



711 grand ave, #110
san rafael, ca 94901

ph: 415.226.0855
fax: 415.226.0856
marintransit.org

December 6, 2021

Honorable Board of Directors
Marin County Transit District
3501 Civic Center Drive
San Rafael, CA 94903

**SUBJECT: Marin County Transit District First Quarter FY 2021/22
Financial Report**

board of directors

Dear Board Members:

kate colin
president
city of san rafael

RECOMMENDATION: Accept report and approve associated budget amendment.

judy arnold
vice president
supervisor district 5

SUMMARY: The quarterly report is an opportunity for your Board to review the District's financial status and to provide fiscal and operational accountability. This report represents all financial transactions for the District through the first quarter of Fiscal Year 2021/22 and requests your approval of budget amendment 2022-03.

stephanie moulton-peters
2nd vice president
supervisor district 3

Unaudited revenues and expenditures are shown on a full accrual basis consistent with Generally Accepted Accounting Principles (GAAP) for special districts. All known revenues and expenditures for the period are reported even if they have not been received or are awaiting payment. These include recorded estimates for property tax and other significant transactions.

damon connolly
director
supervisor district 1

First quarter operations and capital expenses and revenues were consistent with the Board-adopted budget (Attachment A).

eric lucan
director
city of novato

Transit Operating Expenses

katie rice
director
supervisor district 2

FY 2021/22 transit operating expenditures through the first quarter (Attachment A, Page 1) are \$7.8 million, which is 22 percent of the annual budget of \$35.7. With these expenditures, Marin Transit delivered 26 percent of budget fixed route service hours and 23 percent of budgeted demand response service hours as identified in Table 1.

dennis rodoni
director
supervisor district 4

Transit Operating Revenue

brian colbert
alternate
town of san anselmo

Marin Transit's FY2021/22 operating revenues through the first quarter (Attachment A, Page 1) are \$8.9 million or 24 percent of the annual budget of \$37 million.

Capital Budget

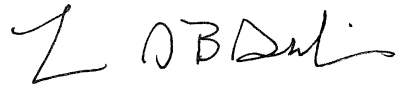
Through the first quarter, Marin Transit's expenditures in the Capital Budget (Attachment A, Page 1) were \$3.3 million or 24 percent of the \$13.8 million budget. Capital revenues were significantly lower than expenses due to the expenditure of capital reserves on the purchase of the maintenance facility at 3000 Kerner. Attachment C includes a complete Capital Report for all major Marin Transit capital projects for the current period.

Table 1: FY 2021/22 Year to Date (YTD) thru First Quarter Service Operations

<i>Service</i>	<i>Budgeted Annual Revenue Hours</i>	<i>Revised - Budgeted Annual Revenue Hours</i>	<i>YTD thru Q1 Actual Revenue Hours</i>	<i>% of Annual</i>
<i>Regular Local and Trunk Line</i>	118,200	118,200	29,409	25%
<i>Community Shuttles</i>	44,800	44,800	10,525	23%
<i>Local and School Supplemental Service¹</i>	9,000	9,000	4,325	48%
<i>Muir Woods Shuttle</i>	4,440	4,440	934	21%
<i>West Marin Stagecoach Service</i>	20,000	20,000	4,994	25%
<i>Fixed Route Subtotal</i>	196,440	196,440	50,187	26%
<i>Rural Dial A Ride</i>	400	400	135	34%
<i>Transit Connect</i>	6,120	6,120	1,575	26%
<i>Novato Dial-A-Ride</i>	2,600	2,600	338	13%
<i>Local Paratransit Service</i>	40,700	40,700	7,429	18%
<i>Regional Paratransit Service</i>	4,400	4,400	1,046	24%
<i>Yellow School Bus Service</i>	6 buses	6 buses	4	-
<i>Service</i>	<i>Annual Estimated Trips</i>	<i>Revised Estimated Annual Trips</i>	<i>YTD thru Q1 Actual Trips</i>	<i>% of Annual</i>
<i>Catch A Ride</i>	9,800	9,800	1,095	11%
<i>Volunteer Driver</i>	13,500	13,500	3,504	26%
<i>Note: 1) Includes College of Marin service</i>				

FISCAL/STAFFING IMPACT: This item includes Board adoption of one administrative budget amendment (Attachment B). Amendment 2022-03 adjusts the current year capital project budgets based on the final FY2020/21 actuals to retain the total project budgets. The amendment increases FY2021/22 capital expenses by \$3,267,854. The shift of costs between fiscal years does not change the multi-year capital costs of the projects. The shift is significant this year due the facility purchase that closed on July 1, 2021.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'L Gradia'.

Lauren Gradia
Director of Finance and Capital Projects

Attachment A: FY2021/22 First Quarter Financial Report
Attachment B: FY2021/22 Budget Amendments
Attachment C: Capital Project Report

Marin Transit
 FY2021/22 Q1 Budget Report
 From 7/1/2021 Through 9/30/2021

(In Whole Numbers)

	FY21 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue					
Capital	5,754,427	8,158,442	8,158,442	318,973	3.91%
Facility Operations	171,360	0	0	0	0.00%
Vehicle Operations	34,368,575	36,948,095	36,948,095	8,865,391	23.99%
Total Revenue	<u>40,294,362</u>	<u>45,106,537</u>	<u>45,106,537</u>	<u>9,184,364</u>	<u>20.36%</u>
Expenses					
Capital	5,685,746	13,838,442	13,838,442	3,254,256	23.52%
Facility Operations	85,307	0	0	0	0.00%
Vehicle Operations	29,749,318	35,381,744	35,730,684	7,803,928	22.03%
Total Expenses	<u>35,520,371</u>	<u>49,220,186</u>	<u>49,569,126</u>	<u>11,058,184</u>	<u>22.31%</u>
Expenditures	<u>35,520,371</u>	<u>49,220,186</u>	<u>49,220,186</u>	<u>11,050,804</u>	<u>22.45%</u>
Net Revenue Over Expenditures	<u>4,773,991</u>	<u>(4,113,649)</u>	<u>(4,462,589)</u>	<u>(1,873,820)</u>	<u>41.99%</u>

Marin Transit
 FY2021/22 Q1 Budget Report
 From 7/1/2021 Through 9/30/2021

Operations Summary - Admin, Local, Rural, Marin Access, Yellow Bus

	FY21 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Fare Revenue	1,654,777	3,017,579	3,017,579	643,193	21.31%
Advertising & Other Revenue	367,408	610,447	610,447	120,535	19.74%
Fee for Service	1,267,335	1,342,481	1,342,481	364,564	27.15%
Interest	125,928	160,700	160,700	139	0.08%
Measure A	1,106,168	0	0	0	0.00%
Measure AA	9,159,204	12,726,002	12,726,002	883,798	7.65%
Measure B	910,679	944,943	944,943	346,081	36.62%
Property Taxes	4,975,162	4,940,101	4,940,101	1,185,619	23.99%
Redevelopment Area (RDA) Fees	56,556	45,500	45,500	0	0.00%
State Transit Assistance (STA)	1,680,205	2,384,860	2,384,860	665,279	27.89%
Transit Development Act (TDA)	3,817,097	5,871,942	5,871,942	1,641,307	27.95%
Other State	32,769	32,300	32,300	3,464	10.72%
FTA Funds	9,207,534	5,294,542	5,294,542	2,919,090	55.13%
National Park Service	14,331	418,694	418,694	92,322	0.00%
Cost Center Revenue Transfers	(6,578)	(841,996)	(841,996)	0	0.00%
Total Revenue	<u>34,368,575</u>	<u>36,948,095</u>	<u>36,948,095</u>	<u>8,865,391</u>	<u>23.99%</u>
Salaries and Benefits	2,478,182	2,806,721	2,806,721	623,078	22.19%
Consultant Services	299,251	590,752	590,752	67,888	11.49%
Professional Service-Legal	15,999	103,000	103,000	12,217	11.86%
Security and Maintenance	220,559	388,631	388,631	74,064	19.05%
Customer Service	681,567	678,352	569,638	182,697	32.07%
Mobility Management Support Programs	0	92,360	92,360	0	0.00%
Grants to External Agencies	232,085	410,406	410,406	0	0.00%
Office Supplies	330,566	397,352	397,352	126,905	31.93%
Covid Cleaning and Supplies	219,261	342,000	342,000	23,464	6.86%
General Insurance	63,052	72,928	72,928	78,746	107.97%
Contract Service Operation	23,220,992	25,960,597	26,229,348	5,999,792	22.87%
Membership & Prof Development	34,694	53,888	53,888	200	0.37%
Mileage and Travel	413	25,750	25,750	90	0.34%
Marketing	96,232	178,411	178,411	5,208	2.91%
Communication	188,554	264,888	264,888	24,930	9.41%
Fuel	1,891,121	3,124,622	3,313,525	640,140	19.31%
Utilities	0	65,000	65,000	2,034	3.12%
Vehicle Leases	0	26,236	26,236	5,008	19.08%
Office - Rental and Overhead	140,532	146,260	146,260	35,303	24.13%
Cost Center Transfers	(363,742)	(346,410)	(346,410)	(97,835)	28.24%
Total Expenses	<u>29,749,318</u>	<u>35,381,744</u>	<u>35,730,684</u>	<u>7,803,928</u>	<u>21.84%</u>
Net Revenue Over Expenditures	<u>4,619,257</u>	<u>1,566,351</u>	<u>1,217,411</u>	<u>1,061,463</u>	<u>87.19%</u>

Marin Transit
 FY2021/22 Q1 Budget Report
 From 7/1/2021 Through 9/30/2021

<i>Detail - Administration</i>		FY21 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue						
Interest	4070400	125,928	160,700	160,700	139	0.08%
Redevelopment Fees	4079950	23,894	20,500	20,500	0	0.00%
Residual ABX 126	4079954	32,662	25,000	25,000	0	0.00%
PropTax-CurrntSecured	4080101	4,366,859	4,472,425	4,472,425	1,118,106	25.00%
County Fee-Admin Basic Tax	4080102	(62,492)	(68,494)	(68,494)	0	0.00%
Property Tax-Unitary	4080103	39,531	40,170	40,170	0	0.00%
PropTax-CurrntUnSecur	4080104	82,857	80,000	80,000	0	0.00%
Educ Rev Augm Fund-Redist	4080105	451,508	320,000	320,000	66,186	20.68%
PropTax-Supp CY SECR	4080106	89,757	90,000	90,000	0	0.00%
PropTax-Supp Unsecured	4080107	1,711	1,000	1,000	0	0.00%
PropTax-Redemption	4080108	2,952	2,000	2,000	1,326	66.31%
Property Tax-Prior Unsecured	4080109	2,480	3,000	3,000	0	0.00%
National Park Service	4089901	154	150	150	0	0.00%
Other State	4119940	<u>217</u>	<u>300</u>	<u>300</u>	<u>0</u>	<u>0.00%</u>
Total Revenue		5,158,018	5,146,751	5,146,751	1,185,758	23.04%
Transfers						
Property Tax Transfer	4700001	<u>(271,548)</u>	<u>(3,098,005)</u>	<u>(3,098,005)</u>	<u>(30,240)</u>	<u>0.98%</u>
Total Transfers		(271,548)	(3,098,005)	(3,098,005)	(30,240)	0.98%
Net Revenue		<u>4,886,470</u>	<u>2,048,746</u>	<u>2,048,746</u>	<u>1,155,518</u>	<u>56.40%</u>
Expense						
Salaries	5010200	1,526,167	1,800,921	1,800,921	453,627	25.18%
Employee Benefits	5020000	952,015	1,005,800	1,005,800	169,451	16.84%
Consultant Services	5030301	86,368	206,000	206,000	20,146	9.77%
Professional Svcs - Legal	5030303	15,999	103,000	103,000	12,217	11.86%
Prof Svcs - Accounting and Audit	5030305	35,898	37,693	37,693	3,910	10.37%
Office Supplies	5049901	3,035	13,390	13,390	2,041	15.24%
Small Furn/Equip	5049902	10,193	10,300	10,300	4,116	39.95%
Software	5049903	90,751	90,000	90,000	47,242	52.49%
Copier Suppl & Srvs	5049904	8,286	10,017	10,017	2,067	20.63%
Postage	5049905	1,062	3,377	3,377	1,070	31.69%
Computers	5049906	9,282	22,145	22,145	4,258	19.22%
COVID- Supplies and Cleaning	5049911	561	0	0	0	0.00%
Communication - Phone	5050201	32,009	33,475	33,475	9,449	28.22%
Insurance - Gen Liability	5060301	63,052	72,928	72,928	78,746	107.97%
Membership & Prof Development	5090101	34,694	53,888	53,888	200	0.37%
Mileage and Travel	5090202	413	25,750	25,750	90	0.34%
Marketing	5090801	2,068	13,911	13,911	560	4.02%
Office Rental	5121200	<u>140,532</u>	<u>146,260</u>	<u>146,260</u>	<u>35,303</u>	<u>24.13%</u>
Total Expense		3,012,384	3,648,855	3,648,855	844,492	23.14%
Transfers						
Cost Center Salary/Benefit Transfers	5100100	<u>(2,305,491)</u>	<u>(2,654,451)</u>	<u>(2,654,451)</u>	<u>(609,327)</u>	<u>22.95%</u>
Cost Center Transfer Overhead	5100101	<u>(444,644)</u>	<u>(563,590)</u>	<u>(563,590)</u>	<u>(124,851)</u>	<u>22.15%</u>
Total Transfers		(2,750,134)	(3,218,041)	(3,218,041)	(734,178)	22.81%
Total Expense		<u>262,250</u>	<u>430,814</u>	<u>430,814</u>	<u>110,314</u>	<u>25.60%</u>

Marin Transit
 FY2021/22 Q1 Budget Report
 From 7/1/2021 Through 9/30/2021

Detail- Local

		FY21 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue						
Advertising Revenue	4060301	201,573	273,712	273,712	44,141	16.12%
Lease of Property	4070301	165,835	336,735	336,735	76,394	22.68%
Measure A Sales Tax	4092001	944,535	0	0	0	0.00%
Measure AA - Sales Tax	4092005	6,979,897	8,680,992	8,680,992	210,604	2.43%
State Transit Assistance - Pop Based	4110101	766,220	824,860	824,860	260,279	31.55%
Transit Development Act (TDA)	4110102	3,817,097	5,871,942	5,871,942	1,641,307	27.95%
State Transit Assistance -RevBased	4110104	853,985	1,500,000	1,500,000	375,000	25.00%
SREC Credits	4119911	14,010	16,000	16,000	3,464	21.64%
Fed- FTA 5307 STP	4139912	70,520	0	0	0	0.00%
Fed-FTA 5307 Federal Relief	4139914	6,760,570	3,654,814	3,654,814	2,357,811	64.51%
National Park Service	4139951	14,177	418,544	418,544	92,322	22.06%
Special Fares - Paid By Another	4020000	198,763	556,323	556,323	63,036	11.33%
Fare Revenue	4140100	<u>1,270,458</u>	<u>1,563,217</u>	<u>1,563,217</u>	<u>458,414</u>	<u>29.33%</u>
Total Revenue		22,057,640	23,697,139	23,697,139	5,582,772	23.56%
Transfers						
Property Tax Transfer	4700001	6,045	300,000	300,000	0	0.00%
Program Revenue Transfer	4700002	<u>33,412</u>	<u>80,000</u>	<u>80,000</u>	<u>0</u>	<u>0.00%</u>
Total Transfers		39,457	380,000	380,000	0	0.00%
Net Revenue		<u>22,097,097</u>	<u>24,077,139</u>	<u>24,077,139</u>	<u>5,582,772</u>	<u>23.19%</u>
Expense						
Consultant Services	5030301	97,336	210,000	210,000	20,434	9.73%
Fare Processing Charges	5030310	14,679	18,035	18,035	4,673	25.91%
Customer Service	5030320	352,011	338,910	338,910	97,839	28.86%
Custodial Service	5030602	58	68,291	68,291	0	0.00%
Security Services	5030701	220,501	298,324	298,324	73,707	24.70%
Fuel	5040101	1,451,828	2,268,597	2,457,500	477,205	19.41%
Electrical Power	5040160	40,695	120,000	120,000	15,091	12.57%
Utilities (Facility)	5040180	0	35,000	35,000	2,034	5.81%
Small Furn/Equip	5049902	1,586	10,000	10,000	2,523	24.20%
Software	5049903	38,188	43,260	43,260	36,106	83.46%
COVID- Supplies and Cleaning	5049911	173,290	244,927	244,927	23,159	9.45%
Communication-MERA Radio	5050204	668	0	0	0	0.00%
Communication-AVL	5050205	102,286	114,987	114,987	13,015	11.31%
Communication-Data	5050206	5,856	13,467	13,467	511	3.79%
Purchased Transportation	5080101	17,718,445	18,374,221	18,374,221	4,358,278	23.71%
Marketing	5090801	<u>60,229</u>	<u>90,000</u>	<u>90,000</u>	<u>4,648</u>	<u>5.16%</u>
Total Expense		20,277,655	22,248,020	22,436,923	5,129,222	22.86%
Transfers						
Cost Center Salary/Benefit	5100100	1,541,638	1,801,776	1,801,776	376,421	20.89%
Cost Center Transfer Overhead	5100101	<u>277,803</u>	<u>307,752</u>	<u>307,752</u>	<u>77,129</u>	<u>25.06%</u>
Total Transfers		1,819,441	2,109,528	2,109,528	453,550	21.50%
Total Expense		<u>22,097,097</u>	<u>24,357,548</u>	<u>24,546,451</u>	<u>5,582,772</u>	<u>22.74%</u>

Marin Transit
 FY2021/22 Q1 Budget Report
 From 7/1/2021 Through 9/30/2021

Detail - Rural

		FY21 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue						
Measure A Sales Tax	4092001	27,059	0	0	0	0.00%
Measure AA - Sales Tax	4092005	564,320	664,630	664,630	458,682	69.01%
Fed-FTA 5311 Rural	4139920	228,695	231,649	231,649	57,912	24.99%
Fed-FTA 5311 Federal Relief	4139923	800,000	523,877	523,877	0	0.00%
Fare Revenue	4140100	<u>52,419</u>	<u>81,474</u>	<u>81,474</u>	<u>21,708</u>	<u>26.64%</u>
Total Revenue		1,672,493	1,501,630	1,501,630	538,302	35.85%
Transfers						
Property Tax Transfer	4700001	<u>258,925</u>	<u>1,158,429</u>	<u>1,158,429</u>	<u>0</u>	<u>0.00%</u>
Total Transfers		258,925	1,158,429	1,158,429	0	0.00%
Net Revenue		<u>1,931,418</u>	<u>2,660,059</u>	<u>2,660,059</u>	<u>538,302</u>	<u>20.24%</u>
Expense						
Consultant Services	5030301	8,090	15,914	15,914	1,936	12.16%
Fuel	5040101	158,951	257,829	257,829	37,144	14.40%
Small Furn/Equip	5049902	1,642	5,000	5,000	0	0.00%
COVID- Supplies and Cleaning	5049911	5,014	13,073	13,073	103	0.79%
Communication-AVL	5050205	12,887	18,182	18,182	0	0.00%
Communication-Data	5050206	697	1,126	1,126	0	0.00%
Purchased Transportation	5080101	1,624,308	1,909,351	1,912,025	469,357	24.54%
Marketing	5090801	<u>6,197</u>	<u>20,000</u>	<u>20,000</u>	<u>0</u>	<u>0.00%</u>
Total Expense		1,817,786	2,240,473	2,243,147	508,540	22.67%
Transfers						
Cost Center Salary/Benefit	5100100	96,282	124,348	124,348	24,701	19.86%
Cost Center Transfer Overhead	5100101	<u>17,350</u>	<u>37,310</u>	<u>37,310</u>	<u>5,061</u>	<u>13.56%</u>
Total Transfers		113,632	161,658	161,658	29,763	18.41%
Total Expense		<u>1,931,418</u>	<u>2,402,131</u>	<u>2,404,805</u>	<u>538,303</u>	<u>22.38%</u>

Marin Transit
 FY2021/22 Q1 Budget Report
 From 7/1/2021 Through 9/30/2021

Detail - Marin Access

		FY21 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue						
Measure A Sales Tax	4092001	134,574	0	0	0	0.00%
Measure AA - Sales Tax	4092005	1,353,396	2,767,180	2,767,180	116,671	4.21%
Measure B	4099950	910,679	944,943	944,943	346,081	36.62%
State Transit Assistance - Pop. Based	4110101	60,000	60,000	60,000	30,000	50.00%
State Prop Tx Relief HOPTR	4119910	18,541	16,000	16,000	0	0.00%
Fed-FTA 5307 Urbanized Area Formula	4139910	697,574	802,802	802,802	479,816	59.76%
Fed-FTA 5307 CARES	4139914	559,614	0	0	0	0.00%
Fed-FTA 5310 Mobility	4139915	90,561	81,400	81,400	23,551	28.93%
Fare Revenue	4140100	133,137	242,900	242,900	55,044	22.66%
GGBHTD- Local Paratransit Payment	4601003	693,171	527,331	527,331	193,236	36.64%
GGBHTD- Regional Paratransit Payment	4601004	<u>574,164</u>	<u>705,473</u>	<u>705,473</u>	<u>171,328</u>	<u>24.28%</u>
Total Revenue		5,225,411	6,148,028	6,148,028	1,415,727	23.03%
Transfers						
Property Tax Transfer	4700001	0	784,361	784,361	23,185	2.96%
Program Revenue Transfer	4700002	<u>(33,412)</u>	<u>(80,000)</u>	<u>(80,000)</u>	<u>0</u>	<u>0.00%</u>
Total Transfers		(33,412)	704,361	704,361	23,185	3.29%
Net Revenue		<u>5,191,999</u>	<u>6,852,389</u>	<u>6,852,389</u>	<u>1,438,912</u>	<u>21.00%</u>
Expense						
Consultant Services	5030301	52,189	83,900	83,900	13,002	15.49%
Fare Processing Charges	5030310	61	0	0	228	0.00%
Customer Service	5030320	329,556	339,442	230,728	84,858	36.77%
Custodial Service	5030602	0	20,000	20,000	0	0.00%
Fuel	5040101	239,647	478,197	478,197	110,699	23.14%
Utilities (Facility)	5040180	0	30,000	30,000	0	0.00%
Small Furn/Equip	5049902	0	10,000	10,000	0	0.00%
Software	5049903	166,425	178,064	178,064	27,056	15.19%
COVID- Supplies and Cleaning	5049911	40,395	84,000	84,000	202	0.24%
Communication-MERA Radio	5050204	20,204	22,246	22,246	0	0.00%
Communication-Data	5050206	13,948	35,000	35,000	1,956	5.58%
Purchased Transportation - In Report	5080101	3,327,108	4,335,581	4,644,704	913,154	19.66%
Purchased Transportation - Regional	5080102	551,131	659,320	616,274	161,492	26.20%
Marketing	5090801	27,738	51,500	51,500	0	0.00%
Misc-Exp Transit User Training	5098001	0	12,360	12,360	0	0.00%
Gap Grant	5098002	<u>0</u>	<u>80,000</u>	<u>80,000</u>	<u>0</u>	<u>0.00%</u>
Total Expense		4,768,403	6,419,609	6,576,972	1,312,646	19.96%
Transfers						
Cost Center Salary/Benefit	5100100	358,919	355,281	355,281	104,793	29.49%
Cost Center Transfer Overhead	5100101	<u>64,677</u>	<u>106,599</u>	<u>106,599</u>	<u>21,472</u>	<u>20.14%</u>
Total Transfers		423,597	461,880	461,880	126,266	27.34%
Total Expense		<u>5,192,000</u>	<u>6,881,489</u>	<u>7,038,852</u>	<u>1,438,912</u>	<u>20.44%</u>

Marin Transit
 FY2021/22 Q1 Budget Report
 From 7/1/2021 Through 9/30/2021

Detail - Yellow Bus

		FY21 Actual	Total Budget - Original	Total Budget - Revised	Current Period Actual	Percent Total Budget Used
Revenue						
Yellow Bus Fares - Paid by Another Agency	4030000	0	151,000	151,000	0	0.00%
Local Government Payments	4090101	0	109,677	109,677	0	0.00%
Measure AA - Sales Tax	4092005	261,591	613,200	613,200	81,580	13.30%
Fare Revenue - Yellow Bus	4140105	<u>0</u>	<u>422,665</u>	<u>422,665</u>	<u>44,991</u>	<u>10.64%</u>
Total Revenue		261,591	1,296,542	1,296,542	126,572	9.76%
Transfers						
Property Tax Transfer	4700001	<u>0</u>	<u>13,219</u>	<u>13,219</u>	<u>7,055</u>	<u>53.37%</u>
Total Transfers		0	13,219	13,219	7,055	53.37%
Net Revenue		<u>261,591</u>	<u>1,309,761</u>	<u>1,309,761</u>	<u>133,627</u>	<u>10.20%</u>
Expense						
Consultant Services	5030301	3,600	0	0	1,867	0.00%
Fare Processing Charges	5030310	1,029	19,210	19,210	1,691	8.80%
Custodial Service	5030602	0	2,016	2,016	357	17.72%
Small Furn/Equip	5049902	0	1,800	1,800	15	0.84%
Software	5049903	118	0	0	412	0.00%
Communication-AVL	5050205	0	16,327	16,327	0	0.00%
Communication-Data	5050206	0	10,079	10,079	0	0.00%
Yellow Bus School Service	5080103	0	682,124	682,124	97,512	14.29%
Marketing	5090801	0	3,000	3,000	0	0.00%
Measure AA Yellow Bus Grants	5098008	232,085	410,406	410,406	0	0.00%
Leases and Rentals	5120401	<u>0</u>	<u>26,236</u>	<u>26,236</u>	<u>5,008</u>	<u>19.08%</u>
Total Expense		236,832	1,171,197	1,171,197	106,863	9.12%
Transfers						
Cost Center Salary/Benefit	5100100	25,184	106,584	106,584	22,213	20.84%
Cost Center Transfer Overhead	5100101	<u>4,538</u>	<u>31,980</u>	<u>31,980</u>	<u>4,551</u>	<u>14.23%</u>
Total Transfers		29,722	138,564	138,564	26,764	19.32%
Total Expense		<u>266,554</u>	<u>1,309,761</u>	<u>1,309,761</u>	<u>133,627</u>	<u>10.20%</u>

Marin Transit
 FY2021/22 Q1 Budget Report
 From 7/1/2021 Through 9/30/2021

Detail:Capital Budget

	Total Project Budget	FY2021/22 Budget	FY2021/22 Revised	FY2021/22 Actual	Total Project Expenditures
EA Replace 2 Artics with 4 - 40ft Electric	4,366,507	4,357,915	4,356,883	67,485	77,109
PD Purchase 5 paratransit replacements	505,000	505,000	505,000	0	0
PE Purchase 1 electric paratransit	300,000	5,000	5,000	0	0
XC Purchase 2 XHF Replacements	906,241	900,094	900,443	5,477	11,275
HY Hybrid Battery Replacements	300,500	150,000	150,000	0	0
NR Staff Car	49,000	49,000	49,000	0	0
Subtotal Vehicles	6,427,248	5,967,009	5,966,326	72,962	88,384
BN Novato Bus Stop Shelters	61,115	61,115	61,115	532	532
BP ADA Bus Stop Improvements	303,000	303,000	303,000	0	0
Subtotal Bus Stop Improvements	364,115	364,115	364,115	532	532
FS Facility - Rush Landing Improvements	2,800,000	2,680,000	2,637,957	32,980	195,023
FA Facility- Maintenance Facility Purchase	3,625,000	100,000	3,285,630	2,941,363	3,280,733
FD Facility - Kerner Improvements	1,100,000	1,000,000	1,100,000	82,156	82,156
YF Yellow Bus Parking Facility	3,000,000	3,000,000	3,000,000	0	0
Subtotal Facility	10,525,000	6,780,000	10,023,587	3,056,499	3,557,912
RT Realtime Signs	212,394	30,318	55,268	14,242	171,368
Subtotal Technology Projects	212,394	30,318	55,268	14,242	171,368
GG Golden Gate Capital Costs (GG)	17,000	17,000	17,000	5,114	5,114
BM Bus Stop Maintenance (BM)	120,000	120,000	120,000	34,249	34,249
VR Major Vehicle Repairs (VR)	200,000	200,000	200,000	1,022	1,022
IF Infrastructure Support (IF)	360,000	360,000	360,000	69,636	69,636
Subtotal Ongoing Capital Expenses	697,000	697,000	697,000	110,021	110,021
Total Expenditures	18,225,757	13,838,442	17,106,296	3,254,256	3,928,217

Attachment B

FY2021/22 Q1
Budget Amendments

Number	Board Authorization	Description	Function	Program	Project	GL	Original	Change	Final
2022-01	9/13/2021	Increase Project budget for 2- XHF Replacements	Capital	XC	NA	5230101 Vehicles	\$850,000	\$56,241	\$906,241
2022-02	9/13/2021	Increase local paratransit budget and adjust LPT/LPG split	Operations	LPT	NA	5080101- Purchased Transportation	\$2,940,912	\$192,093	\$3,133,005
			Operations	LPG	NA	5080101- Purchased Transportation	\$401,033	\$252,411	\$653,444
		Decrease regional paratransit budget	Operations	RPT	NA	5080101- Purchased Transportation	\$659,320	(\$43,046)	\$616,274
		Increase Transit Connect Budget	Operations	TCT	NA	5080101- Purchased Transportation	\$533,726	\$56,712	\$590,438
		Increase Rural Dial A Ride Budget	Operations	TOM	NA	5080101- Purchased Transportation	\$32,845	\$2,674	\$35,519
		Increase Novato Dial A Ride Budget	Operations	NDR	NA	5040152-Oil and Fuel	\$241,500	(\$3,190)	\$238,310
		Decrease customer service (moved to purchased transportation)	Operations	MMP	NA	5030320- Customer Service	\$33,944	\$5,338	\$39,282
			Operations	LPG	NA	5030320- Customer Service	\$12,269	(\$5,153)	\$7,116
			Operations	LPT	NA	5030320- Customer Service	\$116,285	(\$48,840)	\$67,445
			Operations	RPT	NA	5030320- Customer Service	\$7,223	(\$3,034)	\$4,189
			Operations	TCT	NA	5030320- Customer Service	\$33,944	(\$14,256)	\$19,688
Operations	CAR		NA	5030320- Customer Service	\$101,823	(\$42,769)	\$59,054		
Total Change for 2022-02								(\$348,940)	

Number	Board Authorization	Description	Function	Program	Project	GL	Original	Change	Final
2022-03	Pending	Roll forward of FY2021 Capital Project expenditures;	Capital	Capital	EA	5230101 Vehicles	\$4,357,915	(\$1,032)	\$4,356,883
					XC	5230101 Vehicles	\$900,094	\$349	\$900,443
					FS	5230104 Facilities	\$2,680,000	(\$42,043)	\$2,637,957
					FA	5230104 Facilities	\$100,000	\$3,185,630	\$3,285,630
					FD	5230104 Facilities	\$1,000,000	\$100,000	\$1,100,000
					RT	5230102 Equipment	\$30,318	\$24,950	\$55,268
		Total Change for 2022-03					\$3,267,854		

Capital Projects Report FY2021/22

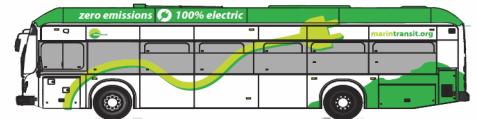
This capital project report provides detail FY2021/22. Project descriptions and status are given for all major capital projects. Projects are grouped according to project type as shown below.

	Total Project Budgets	Total Expended FY2022	Total Project Expenditures
Vehicles	\$5,967,009	\$72,962	\$88,384
Bus Stop Improvements	\$364,115	\$532	\$532
Facility	\$6,780,000	\$3,056,499	\$3,557,912
Technology Projects	\$30,318	\$14,242	\$171,368
Ongoing Capital Expenses	\$697,000	\$110,022	\$110,022 (annual)
	\$13,838,442	\$3,254,257	\$3,928,217

Purchase Four 40ft Electric Vehicles (Replacements) Project Budget \$4,366,507

Concept: Replace two 60ft Artics with four 40ft Electric Buses

Funding: \$2,656,800 Federal Section 5307
 \$1,338,882 State LCTOP
 \$370,825 Measure AA



Description: Purchase of four 40-foot Battery Electric Buses to replace three 60-foot Articulated buses beyond their useful life

Status: These vehicles will replace three 60-ft articulated buses in a seat for seat replacement. Board authorized the purchase of four 40ft Electric buses in October 2020. After a slight delay due to availability of microchips, vehicles are estimated to begin production in late November 2021 and be delivered in early January 2022.

Project ID	Budget	Expended to		Anticipated
		Date	Percent Complete	Completion
EA	\$4,366,507	\$77,109	2%	Apr-22

Purchase 5 Paratransit Vehicles (Replacements) Total Project Budget \$505,000

Concept: Purchase 16 Paratransit Replacements

Funding: \$414,100 Federal 5307
 \$90,900 Measure AA



Description: Purchase 5 Paratransit Vehicles to replace vehicles beyond their useful life.

Status: Staff plans to bring this to the board for authorization in November 2021. Lead time for the vehicles is projected at about 13 months, and the vehicles will arrive in December 2022.

Project ID	Budget	Expended to		Anticipated
		Date	Percent Complete	Completion
PD	\$505,000	\$0	0%	Mar-23

VEHICLES

VEHICLES



VEHICLES

Purchase 1 Electric Paratransit

Total Project Budget \$300,000

Concept: Purchase One Electric Paratransit

Funding: \$300,000 Measure AA



Description: Replace 1 paratransit vehicles that is beyond its useful life

Status: Marin Transit will replace one paratransit vehicle with an electric paratransit vehicle. Staff plans to bring this purchase to the Board for authorization in the Spring of 2022.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	
PE	\$300,000	\$0	0%	Mar-23	

VEHICLES

Purchase Hybrid Battery (Replacement)

Total Project Budget \$300,500

Concept: Purchase replacement batteries for Hybrid buses

Funding: \$246,410 Federal Section 5307
\$54,090 Measure AA



Description: Purchase replacement batteries for Hybrid buses

Status: As a preventive maintenance measure, under the existing maintenance contract, Marin Airporter will replace the batteries on the 2015 Hybrid Buses.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	
HY	\$300,500	\$0	0%	Dec-22	

VEHICLES

Purchase Two 35ft XHF Vehicles (Replacement)

Total Project Budget \$906,241

Concept: Purchase two 35ft XHF vehicles

Funding: \$697,000 Federal 5307
\$56,241 State STA SB1
\$153,000 Measure AA



Description: Purchase of two replacement 35-foot XHFs

Status: Board authorized the purchase of two replacement XHFs in May 2020. Staff anticipates delivery of these vehicles in October 2021.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	
XC	\$906,241	\$11,275	15%	Dec-21	



VEHICLES

Staff Car **Total Project Budget \$49,000**

Concept: Purchase an electric staff car
Funding: \$2,000 Measure B
 \$2,000 CVRP Rebate
 \$45,000 State STA



Description: Purchase an electric staff car to replace a retired-active vehicle

Status: Board approved the purchase of a new electric staff car on May 4, 2020. This purchase is delayed until a charging station is installed at Marin Transit's office location, and staff return to the office.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	
NR	\$49,000	\$0	0%	Dec-22	

BUS STOP IMPROVEMENTS

Bus Stop Improvements - Novato Bus Shelters **Total Project Budget \$61,115**

Concept: Replace Bus Shelters in Novato
Funding: \$48,892 Federal Lifeline Program
 \$12,223 Measure AA



Description: Purchase up to eight shelters in Novato

Status: Marin Transit will replace up to eight advertising shelters previously under contract with an advertising company through the City of Novato with low-maintenance shelters.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	
BN	\$61,115	\$532	1%	Jun-22	

County Wide Stop Improvements **Total Project Budget \$303,000**

Concept: Complete construction of Bus Stop Improvements
Funding: \$242,400 Federal
 \$60,600 Measure AA



Description: Design and construction for ADA Bus Stop Improvements

Status: A task order for final design was initiated through Marin Transit's general engineering services contract.

<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	
BP	\$303,000	\$0	0%	Dec-23	

Facility - Capital Improvements **Total Project Budget \$2,800,000**

Concept: Acquire property and develop a maintenance facility
Funding: -\$103,253 Measure AA/Capital Reserves
 \$103,253 FTA 5339



Description: Make improvements to Rush Landing Facility

Status: Marin Transit successfully completed the purchase of right of way at 600 Rush Landing Rd in Novato. Additional improvements are being planned for the site like enhanced fencing, lighting, and infrastructure for charging electric buses. Construction of phase 1 of the improvements is anticipated in October 2021.

Project ID	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion</u>
FS	\$2,800,000	\$195,023	7%	Jun-22

Maintenance Facility Purchase **Total Project Budget \$3,625,000**

Concept: Acquire a maintenance facility for paratransit vehicles
Funding: \$3,625,000 Measure AA/Capital Reserves



Description: 3000 Kerner - Maintenance Facility Purchase

Status: Marin Transit complete purchase of property located at 3000 Kerner Boulevard in San Rafael in July 2021. Remaining funds are being used to retrofit the building for use as a Paratransit Vehicle Maintenance Facility

Project ID	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion</u>
FA	\$3,625,000	\$3,280,733	100%	Aug-21

Maintenance Facility - Capital Improvements **Total Project Budget \$1,100,000**

Concept: Capital improvement for maintenance facility
Funding: \$1,100,000 Measure AA/Capital Reserves



Description: Capital Improvements at 3000 Kerner Blvd

Status: Once the purchase of 3000 Kerner is complete, Marin Transit will perform modifications to convert the space into a paratransit vehicle maintenance facility. Planned improvements include retrofitting warehouse space for effective use for vehicle maintenance and reconfiguration of office space.

Project ID	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated</u>
		<u>Date</u>	<u>Percent Complete</u>	<u>Completion</u>
FD	\$1,100,000	\$82,156	7%	Jun-22

ADMIN AND OPERATIONS FACILITY

Yellow Bus Parking Facility **Total Project Budget \$3,000,000**

Concept: Identify and purchase property for vehicles

Funding: \$3,000,000 Capital Reserve

Description: Replace temporary leased parking with a permanent location

Status: Marin Transit is evaluating and identifying opportunities for land acquisition.



<u>Project ID</u>	<u>Budget</u>	<u>Expended to</u>		<u>Anticipated Completion</u>	
		<u>Date</u>	<u>Percent Complete</u>	<u>Date</u>	<u>Completion</u>
YF	\$3,000,000	\$0	0%	NA	

TECHNOLOGY PROJECTS

TECHNOLOGY PROJECTS **Total Project Budget \$212,394**

Concept: District technology projects

Funding: \$99,631 Measure A
 \$174,163 Lifeline - Federal Section 5307
 -\$61,400 Federal Section 5307

<u>Projects:</u>			<u>Total Project</u>	<u>Expended to</u>
			<u>Cost</u>	<u>Date</u>
RT	Realtime Signs		\$212,394	\$171,368



Description: Marin Transit provides technology acquisitions for vehicle operations, fare collection, and passenger information

Status: Marin Transit will continue the project to pay for fareboxes and on board equipment associated with vehicle replacements. Fleet wide AVL replacements were completed in March 2021. Real Time Signs contract has been awarded and 19 signs are installed and operational as of March 2021. The MERA radio project includes the capital bond payments.

ONGOING CAPITAL EXPENSES

Ongoing Capital Expenses **Annual Budget \$697,000**

Concept: Ongoing capital expenses

Funding: \$697,000 Measure A

<u>Projects:</u>		<u>Total Project Budgets</u>	<u>Annual Budget</u>	<u>Expended in</u>
				<u>FY2022</u>
GG	Golden Gate Capital Costs	\$17,000	\$17,000	\$5,114
BM	Bus Stop Maintenance	\$120,000	\$120,000	\$34,249
VR	Major Vehicle Repairs	\$200,000	\$200,000	\$1,022
IF	Infrastructure Support	\$360,000	\$360,000	\$69,636



Description: Ongoing capital costs associated with the Golden Gate operations

Status: Capital depreciation expenses for equipment owned by Golden Gate Transit are billed monthly. Major vehicle repairs, such as transmissions, are expended as needed. Infrastructure support includes small capital projects, staff support, and work on partner agency capital projects.