	105,000	(\$33,923)	\$71,077

Number	Board Authorization	Description	Function	Program	Project	GL	Original	Change	Final
2021-04	11/02/2020	Add 7,000 SUP service and 1,600 SUP School service to MV contract to address COVID Impacts, Reduce Muir Woods shuttle hours by 4,680.	Operations	SUP,01	NA	5080105 – Purchased Transportation MV	\$1,592,755	\$491,230	\$2,083,985
			Operations	MWS	NA	5080105 – Purchased Transportation MV	\$669,987	(\$531,962)	\$138,024
			Operations	STG	01	5080105 – Purchased Transportation MV	\$1,513,031	\$149,377	\$1,662,409
			Operations	SUP,05	NA	5080105 – Purchased Transportation MV	\$0	\$121,340	\$121,340
			Operations	LCL	NA	5040152 – Oil and Fuel	\$267,160	\$75,670	\$342,830
			Operations	MWS	NA	5040152 -Oil and Fuel	\$71,077	(\$41,677)	\$29,400
			Operations	SUP,05	NA	5040152 -Oil and Fuel	\$0	\$19,200	\$19,200
			Operations	MWS	NA	4139952 Fed- National Parks Fare Payment	\$172,500	(\$124,200)	\$48,300
			Operations	MWS	NA	4139951 National Parks Payment	\$538,588	(\$522,705)	\$15,882
			Operations	MWS	NA	4140106 Muir Woods Shuttle Fares	\$207,000	(\$149,040)	\$57,960
2021-05	02/10/2021	Roll forward of FY2020 Capital Project expenditures;	Capital	Capital	EA	Future Years	\$4,366,007	(\$1,720)	\$4,363,287
					PC	5230101 Vehicles	\$1,471,000	(\$4,766)	\$1,466,234
					SC	5230101 Vehicles	\$1,160,000	(\$4,975)	\$1,155,025
					XB	5230101 Vehicles	\$1,728,597	(\$1,190)	\$1,727,407
					XC	5230101 Vehicles	\$850,000	(\$2,637)	\$847,363
					AY	5230102 Equipment	0	\$32,056	\$32,056
					RT	5230102 Equipment	\$210,394	(\$26,227)	\$184,167

Number	Board Authorization	Description	Function	Program	Project	GL	Original	Change	Final
2021-06	2/10/2021	Add capital project to purchase of maintenance facility	Capital	CPT	FA	5230104 Facility	\$0	\$3,625,000	\$3,625,000
2021-07	2/10/2021	Maintenance facility improvements	Capital	CPT	FD	Total Project	\$0	\$1,100,000	\$1,100,000
					FD	5230104 Facility	\$0	\$100,000	\$100,000

Capital Projects Report FY2020/21

This capital project report provides detail FY2020/21. Project descriptions and status are given for all major capital projects. Projects are grouped according to project type as shown below.

	Total Project Budgets	Total Expended thru Q3 FY2021	Total Project Expenditures
Vehicles	\$9,694,748	\$4,075,003	\$4,104,194
Bus Stop Improvements	\$0	\$0	\$0
Facility	\$4,187,842	\$254,496	\$254,496
Technology Projects	\$421,394	\$148,517	\$324,519
Ongoing Capital Expenses	\$1,027,000	\$619,353	\$619,353 (annual)
	\$15,330,984	\$5,097,369	\$5,302,562

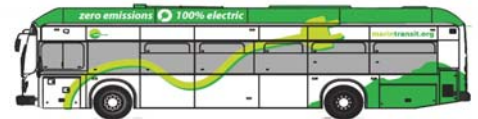
Purchase Four 40ft Electric Vehicles (Replacement) Total Project Budget \$4,366,507

Concept: Replace two 60ft Artics with four 40ft Electric Buses

Funding: \$3,580,536 Federal Section 5307
\$785,971 Measure A

Description: Purchase of four 40-foot Battery Electric Buses to replace three 60-foot Articulated buses beyond their useful life

Status: These vehicles will replace three 60-ft articulated buses in a seat for seat replacement. Board authorized the purchase of four 40ft Electric buses in October 2020. Vehicles are estimated to begin production in late August 2021 and be delivered in September 2021.



VEHICLES

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	
EA	\$4,366,507	\$7,397	0%	Dec-21	

Purchase 16 Paratransit Vehicles (Replacements) Total Project Budget \$1,472,000

Concept: Purchase 16 Paratransit Replacements

Funding: \$1,207,040 Federal 5307
\$263,738 Measure A
\$1,222 Property Tax

Description: Purchase 16 Paratransit Vehicles to replace vehicles beyond their useful life.

Status: Board authorized the purchase of 15 paratransit vehicles in May 2020. The remaining vehicle replacement is being delayed to pilot a battery electric cutaway in the future. The paratransit vehicles were received in October 2020. All equipment has been installed and the vehicles were placed into service in January 2021. This project is in closeout.



VEHICLES

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	
PC	\$1,472,000	\$1,416,942	96%	Dec-20	

VEHICLES

Purchase 9 Shuttle Replacements **Total Project Budget \$1,161,000**

Concept: Purchase Nine Shuttle Replacements

Funding: \$952,020 Federal Section 5307
\$208,980 State STA SB1

Description: Replace 9 Shuttles that are beyond their useful life



Status: Board authorized the purchase of nine replacement shuttle vehicles in May 2020. The vehicles were received in December 2020. The vehicles were placed into service in March 2021 and remaining equipment installations are anticipated to be complete by April 2021.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion</u>
SC	\$1,161,000	\$993,545	86%	Jan-21

VEHICLES

Purchase Four 30ft XHF Vehicles (Replacement) **Total Project Budget \$1,740,000**

Concept: Purchase four 35ft XHF vehicles

Funding: \$559,600 Federal Section 5307
\$94,089 State Transit Assistance - Revenue Based
\$313,147 State Transit Assistance - State of Good Repair
\$576,670 Measure A
\$151,494 Paul Sarbanes

Description: Purchase of four replacement 30-foot XHFs



Status: These vehicles will replace 4 cutaway vehicles beyond their useful life. This purchase was approved by your Board in April 2019. These vehicles were received in February 2021 and placed into service in March 2021. Due to COVID related delays, equipment installation is expected to be completed in June 2021.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion</u>
XB	\$1,740,000	\$1,681,346	97%	Jun-21

VEHICLES

Purchase Two 35ft XHF Vehicles (Replacement) **Total Project Budget \$906,241**

Concept: Purchase two 35ft XHF vehicles

Funding: \$697,000 Federal 5307
\$56,241 State STA SB1
\$153,000 Measure A

Description: Purchase of two replacement 35-foot XHFs



Status: Board authorized the purchase of two replacement XHFs in May 2020. Staff anticipates delivery of these vehicles in October 2021.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion</u>
XC	\$906,241	\$4,964	10%	Sep-21



VEHICLES

Staff Car **Total Project Budget \$49,000**

Concept: Purchase an electric staff car
Funding: \$2,000 Measure B
 \$2,000 CVRP Rebate
 \$45,000 State STA



Description: Purchase an electric staff car to replace a retired-active vehicle

Status: Board approved the purchase of a new electric staff car on May 4, 2020. This purchase is delayed until a charging station is installed at Marin Transit's office location, and staff return to the office.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Completion</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>
NR	\$49,000	\$0	0%	Jun-21

ADMIN AND OPERATIONS FACILITY

Facility - Capital Improvements **Total Project Budget \$1,187,842**

Concept: Acquire property and develop a maintenance facility
Funding: \$1,084,589 Measure AA/Capital Reserves
 \$103,253 FTA 5339



Description: Make improvements to Rush Landing Facility

Status: Marin Transit successfully completed the purchase of right of way at 600 Rush Landing Rd in Novato. Additional improvements are being planned for the site like enhanced fencing, lighting, and infrastructure for charging electric buses. Maintenance capacity at this site is being evaluated.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion</u>
FS	\$1,187,842	\$114,607	10%	Jun-21

Maintenance Facility Purchase **Total Project Budget \$3,625,000**

Concept: Acquire a maintenance facility for paratransit vehicles
Funding: \$3,625,000 Measure AA/Capital Reserves



Description: 3000 Kerner - Maintenance Facility Purchase

Status: Marin Transit is in escrow to purchase property located at 3000 Kerner Boulevard in San Rafael. Prior to acquisition, Marin Transit is conducting due diligence activities such as an Environmental Site Assessment, Building Inspections, and an ALTA Survey.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion</u>
FA	\$3,625,000	\$139,889	4%	Jul-21

ADMIN AND OPERATIONS FACILITY

Maintenance Facility - Capital Improvements

Total Project Budget \$1,100,000

Concept: Capital improvement for maintenance facility
Funding: \$1,100,000 Measure AA/Capital Reserves



Description: Capital Improvements at 3000 Kerner Blvd

Status: Once the purchase of 3000 Kerner is complete, Marin Transit will perform modifications to convert the space into a paratransit vehicle maintenance facility. Planned improvements include retrofitting warehouse space for effective use for vehicle maintenance and reconfiguration of office space.

Project ID	Budget	Expended to		Anticipated
		Date	Percent Complete	Completion
FD	\$1,100,000	\$0	0%	Dec-21

Yellow Bus Parking Facility

Total Project Budget \$3,000,000

Concept: Identify and purchase property for vehicles
Funding: \$3,000,000 Capital Reserve



Description: Replace temporary leased parking with a permanent location

Status: Marin Transit is evaluating and identifying opportunities for land acquisition.

Project ID	Budget	Expended to		Anticipated
		Date	Percent Complete	Completion
YF	\$3,000,000	\$0	0%	NA

TECHNOLOGY PROJECTS

TECHNOLOGY PROJECTS

Total Project Budget \$421,394

Concept: District technology projects
Funding: \$99,631 Measure A
 \$174,163 Lifeline - Federal Section 5307
 \$147,600 Federal Section 5307



Projects:		Total Project	Expended to
		Cost	Date
AY	AVL Replacements	\$180,000	\$165,567
ME	MERA	\$29,000	\$2,243
RT	Realtime Signs	\$212,394	\$156,709

Description: Marin Transit provides technology acquisitions for vehicle operations, fare collection, and passenger information

Status: Marin Transit will continue the project to pay for fareboxes and on board equipment associated with vehicle replacements. Fleet wide AVL replacements were completed in March 2021. Real Time Signs contract has been awarded and 19 signs are installed and operational as of march 2021. The MERA radio project includes the capital bond payments.



ONGOING CAPITAL EXPENSES

Ongoing Capital Expenses **Annual Budget \$1,027,000**

Concept: Ongoing capital expenses

Funding: \$1,027,000 Measure A



<u>Projects:</u>		Total Project Budgets	<u>Annual Budget</u>	<u>Expended in FY2021</u>
GG	Golden Gate Capital Costs	\$17,000	\$17,000	\$12,522
BM	Bus Stop Maintenance	\$120,000	\$120,000	\$76,982
VR	Major Vehicle Repairs	\$300,000	\$300,000	\$115,302
IF	Infrastructure Support	\$590,000	\$590,000	\$414,547

Description: Ongoing capital costs associated with the Golden Gate operations

Status: Capital depreciation expenses for equipment owned by Golden Gate Transit are billed monthly. Major vehicle repairs, such as transmissions, are expended as needed. Infrastructure support includes small capital projects, staff support, and work on partner agency capital projects.